



Officer Decision Record

1. Subject and details of the matter (to include reasons for the decision)

To record the decisions undertaken by The Leader on 7th January in relation to the scope and materials to be used within Phase One of the Riverhead Square Public Realm Improvement scheme, in accordance with Cabinet decision DN.51 dated 6th November 2020.

2. Is it a Key Decision as defined in the Constitution?

No. Cabinet at its meeting of 4th November 2020 delegated authority to the Interim Director of Economy & Growth, in consultation with the Leader of the Council to: -

- a. undertake the procurement and award of capital activities required to deliver the programme activity;
- b. take all actions necessary to secure the continued implementation and ultimate completion of the scheme including detailed design, bridge design, planning applications and all ancillary issues arising.

The report also authorises the Chief Legal and Monitoring Officer to execute all documentation arising.

3. Details of Decision

The Riverhead Square Public Realm Improvement Scheme (Phase 1) is funded through £750K from a £1m grant from the MHCLG Accelerated Towns Fund (ATF), and a £50K grant from the Humber LEP Humber High Streets Challenge Covid Recovery Fund. It will make a significant contribution to the Council's strategic

objective of a 'Stronger Economy' by delivering key infrastructure and public realm works that will unlock and accelerate private sector investment in the town centre.

Following detailed design and costings by the Highways Design Team, the scope and materials for phase one of the Riverhead Square scheme were presented to the Leader on 7th January 2021 (Appendix 1). The following was agreed:

Public Realm:

- Paving: Continue Mistral paving already delivered as part of Garth Lane project along the waterside and to the south of what will be the new square. A different shade, e.g. as at Bethlehem Street, is to be used to delineate the Barge seating area.
- New railings to replace those currently along the waterside – same style as those already agreed for Garth Lane
- Street furniture: 8 x benches, style as recommended by Arup's during Concept Design
- Street furniture: new seating for the outdoor area used by The Barge, in a style to match the benches
- Street furniture: pop-up shops/market stalls to fulfil Humber LEP Covid-recovery grant requirements
- Electric points for use by market stall holders or during events – to be incorporated into lighting columns
- Tree pits for new trees x 2
- Decorative 'waves' design tree grills and works around existing trees x 10
- Lighting columns: 15 x columns of a similar style/design to those already installed in Garth Lane to ensure continuity

Technical Survey & Design:

- Dredging – preliminary and detailed design
- Bridge feasibility – Survey of bank/riverside to assess requirements for bridge installation

- Bridge feasibility – Survey and assessment of former Garth Lane Bridge, including full design specification/brief for re-use in Riverhead

The purpose of this ODR is to formally record the decisions undertaken by the Leader on 7th January 2021, which enabled the contractor to be instructed.

4. Is it an Urgent Decision? If yes, specify the reasons for urgency Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.

A decision on these items was required quickly to ensure that the scheme could be delivered within the funding timeframes.

5. Anticipated outcome(s)

The decision has allowed the contractor to be instructed, materials to be purchased and onsite works to commence on Riverhead Square this financial year.

6. Details of any alternative options considered and rejected by the officer when making the decision

N/A

7. Background documents considered

Grimsby Town Centre Masterplan 2020

Grimsby Town Centre Investment Plan 2020

Cabinet on 4th November 2020 DN.51 - TOWN CENTRE REGENERATION - RIVERHEAD SQUARE PUBLIC REALM IMPROVEMENT SCHEME

8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

N/A

10. Monitoring Officer Comments (Monitoring Officer or Deputy Monitoring Officer)

The decision is consistent with the delegations of Cabinet as described above.

11. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The approval of the decision will allow the scheme to progress in line with the external funding requirements timeline. Costs are to be managed within the budget set as part of the Council approved Capital Investment Programme.

12. Human Resource Comments (Strategic Workforce Lead or nominee)

There are no direct HR implications contained within this ODR

13. Risk Assessment (in accordance with the Report Writing Guide)

The MHCLG funding allocation for this scheme is within financial year 2020/21. The works and expenditure on the items listed above thus needs to be committed and where possible delivered within this timescale. Failure to deliver the scheme within the funding timescales may result in clawback of the funding by MHCLG, risking NELC's reputation with government and also risking, therefore, the successful delivery of other Town Investment Plan projects.

Other risks identified include: -

- Lead-in times for materials may be impacted by current transportation issues at ports for anything outside the UK.
- Current indication from the contractor is that there is high demand of concrete blocks, due to COVID and an increase in domestic orders, therefore lead in of materials may be slightly longer than normal.
- The majority of the Phase 1a public realm work can be completed by end of March, but some may need to slip slightly into April due to the risks above.

14. Decision Maker(s):

Name: Sharon Wroot

Title: Executive Director for
Environment, Economy and
Resources

Signed: REDACTED

Dated: 11th February 2021

**15. Consultation carried out with
Portfolio Holder(s):**

Name: Councillor Phillip Jackson

Title: Leader of Council

Signed: REDACTED

Dated: 11 February 2021

**16. If the decision is urgent then
consultation should be carried out
with the relevant Scrutiny
Chair/Mayor/Deputy Mayor**

Name: N/A

Title: N/A

Signed: N/A

Dated: N/A

Riverhead Square Phase 1:

Scope and Materials

Programme / Scope

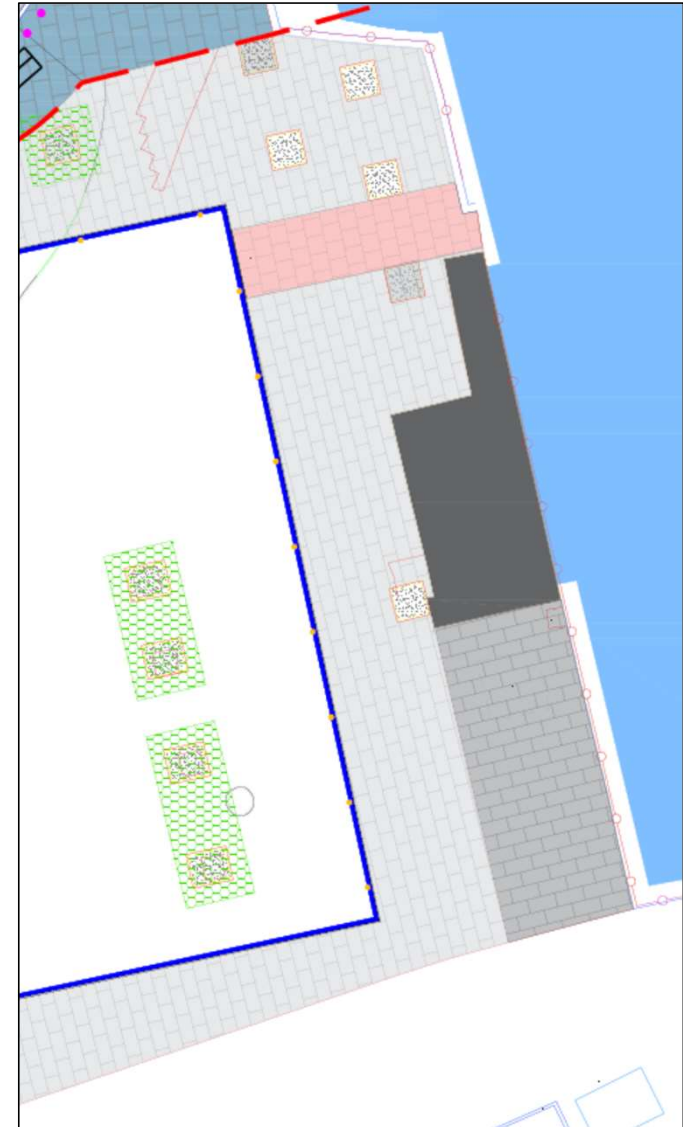
- Public realm elements installed / some items advance purchased
- Bridge: technical survey and feasibility assessment
- Dredging: prelim, detailed design and approvals

Public Realm Elements

- Paving
- Waterside Railings
- Street furniture: Benches
- Street furniture: The Barge outdoor seating area
- Pop-up shops/electric points
- Tree pits for new trees
- Decorative tree grills and works around existing trees
- Lighting Columns

Paving

- Continues previous Garth Lane works
- Material: Mistral / Conservation X Block paving
- Grey colour scheme to blend in with surrounding
- Barge seating area to be in a different shade



Waterside Railings

- Same as those to be installed for Garth Lane
- Looking at options to include 'kick-boards/litter catcher'



Street Furniture: Benches

- Design as recommended in the RIBA 2 Arup Concept Design
- The same benches as proposed for Garth Lane
- An NMU (Non-Motorised User) audit will be undertaken to ensure that bench heights and locations meet accessibility standards



Street Furniture: Barge Seating Area

- To be included in lease and remain in Council Ownership
- Similar style to Benches – to be produced by same supplier



Street Furniture: Pop-up Shops / Electric Points

- Fulfils Humber High Street Challenge Fund grant requirements
- Currently looking at electric point options – most likely to be included in lighting columns
- Electric use will be re-charged to user

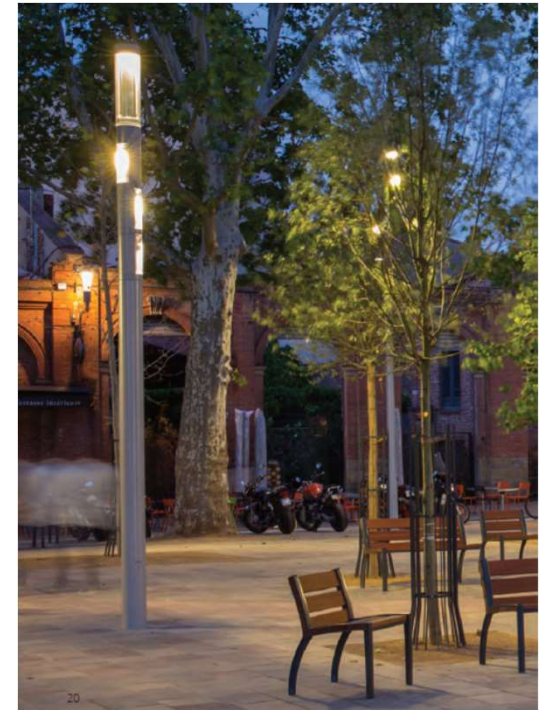


Decorative Tree Grills

- Material: Zinc plated durable Steel
- Colour: Black
- Supplier: Marshalls (<https://www.marshalls.co.uk/commercial/product/round-waves-tree-grille>)



Lighting Columns



Technical Survey and Design

- Dredging: preliminary and detailed design, and EA approval application
- Bridge feasibility: Survey of bank/riverside to assess requirements for bridge installation
- Bridge feasibility: Survey and assessment of former Garth Lane Bridge, including full design specification/brief for re-use in Riverhead

