



Officer Decision Record

1. Subject and details of the matter (to include reasons for the decision)

Approval is sought to award a contract for the following works at Beacon Academy. The scheme is an SEN building refurbishment.

The works consist of:

Complete replacement of the windows to the first floor of the building.

Complete refurbishment of the entire first floor, to include classrooms, staff areas and remodelling of pupil and staff WC's.

2. Is it a Key Decision as defined in the Constitution?

No

3. Details of Decision

Pursuant to the Cabinet meeting 10 May 2017 where delegated authority was given to the Director of Environment, Economy and Growth, Director of Resources and Governance, Portfolio Holder for Regeneration, Skills and Housing, Portfolio Holder for Finance and Resources and Monitoring Officer to take all necessary actions to approve the procurement.

Funding source is a Government SEND allocation.

The scheme exceeds £100k but is under the £350k trigger point of requiring a cabinet decision.

4. Is it an Urgent Decision? If yes, specify the reasons for urgency Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.

No

5. Anticipated outcome(s)

Condition improvements to an identified school site, within the schools' capital programme. To be given approval to proceed with the award of the tender and issue subsequent award/decline letters and contract to the successful tenderer.

6. Details of any alternative options considered and rejected by the officer when making the decision

There are no alternative options to present for consideration

7. Background documents considered

DN.64 26th October 2017 Cabinet Decision

The procurement of this scheme has gone to all the relevant framework contractors for pricing.

This work has been viewed by the contractors who have in turn submitted their costs.

8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relate4/ to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

No

10. Monitoring Officer Comments (Monitoring Officer or Deputy Monitoring Officer)

The contract award is consistent with the Cabinet decision and subsequent delegations and has followed an approved framework and compliant tender process.

11. Section 151 Officer Comments (Deputy S151 Officer or nominee)

In the 2021-22 Capital Programme an approved scheme for Special Educational Needs and Disability Fund has been agreed through the Council's budget setting process. The approved amount is £290k which will be adjusted to reflect any in year

slippage from 2020-21 should this arise. This allocation more than covers the value of this scheme, £267k.

12. Human Resource Comments (Strategic Workforce Lead or nominee)

There are no direct HR implications

.13. Risk Assessment (in accordance with the Report Writing Guide)

Risk assessment is identified as a part of the council's risk process under the capital programme. Further risk assessments will be picked up by ENGIE and the contractor for the works.

14. Decision Maker(s):

Name Joanne Hewson

Title: Deputy Chief Executive and Executive
Director People, Health and Care

Signed: REDACTED

Dated: 15th March 2021

15. Consultation carried out with Portfolio Holder(s):

Name: Councillor Ian Lindley

Title: Portfolio holder for Children, Education
and Skills

Signed: REDACTED

Dated: 15 March 2021