

# Petrol Station Inspection Form

New  
K141



<b>1. General Information</b>	
Local Authority	North East Lincolnshire Council
Name/address of site	A180 (East), Habrough, Immingham North East Lincolnshire. DN40 3BH
Name of Licensee(s)	Gradelbrook Filling Station Ltd
Registered Office	24 B Crown Street Brentwood Essex CM114 3A
Authorisation/Permit Reference	EP/200200021/V2
Inspection date and duration	3/3/2014 2hrs. Certificate No FP/14027
Inspector's name	GRAHAM BARR
Person met on site (Name & Position)	Mohamed.
Six yearly review of permit conditions undertaken	January 2012
Weather/Site Conditions	<input checked="" type="checkbox"/> Dry <input type="checkbox"/> Recently Rained <input type="checkbox"/> Raining <input type="checkbox"/> Windy

<b>2. Inspection Related to:</b>	Routine visit	Follow up visit	Complaint investigation	New application	Revised application	4 year review
Tick relevant box:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>2. Recent History of the Authorisation Process/Installation (since last inspection)</b>	
Number of justified complaints (even if zero) within the last 12 month period	None
Process/Installation changes since last inspection relevant to the Permit/Authorisation (Variation required) (Condition 6)	None
Process/Installation changes since last inspection NOT relevant to the Permit/Authorisation (Variation not required) (Condition 6)	None

<b>3. Documentation on site</b>	<b>Comments</b>
Is there a copy of the permit on site?	Yes
Date of last inspection	11/2/2014
Are Petroleum Delivery Certificates kept?	Yes
Is the incident logbook present (Condition 24)	Yes
Any incidents of vapour leaks? (Condition 3)	No
Any incidents of vapour locks? (Condition 5)	No
Is the certification for the servicing of the vapour recovery system (Condition 22) and pressure relief	Yes

valves present on site (every 3 years) (Condition 23)?	Yes
Are the following recorded in the logbook (Cond. 24)	Yes
<ol style="list-style-type: none"> <li>1. Maintenance inspections</li> <li>2. Examinations and testing</li> <li>3. Inventory checking</li> <li>4. Installation and repair work carried</li> </ol>	
Are there training details for staff and competence records (Cond. 24 and 26)	Yes
<b>4. External Inspection</b>	<b>Comments</b>
Total number of tanks	7
Number of tanks holding unleaded/leaded replacement:	4
Are they vented through the manifold?	Yes
Number of tanks holding diesel:	3
Are they vented separately?	Yes
Are connection points on tank filling pipes and vapour return pipe fitted with secure seals? (Cond. 9)	Yes
Are the fittings for delivery and vapour return pipes different? (Cond. 10)	Yes
Are connections for vapour return and delivery hose clearly locked and labelled? (Cond.13)	Yes
Is there clear notices/signage near the vapour return connection point reading: -"connect vapour return line before off loading"; -"the maximum number of tanker compartments which can be discharged"	Yes  (No more than two can be discharged – excluding the diesel compartments)
Are pressure relief valves fitted on petrol storage tank vent pipes? (Cond. 11)	
Are deliveries driver controlled? If yes, are the following functioning correctly: <ol style="list-style-type: none"> <li>1. Lights</li> <li>2. Phone alarm</li> <li>3. Tank capacity printout</li> <li>4. emergency procedures</li> </ol>	No  <hr/>

<b>5. Checklist During Deliveries</b>	<b>Comments</b>
Is a competent person overseeing the delivery? (Condition 16)	Yes
Is manual dip testing carried out before delivery, and are dip openings securely sealed before delivery? (Condition 14)	Electronic
Is the vapour return hose connected before the delivery hose, with the tanker end connected before the storage tank (Condition 12)	Yes
Are more than 2 tanker compartments discharged at once? (Condition 8)	No

Is the delivery hose disconnected before the vapour return hose, at the road tanker end first? With the vapour recovery hose disconnected at the storage tank end first (Condition 18)	Yes
Are all road tanker vents and discharge valves closed on completion of delivery? (Condition 17)	Yes
Are all connection points securely sealed after delivery? (Condition 19)	Yes

<b>6. Further Information</b>		
Number of deliveries Annually	1044 approx	
Deliveries day or night	Both	
Last Maintenance Check	3/3/2014	

Vapour Control Systems Ltd  
 Certificate No VFP/14027

<b>6.1 Recommendations and Actions Required</b>
<p>+ One AdBlue above ground tank          see Sec 4</p>

