



## Officer Decision Record

### 1. Subject and details of the matter (to include reasons for the decision)

To approve direct award to WAVE (Anglian Water) under the Yorkshire Purchasing Organisation (YPO) Framework Water, Wastewater and Ancillary Services Framework – 1008.

The YPO framework is a single supplier framework awarded to WAVE. WAVE is the water retailer for Anglian Water who are the wholesaler in our region.

The Council's current arrangement with ADSM, procured via the Crow Commercial Services Framework, will come to an end on 31 May 2021. A new arrangement will need to be in place on 01 June 2021.

Cost avoidance is achieved as a result of direct award through the framework due to the introduction of the variable margin rate offered by WAVE. This gives a reduced margin rate at the Council's larger consuming sites. These larger consuming sites make up 65% of the overall consumption. The current supplier provides a fixed tariff across the portfolio.

WAVE have been procured through the YPO and the Council will therefore experience the benefits experience the benefits of the joint volumes included for larger authorities, which will result in reduced margin rates offered.

### 2. Is it a Key Decision as defined in the Constitution?

Yes

### 3. Details of Decision

Approval to complete a call off and award to WAVE from via the YPO Framework

**4. Is it an Urgent Decision? If yes, specify the reasons for urgency Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.**

No

**5. Anticipated outcome(s)**

To be given approval to proceed with the call off and award to WAVE via the YPO Framework Water, Wastewater and Ancillary Services Framework – 1008.

**6. Details of any alternative options considered and rejected by the officer when making the decision**

Yes. See attached Briefing paper

**7. Background documents considered**

Briefing Paper, which has been approved by the Estate board to proceed with the recommendation to access the YPO agreement.

**8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

No

**9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relate4/ to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

No

**10. Monitoring Officer Comments (Monitoring Officer or Deputy Monitoring Officer)**

The approach recommended is a framework contract which has the benefits of approved suppliers already meeting certain benchmarks and flagging agreement in advance to appropriate terms and conditions. Further, the Council may achieve better terms by combining its volume with the other public bodies also taking part.

There are further advantages of assurance in that any such framework by necessity must be compliant with Public Contracts Regulations 2015. A framework approach is considered good practice and comes with its own efficiencies.

**11. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

Procurement through the YPO will help the Council achieve the price benefits of economies of scale and through the joint volumes included for other authorities.

**12. Human Resource Comments (Strategic Workforce Lead or nominee)**

There are no direct HR implications

**13. Risk Assessment (in accordance with the Report Writing Guide)**

Not proceeding with the call-off and award on time will not allow for sufficient time to transfer supplies. The Council will be left without a supply contract and moved on to deemed rates, which are significantly higher.

**14. Decision Maker(s):**

Name Sharon Wroot

Title: Executive Director, Environment,  
Economy and Resources

Signed: REDACTED

Dated: 7<sup>th</sup> April 2021

**15. Consultation carried out with  
Portfolio Holder(s):**

Name: Councillor Stan Shreeve, Portfolio  
Holder for Finance, Resources and Assets

Signed: REDACTED

Dated: 7<sup>th</sup> April 2021