



## Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

**1. Subject and details of the matter** (to include reasons for the decision and detail of any previous cabinet decision)

### **Award the Contract for the Provision of Two (2) New 7500kg Tipper Pick-Ups**

The Council intends to purchase two (2) new 7500kg tipper pick-ups to replace aging vehicles.

The following desirable requirements are to be installed on both vehicles:

Automatic Gearbox

Onboard Weighing System

Reversing Camera

Key Out door locking system

LED Working Lights

The whole life value of the contract is £116,500

The maximum duration of the contract is 24 months.

An open process was applied.

Following the conclusion of the evaluation process, the Lowest Compliant tender has been identified as Thompson Commercials, and so approval is sought to award the contract for the Provision of Two (2) New 7500kg Tipper Pick-Ups to Thompson Commercials.

## 2. Decision being taken

That the Executive Director for Environment, Economy and Resources in consultation with the Portfolio Holder for Environment and Transport approves the purchase of two (2) new 7500kg tipper pick-ups and the purchase of the following desirable requirements for both vehicles:

Automatic Gearbox

Onboard Weighing System

Reversing Camera

Key Out door locking system

LED Working Lights

The decision will authorise awarding the contract for the Provision of Two (2) New 7500kg Tipper Pick-Ups with the above-mentioned desirable requirements to Thompson Commercials.

## 3. Anticipated outcome(s)/benefits

The contract for the Provision of Two (2) New 7500kg Tipper Pick-Ups with the above-mentioned desirable requirements is awarded to Thompson Commercials.

## 4. Details of any alternative options considered and rejected by the officer when making the decision

Do nothing and not award option is an option, but was not felt to be feasible, as there is a continuous need to improve fleet efficiency across all areas and fleet is evaluated each year and only replaced on a need basis when the item has come to the end of its life and is no longer cost effective to keep and maintain. To do nothing would not improve the cleanliness of the Council's fleet and would impact on our commitment to reduce our environmental impact.

Thompson Commercials have been identified as the Lowest Compliant tenderer and so there is no reason to not award.

## 5. Background documents considered (web link to be included or copies of documents for publishing)

None.

**6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

Type here to enter text.

**7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

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**8. Monitoring Officer Comments (Monitoring Officer or nominee)**

The procurement exercise has been conducted so as to comply with the Council's policy and legal obligations, specifically in compliance with the Council's Contract Procedure Rules and the Public Contracts Regulations 2015 and supported by relevant officers. Legal Services will support the completion of the contractual documentation on award.

**9. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

The procurement exercise undertaken provides assurance that the Council will achieve best value in relation to the acquisition. The assets will be funded through the capital programme.

**10. Human Resource Comments (Head of People and Culture or nominee)**

There are no direct implications

**11. Risk Assessment (in accordance with the Report Writing Guide)**

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**12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?**

N/A

**13. Decision Maker(s):**

Name: Sharon Wroot

Title: Executive Director for  
Environment, Economy and  
Resources

Signed: REDACTED

Dated: 26<sup>th</sup> July 2022

**14. Consultation carried out with  
Portfolio Holder(s):**

Name: Councillor Stewart Swinburn

Title: Portfolio Holder for Environment  
and Transport

Signed: REDACTED

Dated: 27<sup>th</sup> July 2022