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EW 40563

# Petrol Station Inspection Form

<b>1. General Information</b>	
Local Authority	North East Lincolnshire Council
Name/address of site	W.M.Morrison Supermarkets PLC, Hilmore Road, Laceby, Grimsby, N.E.Lincs DN37 7SQ
Name of Licensee(s)	
Registered Office	W.M. Morrison Supermarkets. Hilmore House Gain Lane, Bradford. BD3 7DL
Authorisation/Permit Reference	EP/20020032/V1
Inspection date and duration	27/3/2014
Inspector's name	G BARR
Person met on site (Name & Position)	Sarah Marshall (Manager)
Six yearly review of permit conditions undertaken	
Weather/Site Conditions	<input checked="" type="checkbox"/> Dry <input type="checkbox"/> Recently Rained <input type="checkbox"/> Raining <input type="checkbox"/> Windy

<b>2. Inspection Related to:</b>	Routine visit	Follow up visit	Complaint investigation	New application	Revised application	4 year review
Tick relevant box:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

<b>2. Recent History of the Authorisation Process/Installation (since last inspection)</b>	
Number of justified complaints (even if zero) within the last 12 month period	None.
Process/Installation changes since last inspection relevant to the Permit/Authorisation (Variation required) (Condition 6)	No
Process/Installation changes since last inspection <b>NOT</b> relevant to the Permit/Authorisation (Variation not required) (Condition 6)	"

<b>3. Documentation on site</b>	<b>Comments</b>
Is there a copy of the permit on site?	Yes
Date of last inspection	24/9/2013
Are Petroleum Delivery Certificates kept?	Yes
Is the incident logbook present (Condition 24)	Yes
Any incidents of vapour leaks? (Condition 3)	No
Any incidents of vapour locks? (Condition 5)	No
Is the certification for the servicing of the vapour recovery system (Condition 22) and pressure relief valves present on site (every 3 years) (Condition 23)?	Yes

Are the following recorded in the logbook (Cond. 24)	✓
1. Maintenance inspections 2. Examinations and testing 3. Inventory checking 4. Installation and repair work carried	
Are there training details for staff and competence records (Cond. 24 and 26)	✓
<b>4. External Inspection</b>	<b>Comments</b>
Total number of tanks	5
Number of tanks holding unleaded/leaded replacement:	2
Are they vented through the manifold?	Yes
Number of tanks holding diesel:	3
Are they vented separately?	Yes
Are connection points on tank filling pipes and vapour return pipe fitted with secure seals? (Cond. 9)	Yes
Are the fittings for delivery and vapour return pipes different? (Cond. 10)	Yes
Are connections for vapour return and delivery hose clearly locked and labelled? (Cond.13)	Yes
Is there clear notices/signage near the vapour return connection point reading: -"connect vapour return line before off loading"; -"the maximum number of tanker compartments which can be discharged"	Yes (No more than two can be discharged – excluding the diesel compartments)
Are pressure relief valves fitted on petrol storage tank vent pipes? (Cond. 11)	
Are deliveries driver controlled? If yes, are the following functioning correctly:	
1. Lights 2. Phone alarm 3. Tank capacity printout 4. emergency procedures	✓ ✓ ✓ ✓ Copy from till point to driver. left for driver

<b>5. Checklist During Deliveries</b>	<b>Comments</b>
Is a competent person overseeing the delivery? (Condition 16)	Yes (of Dip / dip) Driver (copy from till point to driver)
Is manual dip testing carried out before delivery, and are dip openings securely sealed before delivery? (Condition 14)	No (see above)
Is the vapour return hose connected before the delivery hose, with the tanker end connected before the storage tank (Condition 12)	Yes
Are more than 2 tanker compartments discharged at once? (Condition 8)	No

Is the delivery hose disconnected before the vapour return hose, at the road tanker end first? With the vapour recovery hose disconnected at the storage tank end first (Condition 18)	Yes
Are all road tanker vents and discharge valves closed on completion of delivery? (Condition 17)	Yes
Are all connection points securely sealed after delivery? (Condition 19)	Yes

<b>6. Further Information</b>		
Number of deliveries Annually	450	
Deliveries day or night	Day/Night	
Last Maintenance Check	Eurotank Environmental Ltd	25/9/2013 Test Certificate N° 304301

<b>7. Stage II Controls</b>	<b>Comments</b>	
Are the vapours displaced by the filling of petrol into vehicle tanks recovered through the use of the Open Active (Dresser Wayne) vapour recovery system to the underground storage system? (Condition 26)	Yes	
The stage II vapour recovery equipment shall be certified by the manufacturer to have a hydrocarbon capture efficiency not less than 85%. Is a copy of this certificate held at the premises? (Condition 24 & 27)	Yes	
Petrol delivery and vapour recovery systems for vehicle petrol tanks shall be tested in accordance with the manufacturer's specifications. (Condition 30)	Prior commissioning?	to Within the past 3yrs?
<b>Has the vapour containment integrity been tested?</b> (Condition 30)	<b>Insert Date</b>	<b>Insert Date</b>
<b>Integrity test every 3 yrs!</b>		Eurotank 24/9/2013
Has the Effectiveness of the vapour recovery system been tested?	Prior commissioning?	to Within the past 3yrs?
	<b>Insert Date</b>	<b>Insert Date</b>
<b>Effectiveness test every 3 yrs!</b>		Wayne Dresser 2/10/2012
Does the automatic monitoring system detect faults in the proper functioning of the petrol vapour recovery system including the automatic monitoring system itself? (Condition 31)	Active System with Automatic Monitoring	
Does the monitoring system automatically cut off the flow on the faulty delivery system if the fault is not rectified after 1 week?	see above	
Operators shall be notified without delay if the results from any monitoring or tests mentioned above identifies adverse results, vapour recovery equipment failure or leaks if there is likely to be an effect of the local community.	Yes	

## 8. Recommendations and Actions Required