

**PORTFOLIO HOLDER**  
**FINANCE, COMMUNITY ASSETS,  
GOVERNANCE AND TOURISM DECISION  
NOTICE**

At the meeting of the Portfolio Holder – Finance, Community Assets, Governance and Tourism held on 5<sup>th</sup> February, 2018 the following matters were discussed. The decisions of the Portfolio Holder are set out below in each item along with reasons for the decision and other options considered.

DNPH.FR.1 **DECLARATIONS OF INTEREST**

There were no declarations of interest in relation to items on the agenda for this meeting.

DNPH.FR.2 **INCREASE OF FEES AND CHARGES FOR REGISTRARS AND CIVIC SERVICES**

The Portfolio Holder received a report which set out proposed increases in non-statutory fees for Registration and Civic Services.

**RESOLVED – That the proposals in the report be approved and implemented with effect from 1st April 2018 to ensure advanced bookings can continue.**

REASONS FOR DECISION –

All fees and charges within Registrars and Civic Services were reviewed and increased, at least in line with inflation, on an annual

basis. Budget allocations have been suggested for Governance, Democracy and Community Engagement, and these propose increased in income targets; to be achieved through fees and charges.

#### OTHER OPTIONS CONSIDERED –

In order for both services to remain competitive it was proposed that the fees be set out as stated at the end of this report.