



Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

1. Cabinet date and copy resolution this key decision relates to

Future High Streets Fund – Appointment of Architectural Services

16th June 2021 (DN.15 – Future High Street Fund)

RESOLVED –

1. That the commencement of a procurement exercise for the provision of a professional delivery team, be approved.
2. That authority be delegated to the Executive Director for Environment, Economy and Resources in consultation with the Leader of the Council to deal with all matters leading to and including the award of the contract for the provision of a professional delivery team.
3. That the Assistant Director Law, Governance and Assets (Monitoring Officer) be authorised to execute and complete all requisite legal documentation in relation to the matters outlined above.

2. Subject and details of the matter (to include reasons for the decision)

Approval is sought to enter into a contract for Architecture Services with Bloom Procurement Services (Bloom), and for Bloom to enter into a contract with Lesley Jones Architecture on behalf of the Council for the provision of Architecture Services to the Future High Street Fund, Freshney Place, Grimsby project.

The NEPO NEPRO3 Professional Services Solution framework will be accessed to contract with Bloom.

The NEPRO3 framework is a single supplier framework established by NEPO following a compliant procurement process. Bloom were evaluated as the most economically advantageous tenderer and so were awarded to the framework as the sole supplier.

Although the contract for the Architecture Services will be between Bloom and Lesley Jones Architecture, the day-to-day operation and management of Lesley Jones Architecture will be undertaken by the project's Development Manager, Queensberry on behalf of the Council.

The whole life value of the contract is £729,000.

The contract will be in place until the completion of the Future High Street Fund development and will ensure the continuity of Services which have been provided since the outset of the project.

3. Decision being taken

That the Executive Director for Environment, Economy and Resources in consultation with the Leader of the Council approves award of the Architecture Services contract to Bloom, and for Bloom to enter into a contract with Lesley Jones Architecture on behalf of the Council for the duration of the Future High Street Fund project.

4. Is it an Urgent Decision? If yes, specify the reasons for urgency. Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.

No.

5. Anticipated outcome(s)/benefits

The contract for Architecture Services will be awarded to Bloom via the NEPRO3 Professional Services Solution framework, and Bloom will enter into a contract with Lesley Jones Architecture on behalf of the Council for the duration of the Future High Street Fund project.

6. Details of any alternative options considered and rejected by the officer when making the decision (this should be similar to original cabinet decision)

Not procuring the services of an Architect is not a viable option as there is minimal experience and capacity within the Council to deliver this Service for a project of this nature. Failure to deliver this project would not achieve the Council's key strategic aims for the regeneration of the town centre, as described in the Local Plan and Grimsby Town Centre Masterplan (2020).

7. Background documents considered (web links to be included and copies of documents provided for publishing)

Cabinet decision (DN.15) – Future High Street Fund.

8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No.

9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

None.

10. Monitoring Officer Comments (Monitoring Officer or nominee)

The decision is consistent with the Cabinet decision and delegations dated 16th June 2021. Legal colleagues are supporting the project and will be involved in the drafting of required legal documentation.

11. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The costs of the service will be met from within the existing overall scheme budget for the Future High Street Fund, though the cost is higher than the original estimate for this activity, which was £501k.

12. Human Resource Comments (Head of People and Culture or nominee)

There are no direct HR implications

13. Risk Assessment (in accordance with the Report Writing Guide)

There are risks in relation to ensuring the scheme maintains momentum and all funding spend deadlines are met to enable successful delivery. The decision to appoint an Architect mitigates this risk.

The direct award to procure Services of the original Architect ensures continuity in design and function throughout the life of the project, building on established relationships which will ensure delivery of the Council's key strategic aims for the regeneration project of the town centre.

14. Has the Cabinet Tracker been updated with details of this decision?

Yes.

15. Decision Maker:

Name: Sharon Wroot

Title: Executive Director for
Environment, Economy and
Resources

Signed: REDACTED

Dated: 2nd February 2022

**16. Consultation carried out with
Leader of the Council:**

Name: Councillor Philip Jackson

Title: Leader of the Council

Signed: REDACTED

Dated: 2nd February 2022