<u>National Register of Taxi Licence Revocations and Refusals(NR3) –</u> <u>Background Information</u>

The Licensing Authority shares information to the National Register of Taxi Licence Refusals and Revocations (NR3). This is a mechanism for different licensing authorities to share details of individuals who have had a Hackney Carriage or Private Hire drivers' licence revoked, or an application for one refused.

This information can be shared on the legal grounds that it is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the licensing authority to ensure that an individual is a "fit and proper," person to hold a Hackney Carriage or Private Hire drivers' licence.

Therefore, information will be uploaded to the register when a Hackney Carriage/ Private Hire drivers' licence is revoked, or an application for one refused, and will remain on there for the retention period of 25 years.

The register will be checked by the Licensing department for all new applications or on licence renewal.

If a search of NR3 indicates a match on an applicant, the authority will seek further information about the entry on the register from the authority which recorded it. Any information received as a result of an NR3 search will only be used in respect of the specific licence application and will not be retained beyond the determination of that application. This does not mean an applicant will automatically be refused a licence; the authority will still consider the licence but will be able to take into account all the information they have.

This is a mandatory part of applying for a Hackney Carriage/Private Hire drivers' licence. Information will be processed in accordance with the Data Protection Act (DPA) and General Data Protection Regulation (GDPR). It is not intended that any NR3 data will be transferred outside of the United Kingdom.

The Local Government Association (LGA) came up with the development of the NR3 as previous to this there has been no way for Local Authorities to share information about refusals or revocations, which means vital intelligence about a person has sometimes been missed and an individual may well have been able to obtain a licence in another authority. High profile instances of this happening have led to public confidence being undermined and fears for public safety.

If you wish to raise any issue related to the data protection legislation, including any of the rights afforded to data subjects under the GDPR, or submitting a subject access request; you can contact the authority's Data Protection Officer at:

Municipal Offices, Town Hall Square, Grimsby, North East Lincolnshire, DN31 1HU.

You always have the right to make a complaint to the Information Commissioner's Office (ICO). Advice on how to raise a concern about handling of data can be found on the ICO's website: <u>https://ico.org.uk/make-a-complaint/</u>