

# **TOURISM AND VISITOR ECONOMY SCRUTINY PANEL**

<b>DATE</b>	28 <sup>th</sup> July 2022
<b>REPORT OF</b>	Assistant Chief Executive
<b>SUBJECT</b>	Tourism and Visitor Economy Scrutiny Panel - Work Programme
<b>STATUS</b>	Open

## **CONTRIBUTION TO OUR AIMS**

The scrutiny panels act as a reviewing mechanism for decisions made relating to the strategic policy, performance and resources required to deliver the ambitions of the Council and its key partnerships. The aim of the scrutiny process is to make sure decision making is robust by providing constructive challenge. This contributes to the Council being effective and efficient, and therefore it is integral to the delivery of the Council Priorities.

## **EXECUTIVE SUMMARY**

This report reflects work undertaken by the Tourism and Visitor Economy Scrutiny Panel; within the panel's terms of reference, to identify topics to be included in the 2022/23 work programme. The panel is asked to agree the work programme.

## **MATTER(S) FOR CONSIDERATION**

To confirm the panel's work programme for the 2022/23 Municipal Year.

### **1. BACKGROUND AND ISSUES**

The appendix to this report summarises the suggested work programme and the panel's likely timetable of activities during 2022/23 to undertake this work. The report will be a live document and progress on each of the work programme items will be monitored throughout the year.

In addition to the work programme items, there will be the opportunity for members to identify agenda items from the forward plan, the Council's quarterly performance and resources report (with a focus on those issues relevant to the remit of the panel) and the tracking of its recommendations. The panel may also respond to issues of public concern.

Members are asked to consider and agree the work programme for the ensuing municipal year.

The panel may also consider any issues it may wish to remove or add to this year's work programme.

### **2. RISKS AND OPPORTUNITIES**

Any actions which the council may undertake as a result of recommendations made by scrutiny will be the subject of further reports, which will include risk assessment(s) by the author(s) concerned.

### **3. REPUTATION AND COMMUNICATIONS CONSIDERATIONS**

The work programme demonstrates the breadth of matters considered by scrutiny.

### **4. FINANCIAL CONSIDERATIONS**

There are no financial considerations included within this report.

### **5. IMPLICATIONS FOR CHILDREN AND YOUNG PEOPLE**

There are no impacts on children and young people as a direct result of this report. The panel will have the opportunity to consider to any implications for children and young people as it considers individual items within its work programme.

### **6. CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS**

There are no impacts on climate change and the environment as a direct result of this report. Any actions which the council may undertake as a result of recommendations made by scrutiny will be the subject of further reports, which will include climate change and environmental implications by the author(s) concerned.

### **7. MONITORING COMMENTS**

In the opinion of the author, this report does not contain recommended changes to policy or resources (people, finance or physical assets). As a result, no monitoring comments have been sought from the Council's Monitoring Officer (Chief Legal Officer), Section 151 Officer (Director of Finance) or Strategic Workforce Lead.

### **8. WARD IMPLICATIONS**

May impact on all wards

### **9. BACKGROUND PAPERS**

Annual report of scrutiny 2021/22  
Panel tracking reports

### **10. CONTACT OFFICER(S)**

Paul Windley – Democratic and Scrutiny Team Manager  
Email: paul.windley@nelincs.gov.uk

**HELEN ISAACS**  
**ASSISTANT CHIEF EXECUTIVE**  
**(STATUTORY SCRUTINY OFFICER)**

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# **Tourism and Visitor Economy Scrutiny Panel**

## **Work programme 2022/23**

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## 1. The role of scrutiny

Effective overview and scrutiny should:

- Provide constructive 'critical friend' challenge - examine and review the council's decisions
- Amplify the voices and concerns of the public - review and report on issues that affect local people
- Drive improvement in public services - consider the work of partners and other public organisations which affect local residents
- Contribute to the development of future policies and strategies that will help improve services for local people
- Involve local people in council decision making
- Co-ordinate the Councillor Call for Action

You can find out more about scrutiny on the council's website:

<https://www.nelincs.gov.uk/councillors-and-democracy/decision-making/scrutiny/>

This document sets out the priorities, outcomes and actions which relate directly to the Tourism and Visitor Economy Scrutiny Panel and forms the basis of its work programme for the next municipal year. It also provides a guide for prioritising items for scrutiny.

***This document is 'work in progress'; the updating of the work programme is an ongoing task. The work programme in detail describes the panel's desired outcomes, objectives, intentions, outputs and progress. Topics may be added or withdrawn to react to changing priorities.***

## 2. Terms of reference

The scrutiny panels are responsible for scrutinising any matters affecting North East Lincolnshire within their remit. For the Tourism and Visitor Economy Scrutiny Panel these include:

- Tourism
- Visitor economy and retail offer
- Libraries, museums and culture
- Local heritage
- Leisure and sport
- Beach safety

### 3. Scrutiny of the budget

A key element of the work programme is annual scrutiny of the Council's proposed priorities and budget prior to formal approval by Cabinet and Council in February 2023. This is usually achieved via both informal and formal all Member budget scrutiny meetings.

The Executive and Scrutiny Liaison Board will determine how budget scrutiny, performance monitoring issues and matters of a corporate nature which affect the Council as a whole, are dealt with.

North East Lincolnshire Council's finance and commissioning plan 2022-23 – 2024-25 as approved in February 2022 can be found [here](#).

### 4. The Council Plan

The council plan sets out the priorities for this council and should influence the content of the panel's future work programme. All scrutiny panels will monitor the vital signs and delivery of the council plan via regular performance monitoring reports.

The panel's work programme remains a flexible document and may need to be adjusted to reflect this panel's role in monitoring council plan priority interventions within its remit. It is anticipated that the scrutiny panels will receive regular updates on progress with the key actions contained within the council plan.

## 5. Focus for the Tourism and Visitor Economy Scrutiny Panel –

The forward work programme of each scrutiny panel should be linked to the delivery of the Council Plan. The work of this scrutiny panel must be focussed on these priorities when making recommendations on important policy matters and must hold the executive and other decision makers to account on those terms. It is important that panels maintain this focus when examining issues and setting agendas.

At its March 2022 meeting, members were given the opportunity to identify potential items for the panel's 2022/23 programme.

### Panel suggestions March 2022:

- Welcome Back Fund
- Cleethorpes Masterplan
- Grant Street Car Park – consultation on the design
- Council Land Use Policy
- Sports and Leisure Strategy

The panel will also continue monitoring via regular reporting on:

- key projects, actions and performance outlined in the council plan
- Financial monitoring via quarterly budget reports

These were considered by the panel at a work programme workshop on 23<sup>rd</sup> June 2022 where the following topics were also agreed:

- Library Review (subject to Portfolio Holder approval)
- Tourism Dashboard
- Creativity Board & Strategy Action Plan
- Cleethorpes Masterplan & Levelling Up Fund update
- Annual Events Programme
- Grimsby Creates Update
- Grimsby Fishing Heritage Centre and Collection (including historic vessels) Update
- Resort Manager Annual Report

How the panel will approach this work is included in section 9.

## 6. Who's who

**Chair of the Tourism and Visitor Economy Scrutiny Panel - Councillor Keith Brookes**

**Deputy Chair - Councillor Bill Parkinson**

**Councillor Tom Furneaux - Portfolio Holder for Culture, Heritage and the Visitor Economy:**

- Tourism and the visitor economy
- Leisure, sport and recreation, including the playing pitch strategy
- Culture, Borough heritage, museums and the arts

## 7. Panel Membership 2022/23

### Membership

Conservative - Keith Brookes  
Bill Parkinson  
James Cairns  
Ian Lindley  
Bob Callison  
Oliver Freeston

Labour - Tim Mickleburgh  
Sophia Farren

### Substitutes

Conservative: Gary Abel  
Nick Pettigrew  
David Hasthorpe  
Tanya Brasted  
Daniel Westcott  
Georgia Astbury

Labour: Marie Green  
Matthew Patrick



## 8. Scheduled meetings of the panel 2022/23

All meetings start at **10.00 a.m.** in **Grimsby Town Hall** unless otherwise stated on agenda papers.

Thursday 28<sup>th</sup> July 2022

Thursday 29<sup>th</sup> September 2022

Thursday 24<sup>th</sup> November 2022

Thursday 26<sup>th</sup> January 2023

Thursday 16<sup>th</sup> March 2023

The panel may call special meetings to consider issues in a timely manner or to give focus to important items.

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**Work Programme for the Tourism and Visitor Economy Scrutiny Panel 2022/23**

28 <sup>th</sup> July 2022	29 <sup>th</sup> September 2022	24 <sup>th</sup> November 2022	26 <sup>th</sup> January 2023	16 <sup>th</sup> March 2023
<ul style="list-style-type: none"> <li>• Work Programme</li> <li>• Sport &amp; Physical Activity Strategy Scope</li> </ul>	<ul style="list-style-type: none"> <li>• Quarter 1 Finance Monitoring Report</li> <li>• Tourism Dashboard Update</li> <li>• Creativity Board &amp; Strategy Action Plan</li> <li>• Grant Street Car Park – Design consultation</li> </ul>	<ul style="list-style-type: none"> <li>• Work Programme Review</li> <li>• Quarter 2 Finance Monitoring Report</li> <li>• Cleethorpes Masterplan &amp; LUF update (subject to outcome LUF)</li> <li>• Sports &amp; Physical Activity Strategy Update</li> <li>• Library Review Update</li> </ul>	<ul style="list-style-type: none"> <li>• Annual Events Programme (Includes Meridian SG / Pier Celebration)</li> <li>• Grimsby Creates Update</li> </ul>	<ul style="list-style-type: none"> <li>• Quarter 3 Finance Monitoring report</li> <li>• GFHC &amp; Collection (including historic vessels) Update (Tour of GFHC also offered for Panel Members)</li> <li>• Resort Manager Annual Report</li> </ul>

**Standing agenda items:**

- Question time
- Tracking actions of the panel
- Forward Plan
- Questions to the Portfolio Holder
- Calling in of key decisions

**Briefing Papers Requested:**

None

**Items identified for Work Programme 2022/23:**

- Council Land Use Policy

**Items identified for Work Programme 2023/24:****Panels Requests:**

- Reports going to Communities Scrutiny on Parks and Open Spaces to be shared with TVE panel members for information.

End