



**Wednesday 18th November 2020, 4.00pm
Via Microsoft Teams**

Minutes

	<p>Attendees</p> <p>George Krawiec (GK) (Chair), Lorna Pendred (LP), Kim Leach (KL), Mark Wood (MW), Allie Major (AM), Jane Aukett (JA), Jo North (JN), Carol Shaw (CS), Sally Jack (SJ) (NELC), Dave Kirven (DK) (NELC), Alex Allenby (NELC), Helen Hussey (HH), Carrienne Robson (CR), Andy Zielinski (AZ), Angela Raynes (AR), Kim Stevens (clerk)</p>
<p>20/20</p>	<p>Introductions and Apologies</p> <p>GK welcomed Carrienne Robson who has been appointed to sit on the Board as a Secondary Rep and Angela Raynes who is the new union representative.</p> <p>Apologies received from Cllr Ian Lindley due to work commitments</p>
<p>21/20</p>	<p>Constitutional Procedures – election of new vice chair</p> <p>GK proposed Kim Leach to be Vice Chair, this was seconded by HH, all Forum members were in agreement.</p> <p>There are still vacancies to fill Action: DK to discuss with SJ</p>
<p>22/20</p>	<p>Minutes and matters arising from the meeting on the 7th October</p> <p>Minutes Agreed as a true record</p> <p>Matters arising: Outstanding Actions: Working group to be set up within the next few days to discuss lack of SMEH provision in the area, members to include GK, SJ, DK, KL, AM – SJ</p> <p>NFF provision – MW / SJ to discuss outside this meeting and bring back</p>

<p>23/20</p>	<p>Schools Funding Formula 2021-22 DK went through the power point presentation which led to the following questions:</p> <p>Q: MW asked for clarity on behalf of individual schools? A: DK explained that an individual spreadsheet will be distributed to each school with details of the funding calculation at this stage. Q: GK thought the council would have indicative pupil numbers from the October 20 census? A: DK these figures would not have been fully validated, as soon as we get this information then we can assess the impact that this will have. It is not only pupil number changes but also changes in other data, prior attainment, deprivation etc which adds a further complexity. Q: GK do we know if there is an increase or decrease? A: SJ school pupil population is 23.5 thousand but LAC children and those on EHCPs are increasing.</p> <p>Action: Item to be discussed further at the January 2021 Forum when agreement to the proposed schools funding formula to be sought.</p>
<p>24/20</p>	<p>Schools Funding Formula – Centrally Retained and De-Delegated Expenditure decisions for 2021-22</p> <p>Purpose <i>DfE regulations require Schools Forum, as part of the funding formula submission, to vote on the proposed recommendations of the Local Authority in respect of a number of centrally retained expenditure and delegated expenditure decisions. The purpose of this paper is to provide information to enable those members eligible to vote and to assist in the voting process.</i> <i>Eligible Forum members are therefore asked to approve whether they support the central retention funds for the following:</i></p> <ul style="list-style-type: none"> • Admissions - £217,559 – all in favour • Servicing of Schools Forum - £11,300 – all in favour • Termination of Employment Costs - £434,000 (to part fund pre 1998 pension payments) – all in favour • ESG retained rate funding – £324,152 – all in favour • 5% Early Years centrally retained approx. - £488,000 – all in favour <p>Q: MW has the ESG rate increased in line with inflation? Action: DK to check and report back to MW via email Q: LP isn't it up to 5% early years, can we go less than 5% A: DK advised that this is looked at each year and at present is an annual voting decision so will be reviewed.</p> <p><i>Eligible Forum members in respect of the primary sector are asked to vote whether they wish to de-delegate the following items of expenditure:</i></p>

	<ul style="list-style-type: none"> • Schools in financial difficulties/other contingency - £44,103 – in favour • Free school meals eligibility - £5,594 – in favour • Behaviour support services - £32,220 – in favour • TU facilities time - £9,275 – in favour <p>Other matters:</p> <p>DK requested Schools Forum to note that the Council takes advantage of the scheme where the Secretary of State for Education purchases licences centrally on behalf of schools (academy and maintained) in the borough and recharges this cost to the DSG allocation. The cost amounts to approximately £115k.</p>
25/20	<p>High Needs Place Return – 2021-22 academic year</p> <p>Purpose <i>The purpose of this report is to advise School Forum Members of the total number of places commissioned by the council for specialist provision for the 2021-22 academic year.</i></p> <p>No further places were planned to be commissioned from all specialist provisions with the exception of post 16. The increase in the Post 16 figure of 40 places is due to the acquisition of by GIFHE of an FE College and as host these additional places required needed to be factored in.</p> <p>Q: GK are these numbers realistic? A: DK had not been part of the process, SJ’s team go out and discuss the place commission numbers.</p>
26/20	Any other business - none
27/20	<p>Date and time of next meeting:</p> <p>Wednesday 13th January 2021, 4.00 – 5.00, Via Microsoft Teams</p>