



Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

1. Subject and details of the matter (to include reasons for the decision and detail of any previous cabinet decision)

Approval is sought to award a contract for the following works at Coomb Briggs Primary funded from Government Allocation.

Partial replacement of poor condition Roof at Coomb Briggs Primary School, the roof can no longer be repaired to a satisfactory level and requires replacing.

Project has been approved by Schools Capital Programme Board

Cabinet 17th February 2021:

DN.105 SCHOOLS CAPITAL PROGRAMME

Cabinet considered a report from the Portfolio Holder for Children, Education and Skills seeking authority to approve a rolling programme of capital works for the local authority's Schools Condition and Basic Need Government Grant allocations within the Council's school estate.

Resolved-

That the authority be delegated to the Director for Children's Services, in Consultation with the Portfolio Holder for Children, Education and Skills To:

- a. Implement the rolling programme of identified highest priority works within the Schools Capital Maintenance Programme.**

2. Decision being taken

Approval is required to award the attached tender, in accordance with the Authority's Contracts Procedure Rules.

The scheme exceeds £100k but is under the £350k trigger point of requiring a cabinet decision.

Works cannot be awarded without an ODR

Funding source is a government allocation.

Replacement of Coomb Briggs Primary Roof, we are looking to do this project on a rolling program, the roof has been tendered in two parts as funding will not allow for the whole roof replacement in this financial year, we aim to undertake the lower sum, phase 2 this financial year and phase 1 in financial year 21/22 subject to government allocation.

3. Anticipated outcome(s)/benefits

Condition improvements to a prioritised school site, within the schools' capital programme, ensuring a watertight environment for pupils and allowing the school to stay operational.

To be given approval to proceed with the award of the tender and issue subsequent award/decline letters and contract to the successful tenderer.

The successful tenderer is Eton Lincs with the tender amount being £134,467.62 detailed on the attached Tender documentation (Phase 2) only.

4. Details of any alternative options considered and rejected by the officer when making the decision

No alternative options considered

5. Background documents considered (web link to be included or copies of documents for publishing)

Please see attached tender report

6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

N/A

7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

N/A

8. Monitoring Officer Comments (Monitoring Officer or nominee)

The award is consistent with the Cabinet decision and delegations dated 17th February 2021, with these works being part of the Schools Capital Maintenance Programme.

The procurement exercise has been conducted so as to comply with the Council's policy and legal obligations, specifically in compliance with the Council's Contract Procedure Rules and the Public Contracts Regulations 2015 and supported by relevant officers. Legal Services will support the completion of the contractual documentation on award.

9. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The cost of the works will be funded from the existing capital budget allocation within the Council's approved Capital investment Programme and which is financed entirely from Government grant.

10. Human Resource Comments (Head of People and Culture or nominee)

No Human Resources Implications

11. Risk Assessment (in accordance with the Report Writing Guide)

Risk assessment is identified as a part of the council's risk process under the capital programme. Further risk assessments will be picked up by ENGIE and the contractor for the works.

12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?

N/A

13. Decision Maker(s):

Name: Lisa Arthey

Title: Director of Children's Services

Signed: REDACTED

Dated: 11.11.21

**14. Consultation carried out with
Portfolio Holder(s):**

Name: Councillor Ian Lindley

Title: Portfolio Holder for Children,
Education and Skills

Signed: REDACTED

Dated: 11th November 2021