



## Officer Decision Record

### 1. Subject and details of the matter (to include reasons for the decision)

This ODR is to agree a variation to the contract for the Humber High Street Challenge Fund (HHSCF) (Humber Local Enterprise Partnership), for a Covid-19 recovery scheme, and to accept Accountable Body Status for £50,353 from the new Covid-19 recovery pot, to be used for public Realm works in Riverhead Square. This is in accordance Cabinet decision DN.19 dated 10<sup>th</sup> July 2019.

### 2. Is it a Key Decision as defined in the Constitution?

No. Cabinet delegated authority to take all actions necessary to secure the continued implementation of the Humber High Streets Challenge Fund Scheme and all ancillary issues arising, to the Interim Director of Economy and Growth in conjunction with the Leader of the Council.

### 3. Details of Decision

For the Interim Director of Economy and Growth to Accept:

1. Variation of the tripartite contract between the four Humber authorities to enable a covid-19 recovery scheme
2. Accountable Body Status for an award of £50,353 to the Council from the new Covid-19 recovery scheme

COVID-19 has caused considerable disruption to the HHSCF project for all four Humber authorities and has adversely impacted demand for and viability of proposals, especially where new food and beverage uses were proposed. In the early part of the lockdown, the Department for Business, Energy & Industrial

Strategy (BEIS) reviewed all Local Growth Fund (LGF) schemes with the Humber LEP and flagged HHSCF as a red risk due to being behind within the profile in expenditure. A variation has therefore been recommended by Humber LEP and Hull City Council as accountable body for the scheme, to use the unallocated expenditure for Covid-19 recovery purposes. This will see an initial £200k of the uncommitted funds within the HHSCF budget allocated to assisting with COVID-19 business recovery measures – NELC has been informed that it will be awarded £50,353.

The variation states that all Covid-19 recovery funding received needs to be matched with a capital allocation from the relevant local authority. The Riverhead Square public realm scheme has been awarded £1m funding through the MHCLG Accelerated Towns Fund, which the HHSCF Board have confirmed can provide the required match. The funding from MHCLG has the same spend deadline as the HHSCF grants, and the scheme will be designed to ensure that all funds are defrayed by 31st March 2021.

**4. Is it an Urgent Decision? If yes, specify the reasons for urgency Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.**

Yes, the grant of £50,353 to be awarded to NELC must be fully spent by 31<sup>st</sup> March 2021 to comply with the funding agreement.

**5. Anticipated outcome(s)**

To accept the contract variation in relation to a covid-19 recovery fund for the four Humber authorities

To accept Accountable Body status for a grant from the Humber High Street Challenge Fund (Humber LEP) of £50,353 for Riverhead Square

**6. Details of any alternative options considered and rejected by the officer when making the decision**

N/A

**7. Background documents considered**

Cabinet Decision and Report, Humber High Streets Challenge Fund, 10<sup>th</sup> July 2019, DN.19

Cabinet Report, Accelerated Towns Fund, GENERAL EXCEPTION, 2<sup>nd</sup> September 2020

Cabinet Decision Notice, Accelerated Towns Fund, DN.35, 4<sup>th</sup> September 2020

Cabinet Report, Town Centre Regeneration - Riverhead Square Public Realm Improvement Scheme, FP CB 11/20/06, 4<sup>th</sup> November

**8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

No

**9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

N/A

**10. Monitoring Officer Comments (Monitoring Officer or Deputy Monitoring Officer)**

A contract variation remains consistent with Cabinet decisions and subsequent delegations. All terms and conditions of the grant funding must be adhered to.

**11. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

The decision is to receive £50k additional funds for use on public realm works. The match required to receive the funds does not require additional Council resource.

**12. Human Resource Comments (Strategic Workforce Lead or nominee)**

There are no direct HR implications

**13. Risk Assessment (in accordance with the Report Writing Guide)**

The Humber LEP and Accelerated Towns Fund funding allocation for this scheme is within financial year 2020/21. The HHSCF covid-19 recovery pot has the same time scales as the MHCLG grant and will be delivered within phase 1 of the Riverhead Public Realm scheme. The programme for the scheme ensures that all funding will

be defrayed by March 31<sup>st</sup> 2021. As part of the riverhead public realm scheme engagement with key stakeholders has taken place throughout the design process and is ongoing.

Other risks identified include:

- Environmental Agency permits will be required to deliver works adjacent to the riverhead. Engagement with the Environment Agency is ongoing.
- Project obstruction: engagement with highways is ongoing.
- Disruption caused by on-site works: stakeholder consultation has been undertaken (and will continue) and a communications plan has been developed to mitigate this risk.

**14. Decision Maker(s):**

Name: Clive Tritton

Title: Interim Director of Economy and Growth

Signed: REDACTED

Dated: 1st December 2020

**15. Consultation carried out with Leader of the Council:**

Name: Councillor Philip Jackson

Title: Leader of the Council

Signed: Approved via Email

Dated: 1<sup>st</sup> December 2020

**16. If the decision is urgent then consultation should be carried out with the relevant Scrutiny Chair/Mayor/Deputy Mayor**

Name: N/A

Title: N/A

Signed: N/A

Dated: N/A

## APPENDIX 1 – copy of email approval

From: Cllr Philip Jackson (NELC) <philip.jackson@nelincs.gov.uk>  
Sent: 01 December 2020 07:38  
To: Rebecca Hodgson (NELC) <Rebecca.Hodgson@nelincs.gov.uk>; Clive Tritton (NELC) <Clive.Tritton@nelincs.gov.uk>  
Cc: Bethany Salkeld (NELC) <Bethany.Salkeld@Nelincs.gov.uk>; Sandra Hullett (NELC) <Sandra.Hullett@nelincs.gov.uk>  
Subject: RE: ODR - Covid Recovery Grant Award.

Hi Becky

I'm content to support this.

Kind regards  
Philip Jackson

From: Rebecca Hodgson (NELC) <Rebecca.Hodgson@nelincs.gov.uk>  
Sent: 30 November 2020 11:41  
To: Clive Tritton (NELC) <Clive.Tritton@nelincs.gov.uk>; Cllr Philip Jackson (NELC) <philip.jackson@nelincs.gov.uk>  
Cc: Bethany Salkeld (NELC) <Bethany.Salkeld@Nelincs.gov.uk>; Sandra Hullett (NELC) <Sandra.Hullett@nelincs.gov.uk>  
Subject: ODR - Covid Recovery Grant Award.

Good afternoon,

Please find attached ODR – Covid Recovery Grant Award, for your approval and signature, as approved by Damien. If a signature is not possible, please confirm your approval via return email.

Kind regards,

Becky

Rebecca Hodgson, Business Support Specialist, Economy & Growth Team, North East Lincolnshire Council  
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