|  |  |
| --- | --- |
| Community Asset TransferExpression of Interest | logo placeholder |

## Contact Information

|  |  |
| --- | --- |
| **Organisation Name** |  |
| Main Contact Name |  |
| Address |  |
| Post Code |  |
| Work Phone |  |
| Website Address |  |
| E-Mail Address |  |

## Reference:

Expression of Interest – Name of property/land, and confirm that it is eligible to be considered under the Community Asset Transfer Approach

|  |
| --- |
|  |

## Organisation Structure:

State type of organisation i.e. CIO, CIC, Charitable Company, Company Limited by Guarantee, Cooperative, Unincorporated Association/Group etc.…

|  |
| --- |
|   |

## Board Members:

Trustee / Director –

Trustee / Director –

Trustee / Director –

Trustee / Director –

Trustee / Director –

|  |
| --- |
| Tell them a little about the board, their skills and knowledge:  |

## History of Organisation:

### A brief overview, include your objects / purpose.

|  |
| --- |
|  |

## What are your plans for the asset/s (land/building/other)?

A brief overview of your plans for the asset/s.

## Tell us the benefits to the community of making a CAT application:

### For reference the Manchester Economy Model - <https://www.greatermanchester-ca.gov.uk/what-we-do/research/research-cost-benefit-analysis/> can be used to demonstrate benefits and outcomes (other models can be used). A more in-depth CBA/SROI doesn’t have to be submitted until Business Case.

|  |
| --- |
|  |

## Tell us the benefits to the organisation of making the application:

### For Reference use the Manchester Economy Model - <https://www.greatermanchester-ca.gov.uk/what-we-do/research/research-cost-benefit-analysis/> can be used to demonstrate benefits and outcomes (other models can be used). A more in-depth CBA/SROI doesn’t have to be submitted until Business Case.

|  |
| --- |
|  |

## Tell us how the benefits in 5 & 6 relate to the Council’s priorities:

Reference local and/or relevant strategies. NE Lincs Council – Vision and Aims [North East Lincolnshire Council vision and aims - NELC | NELC (nelincs.gov.uk)](https://www.nelincs.gov.uk/your-council/north-east-lincolnshire-council-vision-and-aims/) and Policies and strategies <https://www.nelincs.gov.uk/your-council/policies-and-strategies/>

|  |
| --- |
|  |

## Provide details of your offer:

Detail the organisations offer to the Council – what are you proposing to pay for the property/land per annum and the rationale behind the offer.

|  |
| --- |
|  |

## Length of Lease required:

|  |
| --- |
|  |

## Repair and Maintenance obligations:

What is the organisation willing to be obligated to; full repair and maintenance, road access, flood, utility services etc.…

|  |
| --- |
|  |

## Rent free periods:

Is the organisation requesting any rent-free periods?

|  |
| --- |
|   |

## Break Clauses:

## Is the organisation expecting to request any break clauses, is it known if the Council is considering break clauses?

|  |
| --- |
|  |

## Subject to Change:

## A statement to advise that the above may be subject to change once further detailed analysis and feasibility is undertaken should the organisation be successful at EOI stage and be invited to submit a 2nd Stage Business Case.

|  |
| --- |
|  |

## Expression of Interest Submission:

### Submission of this Expression of Interest confirms that the organisation wishes to proceed with the Community Asset Transfer approach.

|  |  |
| --- | --- |
| Name (printed): |  |
| Signature: |  |
| Date: |  |

## Further Information:

### Before you submit an Expression of Interest (EOI) ensure that you have held informal discussions with the local authority.

### Once you have submitted the EOI it can be up to **30 days** before you receive feedback.

### The time taken to complete a Community Asset Transfer can fluctuate due to the negotiations and complexities of the Asset transfer.

Useful signposting for the applicant:

* Sector Support North East Lincolnshire Partnership can guide you through the process - this is a fully funded service. [https://www.sectorsupportnel.org.uk](https://www.sectorsupportnel.org.uk/)
* Code for leasing Business Premises - <https://www.rics.org/globalassets/rics-website/media/upholding-professional-standards/sector-standards/real-estate/code-for-leasing_ps-version_feb-2020.pdf>
* Ethical Property Foundation - <http://www.ethicalproperty.org.uk/>
* Locality - [Ownership and management of assets - Locality](https://locality.org.uk/services-tools/support-for-community-organisations/ownership-and-management-of-land-and-buildings/)
* MyCommunity - [About us - MyCommunity](https://mycommunity.org.uk/about-us)
* Plunkett Foundation - [Plunkett Foundation](https://plunkett.co.uk/)