

POLLUTION PREVENTION & CONTROL

PERMIT CONDITIONS COMPLIANCE CHECK REPORT

Installation Address:	Hartwell Ford (Grimsby) Corporation Road Grimsby North East Lincolnshire DN31 1UH
Contact:	Dave Ostler
Permit Ref:	EP/200200010
Date of Varied Permit:	
Permitted activity:	Respraying of Road Vehicles
Guidance Note:	PG 6 / 34 (04)
Date of Visit:	18/09/13.
Report Reference:	HWFJCC1
Condition number:	
1.1 No visible emissions?	No visible emissions
1.2 Emissions to air free from droplets?	Compliant
1.3 Compliant materials/paints used?	PPG and Glasurit
1.4 emissions not exceed Ringlemann shade 1?	Compliant
1.5 No offensive odour beyond site boundary?	No offensive odour beyond site boundary
1.6 No odour masking agents used?	No
1.7 Any change to combination booth used,	Some booths.
1.8 Spraybooths meet emission limits 10mg/m3?	Yes - Burntwood + Jonair last serviced 13/07/13. + smoke clearance test completed.
1.9 HVLP sprayguns used for application of primer and top coats?	Yes
1.10 Centralised extraction unit serviced and maintained?	LEV serviced + passed checks on 05/03/13.
1.11 Precautions to minimise emissions during start up and shutdown?	Yes
2.1 Visible emissions checked once per day?	Yes and recorded in log.

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2.2 Odour assessment completed and recorded once per day?	Yes recorded in log.
2.3 Records of visual and odour checks recorded with date/time/result?	Yes.
2.4 Records of paints, organic solvents etc kept. Six monthly figures of Total organic solvent usage received?	Yes. 6 monthly records received.
3.1 Coatings containing voc shall be stored in closed storage containers?	Yes.
3.2 Suitable absorbent material available for spillages? Good housekeeping?	Yes - absorbent granules
3.3 Licensed waste contractor used? Receipts? Waste containing voc stored in well ventilated storage areas?	Yes. Safety Klean receipts kept on file.
3.4 Drums and containers stored in well ventilated storage areas and lids kept tightly closed?	Yes.
3.5 Mixing of coatings with solvent carried out in paint store mixing area?	Yes.
3.6 Programmable scales used?	Yes.
3.7 Solvent wipes placed in suitably labelled metal bin fitted with self-closing lids? Bins emptied daily?	Had letter last year regarding this has work been complete? Oily rag bin needs self-closing lids.
3.8	
3.9	
3.10	
3.11 Spray guns and equipment cleaning carried out in the safety klean cleaning machine?	Yes.
4.1	
4.2	
4.3 Stacks and vents not fitted with plate/ cap or cowl with exception to cone?	Compliant.
5.1 Spare filters on site? Preventative maintenance / cleaning programme in place?	Yes. and in house checks completed
5.2 Staff training and records?	Yes. - paint training received

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5.3 Malfunctions which result in emission to atmosphere reported to regulator and recorded?	<i>Noted.</i>
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Process Risk Assessment

Operator Performance Appraisal

Compliance Assessment		
Scale of Non-Compliance (Within 12 month period prior to review)	Possible Scores	Score Awarded
(A) Incident leading to justified complaint but no breach of any permit condition	0 points	
(B) Incident leading to a justified complaint*	5 per incident	
(C) Breach of permit not leading to formal action	10 per breach	
(D) Incident leading to formal caution, Enforcement Notice or prosecution	15 per incident	
(E) Incident leading to a Prohibition Notice	20 per incident	
Total	(Max. 50)	<i>0</i>
<i>* Unjustified complaints may be e.g. those considered by the inspector to be unreasonable or which cannot be clearly linked to an incident at the process.</i>		


Assessment of Monitoring, Maintenance and Records				
Criterion	Possible Scores			Score Awarded
	(x) Yes	(y) No	(z) N/A	
(A) All monitoring undertaken to the degree required in the authorisation?	0	10	0	<i>Y 0</i>
(B) Process operation modified where any problems indicated by monitoring?	0	5	0	<i>N/A 0</i>
(C) Is an appropriate maintenance schedule in place and available on request	0	5	0	<i>Y 0</i>
(D) Does the operator keep records of inspections, tests and monitoring in relation to the provisions of the permit and make them available to the regulator on request?	0	5	0	<i>Y 0</i>
(E) All relevant documents forwarded to the authority by date required?*	-5	10	0	<i>Y 0</i>
Total score	(-5 to 35)			<i>0</i>
<i>*These aspects relate to the operators performance within 12 months immediately preceding the assessment or review of the assessment. Failure to monitor to the degree required or to forward documents on time more than twelve months ago should be excluded</i>				

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Assessment of Management, Training and Responsibility				
Criterion	Possible Scores			Scores Awarded
	(x) Yes	(y) No	(z) N/A	
(A) Are procedures in place to ensure proper management, supervision and training for process operations, proper use of equipment and effective preventative maintenance on all plant and equipment concerned with the control of emissions to the air?	0	5	0	Y 0
(B) Specific responsibilities assigned to individual staff for these procedures?	0	5	0	Y 0
(C) Completion of individual responsibilities checked and recorded by the company?	0	5	0	Y 0
(D) Does the operator maintain a record of staff training and instruction and make it available to the regulator on request?	0	5	0	Y 0
(E) Trained staff on site throughout periods where potentially air-polluting activities take place?	0	5	0	Y 0
(F) Is an 'appropriate' environmental management system in place?	-5	0	0	N/A 0
Total	(-5 to 25)			0

OVERALL SCORE FOR THE PROCESS	Range -10 to 110	0
REGULATORY EFFORT CATEGORY * high=score of >55 medium 30- 55 and low <30	LOW, MED, HIGH	Low

Officer: VICKY WRAY

Officer Signature: 

Operator Signature 

Date: 18/09/13.