

Petrol Station Inspection Form

1. General Information	
Local Authority	North East Lincolnshire Council
Name/address of site	ASDA Grimsby SuperCentre, Holles Street, Grimsby, N.E.Lincs DN32 9DL
Name of Licensee(s)	
Registered Office	ASDA House, Southbank, Great Wilson Street, Leeds. LS11 5AD
Authorisation/Permit Reference	EP/201000002
Inspection date and duration	11/7/2013 2hrs.
Inspector's name	GRAHAM BARR.
Person met on site (Name & Position)	Mr. M. IBBETT. Petrol Colleague.
Six yearly review of permit conditions undertaken	
Weather/Site Conditions	<input checked="" type="radio"/> Dry <input type="radio"/> Recently Rained <input type="radio"/> Raining <input type="radio"/> Windy

2. Inspection Related to:	Routine visit	Follow up visit	Complaint investigation	New application	Revised application	4 year review
Tick relevant box:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Recent History of the Authorisation Process/Installation (since last inspection)	
Number of justified complaints (even if zero) within the last 12 month period	0
Process/Installation changes since last inspection relevant to the Permit/Authorisation (Variation required) (Condition 6)	0
Process/Installation changes since last inspection NOT relevant to the Permit/Authorisation (Variation not required) (Condition 6)	0

3. Documentation on site	Comments
Is there a copy of the permit on site?	Yes.
Date of last inspection	IB 31/1/2013 / Stage II 3/11/2010
Are Petroleum Delivery Certificates kept?	Yes
Is the incident logbook present (Condition 24) Any incidents of vapour leaks? (Condition 3) Any incidents of vapour locks? (Condition 5)	Yes
Is the certification for the servicing of the vapour recovery system (Condition 22) and pressure relief valves present on site (every 3 years) (Condition 23)?	Yes

Are the following recorded in the logbook (Cond. 24)	
1. Maintenance inspections 2. Examinations and testing 3. Inventory checking 4. Installation and repair work carried	Yes
Are there training details for staff and competence records (Cond. 24 and 26)	Yes
4. External Inspection	Comments
Total number of tanks	2
Number of tanks holding unleaded/leaded replacement:	1
Are they vented through the manifold?	Yes
Number of tanks holding diesel:	1
Are they vented separately?	Yes
Are connection points on tank filling pipes and vapour return pipe fitted with secure seals? (Cond. 9)	Yes
Are the fittings for delivery and vapour return pipes different? (Cond. 10)	Yes
Are connections for vapour return and delivery hose clearly locked and labelled? (Cond.13)	Yes
Is there clear notices/signage near the vapour return connection point reading: -“connect vapour return line before off loading”; -“the maximum number of tanker compartments which can be discharged”	(No more than two can be discharged – excluding the diesel compartments)
Are pressure relief valves fitted on petrol storage tank vent pipes? (Cond. 11)	
Are deliveries driver controlled? If yes, are the following functioning correctly:	Yes
1. Lights 2. Phone alarm 3. Tank capacity printout 4. emergency procedures	✓ ✓ ✓ ✓

5. Checklist During Deliveries	Comments
Is a competent person overseeing the delivery? (Condition 16)	Driver Controlled Deliveries Trained Staff for DAD/ LCD
Is manual dip testing carried out before delivery, and are dip openings securely sealed before delivery? (Condition 14)	Electronic Dip
Is the vapour return hose connected before the delivery hose, with the tanker end connected before the storage tank (Condition 12)	Yes
Are more than 2 tanker compartments discharged at once? (Condition 8)	No

Is the delivery hose disconnected before the vapour return hose, at the road tanker end first? With the vapour recovery hose disconnected at the storage tank end first (Condition 18)	Yes
Are all road tanker vents and discharge valves closed on completion of delivery? (Condition 17)	Yes
Are all connection points securely sealed after delivery? (Condition 19)	Yes

6. Further Information

Number of deliveries Annually	200 approx	
Deliveries day or night	Day & Night	
Last Maintenance Check	31/12/2013	E&S Environmental Services Ltd

7. Stage II Controls	Comments	
Are the vapours displaced by the filling of petrol into vehicle tanks recovered through the use of the Open Active vapour recovery system to the underground storage system? (Condition 26)	Yes 95% - 105%	
The stage II vapour recovery equipment shall be certified by the manufacturer to have a hydrocarbon capture efficiency not less than 85%. Is a copy of this certificate held at the premises? (Condition 24 & 27)	Yes	
Petrol delivery and vapour recovery systems for vehicle petrol tanks shall be tested in accordance with the manufacturer's specifications. (Condition 30)	Prior commissioning? to	Within the past 3yrs?
Has the vapour containment integrity been tested? (Condition 30)	Insert Date	Insert Date
Integrity test every 3 yrs!		3/11/2010 (see over)
Has the Effectiveness of the vapour recovery system been tested?	Prior commissioning? to	Within the past 3yrs?
	Insert Date	Insert Date
Effectiveness test every 3 yrs!		3/11/2010 (see over)
Does the automatic monitoring system detect faults in the proper functioning of the petrol vapour recovery system including the automatic monitoring system itself? (Condition 31)	Yes	
Does the monitoring system automatically cut off the flow on the faulty delivery system if the fault is not rectified after 1 week?	Yes	
Operators shall be notified without delay if the results from any monitoring or tests mentioned above identifies adverse results, vapour recovery equipment failure or leaks if there is likely to be an effect of the local community.	Yes	

8. Recommendations and Actions Required

Notice reminder left regarding N°06169
Stage II VR retest due 3/11/2013
every 3yrs.