



Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

1. Cabinet date and copy resolution this key decision relates to

Approval was granted at cabinet on 16th June 2021 (DN.15)

The commencement of a procurement exercise for the provision of a professional delivery team.

The Executive Director for Environment, Economy and Resources in consultation with the Leader of the Council deal with all matters leading to and including the award of the contract for the provision of a professional delivery team.

The Assistant Director Law, Governance and Assets (Monitoring Officer) executes and completes all requisite legal documentation in relation to the matters outlined above.

2. Subject and details of the matter (to include reasons for the decision)

Award a contract for a Development Manager for the Future High Street Project, Freshney Place.

Implementation will commence November 2021, with completion of the project by 31st December 2025.

An open tender process was followed.

The assessment method and basis of award was Most Economically Advantageous Tender.

The tenderer who was evaluated as submitting the Most Economically Advantageous Tender is Queensberry Real Estate (UK) Limited

The whole life contract value is £498,200

3. Decision being taken

Award the contract of a Development Manager for the Future High Street Project, Freshney Place to Queensberry Real Estate (UK) Limited.

4. Is it an Urgent Decision? If yes, specify the reasons for urgency. Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.

No.

5. Anticipated outcome(s)/benefits

Contract for a Development Manager for the Future High Street Project is awarded to Queensberry Real Estate (UK) Limited.

6. Details of any alternative options considered and rejected by the officer when making the decision (this should be similar to original cabinet decision)

Not procuring the services of a professional delivery team is not a viable option as there is minimal experience and capacity within the Council to deliver a project of this nature. Failure to deliver this project would not achieve the Council's key strategic aims for the regeneration of the town centre, as described in the Local Plan and Grimsby Town Centre Masterplan (2020).

7. Background documents considered (web links to be included and copies of documents provided for publishing)

Cabinet Report 16th June 2021

8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

No conflicts of interest have been identified.

10. Monitoring Officer Comments (Monitoring Officer or nominee)

The award is consistent with the Cabinet decision and delegations dated 16th June 2021 and enables the delivery of the project, which is key to the Council's strategic aims for the regeneration of the town centre.

The procurement exercise has been conducted so as to comply with the Council's policy and legal obligations, specifically in compliance with the Council's Contract Procedure Rules and the Public Contracts Regulations 2015 and supported by relevant officers. Legal Services will support the completion of the contractual documentation on award.

11. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The cost of the professional delivery team will be met from the approved budget for the Future High Street Project that is incorporated in the Council's approved capital investment programme. The scheme is to be funded entirely through external grant.

12. Human Resource Comments (Head of People and Culture or nominee)

There are not direct HR implications.

13. Risk Assessment (in accordance with the Report Writing Guide)

The risk of not awarding the contract would mean that the project would be delayed, which runs the risk of not meeting the funding requirements and timescales and could result in the funding being clawed back.

The Authority does not have capacity or experience to deliver a project of this nature without external professional expertise.

14. Has the Cabinet Tracker been updated with details of this decision?

Yes.

15. Decision Maker:

Name: Sharon Wroot

Title: Executive Director of
Environment, Economy and
Resources

Signed: REDACTED

Dated: 17th November 2021

**16. Consultation carried out with the
Leader of the Council:**

Name: Councillor Philip Jackson

Title: Leader of the Council

Signed: REDACTED

Dated: 17th November 2021