

POLLUTION PREVENTION & CONTROL



PERMIT CONDITIONS COMPLIANCE CHECK REPORT

<b>Installation Address:</b>	Clarks Bodyworks (Humberston) Ltd Jackson Place Humberston North East Lincolnshire DN36 4AS
<b>Contact:</b>	
<b>Permit Ref:</b>	EP/200200003
<b>Date of Varied Permit:</b>	
<b>Permitted activity:</b>	Re-spraying of Road Vehicles
<b>Guidance Note:</b>	PG 6 / 34 (04)
<b>Date of Visit:</b>	14.09.10
<b>Report Reference:</b>	CBWA1
<b>Condition number:</b>	
<b>1.1</b> Releases to air free from persistent visible emissions?	no visible emissions
<b>1.2</b> Emissions to air free from droplets?	Compliant
<b>1.3</b> Compliant organic solvent content?	Yes, Sikkers and Spies Hokers.
<b>1.4</b> Emissions from combustion not exceed Ringlemann shade 1	Compliant.
<b>1.5</b> No offensive odour beyond site boundary?	Compliant
<b>1.6</b> No odour masking agents used?	o.k.
<b>1.7</b> Zonda or Davair booths used?	Compliant.
<b>1.8</b> Spraybooths meet emission limit of particulate matter of 10mg/m3? Audible alarm for +ive pressure?	11/04/13. serviced by Spraybooth Maintenance Service. all passed. + Beta Group check.

Report Reference: -

## POLLUTION PREVENTION & CONTROL

<b>1.9</b> HVLP spray guns used?	
<b>1.10</b> Any changes to dust extraction system? (Pneumatic NTD2002)	All o.k Fumex test on 30th Oct 2012.
<b>1.11</b> What precautions are made to minimise emissions during start-up and shut down?	/
<b>2.1</b> Visible emissions assessment made daily and at suitable location/s? Recorded?	Yes.
<b>2.2</b> Odour assessment made daily? Recorded?	Yes
<b>2.3</b> Logbook maintained with observations, results and time/date?	Yes.
<b>2.4</b> Records of paint, organic solvents? Six monthly solvent usage supplied to NELC?	Yes - solvent usage supplied and received on the 02.07.12.
<b>3.1</b> Coatings containing VOC stored in closed storage containers and handled with care?	Yes
<b>3.2</b> Absorbent material available for spillages? Good house keeping maintained?	Yes.
<b>3.3</b> Waste removed by licensed waste contractor? Receipts kept?	Safety-Kleen. record of receipt kept
<b>3.4</b> Drums and containers stored in secure, well-ventilated storage areas? Lids tightly closed?	Yes.
<b>3.5</b> Mixing of solvents carried out in mixing rooms?	Yes.
<b>3.6</b> Programmable scales?	Yes
<b>3.7</b> solvent wipes placed in labelled metal bins with self-	Yes.

paints used: spies hecker  
and sikkens.

Report Reference: -

## POLLUTION PREVENTION & CONTROL

closing lids?	
<b>3.8</b>	
<b>3.9</b> Review programme of available less voc cleaning fluids?	Yes
<b>3.10</b> Spray-gun testing completed into equipment cleaning machine?	Yes.
<b>3.11</b> Totally enclosed equipment cleaning machines used?	Yes.
<b>4.1</b>	
<b>4.2</b>	
<b>4.3</b> Stacks or vents not restricted at final discharge point such as cowl/cap ? (with exception of a cone)	Compliant.
<b>5.1</b> Spare filter? Preventative maintenance programme and service records?	Yes.
<b>5.2</b> Staff levels/ training records?	Yes.
<b>5.3</b> Malfunctions recorded?	Yes.



# POLLUTION PREVENTION & CONTROL

## Process Risk Assessment

### Operator Performance Appraisal

Compliance Assessment		
Scale of Non-Compliance (Within 12 month period prior to review)	Possible Scores	Score Awarded
(A) Incident leading to justified complaint but no breach of any permit condition	0 points	0
(B) Incident leading to a justified complaint*	5 per incident	0
(C) Breach of permit not leading to formal action	10 per breach	0
(D) Incident leading to formal caution, Enforcement Notice or prosecution	15 per incident	0
(E) Incident leading to a Prohibition Notice	20 per incident	0
<b>Total</b>	<b>(Max. 50)</b>	0

\* Unjustified complaints may be e.g. those considered by the inspector to be unreasonable or which cannot be clearly linked to an incident at the process.

Assessment of Monitoring, Maintenance and Records				
Criterion	Possible Scores			Score Awarded
	(x) Yes	(y) No	(z) N/A	
(A) All monitoring undertaken to the degree required in the authorisation?	0	10	0	Y 0
(B) Process operation modified where any problems indicated by monitoring?	0	5	0	N/A 0
(C) Is an appropriate maintenance schedule in place and available on request	0	5	0	Y 0
(D) Does the operator keep records of inspections, tests and monitoring in relation to the provisions of the permit and make them available to the regulator on request?	0	5	0	Y 0
(E) All relevant documents forwarded to the authority by date required?*	-5	10	0	Y -5
<b>Total score</b>	<b>(-5 to 35)</b>			0

\*These aspects relate to the operators performance within 12 months immediately preceding the assessment or review of the assessment. Failure to monitor to the degree required or to forward documents on time more than twelve months ago should be excluded

## POLLUTION PREVENTION & CONTROL

Assessment of Management, Training and Responsibility				
Criterion	Possible Scores			Scores Awarded
	(x) Yes	(y) No	(z) N/A	
(A) Are procedures in place to ensure proper management, supervision and training for process operations, proper use of equipment and effective preventative maintenance on all plant and equipment concerned with the control of emissions to the air?	0	5	0	Y 0
(B) Specific responsibilities assigned to individual staff for these procedures?	0	5	0	Y 0
(C) Completion of individual responsibilities checked and recorded by the company?	0	5	0	Y 0
(D) Does the operator maintain a record of staff training and instruction and make it available to the regulator on request?	0	5	0	Y 0
(E) Trained staff on site throughout periods where potentially air-polluting activities take place?	0	5	0	Y 0
(F) Is an 'appropriate' environmental management system in place?	-5	0	0	N/A 0
<b>Total</b>	(-5 to 25)			0

<b>OVERALL SCORE FOR THE PROCESS</b>	Range -10 to 110	-5
<b>REGULATORY EFFORT CATEGORY</b> * high=score of >55 medium 30- 55 and low <30	LOW, MED, HIGH	LOW

Officer: VICKY WRAY

Officer Signature: V. Wray

Operator Signature

Date: 8/7/13







