

## PERMIT CONDITIONS COMPLIANCE CHECK REPORT

<b>Installation Address:</b>	Paragon Automotive Ltd Kiln Lane Stallingborough North East Lincolnshire DN41 8DQ
<b>Contact:</b>	Rick Bridges
<b>Permit Ref:</b>	EP/200200087
<b>Date of Varied Permit:</b>	
<b>Permitted activity:</b>	Coating Process
<b>Guidance Note:</b>	PG 6/34b(06)
<b>Date of Visit:</b>	11/11/14.
<b>Report Reference:</b>	
<b>Condition number:</b>	
<b>1.1</b> Emission to air free from persistent visible emissions?	No visible emissions during visit.
<b>1.2</b> All emissions to air free from droplets	Yes.
<b>1.3</b> Compliant paints and primers used?	Yes Glasuit.
<b>1.4</b> Emissions from combustion not exceed Ringlmann shade 1?	Compliant.
<b>1.5</b> No offensive odour beyond site boundary?	Compliant.
<b>1.6</b> No odour masking agents used?	—
<b>1.7</b> Any changes to spray booths? Last serviced?	No changes.
<b>1.8</b> Spray booths meet particulate matter emission limit?	Spray booths serviced on 10/05/14. Clearance test passed weekly internal check + filter replacement.
<b>1.9</b> HVLP spray guns used to apply primers and top coats?	Compliant
<b>1.10</b> Any changed to centralised extraction system? Last serviced?	Compliant

Central extraction system last serviced on 6th June 2014

Report Reference: -

## POLLUTION PREVENTION & CONTROL

<b>1.11</b>	
<b>2.1</b> visible emission assessment completed once a day and recorded?	Yes.
<b>2.2</b> Daily odour assessment made and recorded?	Yes.
<b>2.3</b> Log book available with monitoring records and wind direction?	Yes
<b>2.4</b> Total organic solvent usage, 6 monthly reports?	Data available * to forward <del>not</del> monthly totals
<b>3.1</b> Coatings containing VOC stored in closed storage containers?	Yes.
<b>3.2</b> Spillage procedure? Absorbent material available?	Yes.
<b>3.3</b> Waste removed by licensed contractor – receipts available?	Pure solvent collect solvent wastes. Consignment notes available.
<b>3.4</b> Drums containing liquid material stored in secure, well ventilated storage areas?	Yes * ensure doors closed in mixing area.
<b>3.5</b> Mixing of coatings carried out within paint store mixing areas?	Yes.
<b>3.6</b>	
<b>3.7</b> Solvent wipes placed in suitably labelled metal bins with self closing lids? Emptied daily?	Yes.
<b>3.8</b>	
<b>3.9</b> Review programme	
<b>3.10</b> Spraygun testing procedure	Yes
<b>3.11</b> Spray gun cleaning equipment	Yes.
<b>4.1</b> Dispersion	O.K.
<b>4.2</b> Discharge velocity	O.K.
<b>4.3</b> Stacks and/or vents	
<b>5.1</b> Effective preventative maintenance programme	Yes.
<b>5.2</b> Staff training	Compliant.
<b>5.3</b> Malfunctions leading release to air reported to regulator and recorded?	Yes. notification given.

# POLLUTION PREVENTION & CONTROL

## Process Risk Assessment

### Operator Performance Appraisal

Compliance Assessment		
Scale of Non-Compliance (Within 12 month period prior to review)	Possible Scores	Score Awarded
(A) Incident leading to justified complaint but no breach of any permit condition	0 points	0
(B) Incident leading to a justified complaint*	5 per incident	0
(C) Breach of permit not leading to formal action	10 per breach	0
(D) Incident leading to formal caution, Enforcement Notice or prosecution	15 per incident	0
(E) Incident leading to a Prohibition Notice	20 per incident	0
<b>Total</b>	<b>(Max. 50)</b>	0

*\* Unjustified complaints may be e.g. those considered by the inspector to be unreasonable or which cannot be clearly linked to an incident at the process.*

Assessment of Monitoring, Maintenance and Records				
Criterion	Possible Scores			Score Awarded
	(x) Yes	(y) No	(z) N/A	
(A) All monitoring undertaken to the degree required in the authorisation?	0	10	0	Y 0
(B) Process operation modified where any problems indicated by monitoring?	0	5	0	N/A 0
(C) Is an appropriate maintenance schedule in place and available on request	0	5	0	Y 0
(D) Does the operator keep records of inspections, tests and monitoring in relation to the provisions of the permit and make them available to the regulator on request?	0	5	0	Y 0
(E) All relevant documents forwarded to the authority by date required?*	-5	10	0	Y 0
<b>Total score</b>	<b>(-5 to 35)</b>			0

*\*These aspects relate to the operators performance within 12 months immediately preceding the assessment or review of the assessment. Failure to monitor to the degree required or to forward documents on time more than twelve months ago should be excluded*

## POLLUTION PREVENTION & CONTROL

Assessment of Management, Training and Responsibility				
Criterion	Possible Scores			Scores Awarded
	(x) Yes	(y) No	(z) N/A	
(A) Are procedures in place to ensure proper management, supervision and training for process operations, proper use of equipment and effective preventative maintenance on all plant and equipment concerned with the control of emissions to the air?	0	5	0	Y 0
(B) Specific responsibilities assigned to individual staff for these procedures?	0	5	0	Y 0
(C) Completion of individual responsibilities checked and recorded by the company?	0	5	0	Y 0
(D) Does the operator maintain a record of staff training and instruction and make it available to the regulator on request?	0	5	0	Y 0
(E) Trained staff on site throughout periods where potentially air-polluting activities take place?	0	5	0	Y 0
(F) Is an 'appropriate' environmental management system in place?	-5	0	0	N/A 0
<b>Total</b>	<b>(-5 to 25)</b>			<b>0</b>

<b>OVERALL SCORE FOR THE PROCESS</b>	Range -10 to 110	0
<b>REGULATORY EFFORT CATEGORY</b> * high=score of >55 medium 30- 55 and low <30	LOW, MED, HIGH	LOW

Officer: VICKY THOMPSON

Officer Signature: *V. Thompson*

Operator Signature: *B. Bridge*

Date: 11/11/14