



## Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

**1. Subject and details of the matter** (to include reasons for the decision and detail of any previous cabinet decision)

Approval is sought to award the contract for the purchase of two new 18 tonne fixed body road salting vehicles to replace two current aging road salting vehicles.

The following desirable requirements are to be installed on both vehicles:

- Vinyl graphics to be guaranteed against fading, shrinkage, cracking or peeling for 5 years from the vehicle delivery date.
- The Customer to be invited to factory to finalise vehicle build specification.
- Seat belts to be red.
- Allison Full Auto transmission, or technical equivalent.
- Heated windscreen.
- Heated mirrors.
- Vehicle to be fitted with mapping and navigation system which provides audible “turn by turn” instructions which can be programmed to ‘auto salt’ pre-determined routes, including settings for salt on / off, road width, symmetry of spread, uplift rate function.

- Roller easy sheet system, or similar equivalent sheeting system, to be fitted for use on gritter body to prevent water ingress.

The whole life value of the contract is £234,924.02

The maximum duration of the contract is 48 months.

(Officer Decision Record 18th October 2021) Approval for Executive Director Environment, Economy and Resources to commence the procurement process for two new 18 Tonne Fixed Body Road Salting Vehicles and in consultation with the Portfolio Holder for Environment and Transport to make an award and deal with ancillary matters arising.

An exception to access the YPO framework was approved.

A further competition was run under the YPO Specialist Vehicles Framework (960): Lot 5 - Purchase of Winter Maintenance Vehicles FC1609.

Following the conclusion of the evaluation process, the Most Economically Advantageous Tenderer has been identified as Econ Engineering Limited.

## **2. Decision being taken**

That the Executive Director for Environment, Economy and Resources in consultation with the Portfolio Holder for Environment and Transport approves the purchase of two new 18 tonne fixed body road salting vehicles and the purchase of the following desirable requirements for both vehicles:

- Vinyl graphics to be guaranteed against fading, shrinkage, cracking or peeling for 5 years from the vehicle delivery date.
- The Customer to be invited to factory to finalise vehicle build specification.
- Seat belts to be red.
- Allison Full Auto transmission, or technical equivalent.
- Heated windscreen.
- Heated mirrors.
- Vehicle to be fitted with mapping and navigation system which provides audible “turn by turn” instructions which can be programmed to ‘auto salt’ pre-determined

routes, including settings for salt on / off, road width, symmetry of spread, uplift rate function.

- Roller easy sheet system, or similar equivalent sheeting system, to be fitted for use on gritter body to prevent water ingress.

The decision will authorise awarding one contract for the purchase of two new 18 tonne fixed body road salting vehicles with the above-mentioned desirable requirements to Econ Engineering Limited.

### **3. Anticipated outcome(s)/benefits**

The contract for the purchase of two new 18 tonne fixed body road salting vehicles with the above-mentioned desirable requirements is awarded to Econ Engineering Limited.

### **4. Details of any alternative options considered and rejected by the officer when making the decision**

Do nothing and not award option is an option, but was not felt to be feasible, as there is a continuous need to improve fleet efficiency across all areas and fleet is evaluated each year and only replaced on a need basis when the item has come to the end of its life and is no longer cost effective to keep and maintain. To do nothing would not improve the cleanliness of the Council's fleet and would impact on our commitment to reduce our environmental impact.

Econ Engineering Limited have been identified as the Most Economically Advantageous Tenderer and so there is no reason to not award.

### **5. Background documents considered** (web link to be included or copies of documents for publishing)

Officer Decision Record date 18th October 2021.

### **6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

N/A

**7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

No conflicts of interest were identified.

**8. Monitoring Officer Comments (Monitoring Officer or nominee)**

The procurement exercise was approved by an Officer Decision Record. It has been conducted so as to comply with the Council's policy and legal obligations, specifically in compliance with the Council's Contract Procedure Rules and the Public Contracts Regulations 2015 and supported by relevant officers. Legal Services will support the completion of the contractual documentation on award.

**9. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

The costs of the purchases are to be met from within the existing Fleet Replacement capital budget incorporated within the Council's approved Capital Investment Programme.

**10. Human Resource Comments (Head of People and Culture or nominee)**

There are no direct HR implications relating to the purchase of these vehicles

**11. Risk Assessment (in accordance with the Report Writing Guide)**

If the purchase of the vehicles is not approved, then there is a significant risk of the current revenue budgets being affected due to increased costs of repairing and maintaining the Council's aging fleet. There is also a significant risk to the Council Operators Licence which has strict guidelines on the upkeep and maintenance of the Council's heavy goods vehicles.

**12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?**

No, the decision is linked to a previous Officer Decision Record.

**13. Decision Maker(s):**

Name: Sharon Wroot

Title: Executive Director for  
Environment, Economy and  
Resources

Signed: REDACTED

Dated: 13/12/21

**14. Consultation carried out with  
Portfolio Holder(s):**

Name: Councillor Stewart Swinburn

Title: Portfolio Holder for Environment  
and Transport

Signed: REDACTED

Dated: 13<sup>th</sup> December 2021