

Guidance for placing skips on the public highway

General guidance

Putting a skip on the highway without first applying for, and being granted a licence, is an offence under The Highways Act and may result in prosecution.

The skip owner (supplier) is responsible for making sure that their skips on the highway do not cause an obstruction to other road users. The supplier is also responsible for making sure that the regulations and licence conditions are followed.

Please note that it is the skip company's responsibility to obtain a skip licence.

The following guidance is given for the placing of skips (including hippobags and other skip bags) on the public highway. Any company placing a skip on the highway should abide by the guidance set out below.

Every endeavour should be made to place a skip off the highway without encroachment or overhang over the highway. There is no requirement for a licence if the skip is placed entirely on private land and that does not encroach or overhang the public highway.

Skips **MUST** be positioned in accordance with the following directions:

- No skip shall be positioned on the carriageway within 15 metres of a junction.
- No skip shall be positioned on the carriageway on school zig-zag markings
- No skip shall be placed in such a way as to block the footway, a minimum pedestrian footway of 1.5m must be maintained at all times.
- No skip shall be positioned within the 'loops' of traffic controlled junctions.
- On classified roads the location of a skip shall be identified by road signing comparable with that contained in Safety at Street Works and Road Works. A Code of Practice. (https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/321056/safety-at-streetworks.pdf)
- No skip shall be placed on a double yellow line or operational single or broken yellow line
- No skip shall be placed on a grass verge within the urban areas. If a skip vehicle has to pass over a grass verge, suitable protection should be provided to ensure no damage is caused to the grass verge.

The above directions apply unless the Streetworks Manager or their representative have provided approval for the specific application. Approval will only be given in exceptional circumstances.

It is the responsibility of the licence permit holder to prevent damage to the surface of the highway. If damage does occur the Highway Asset Manager will make this good and the costs will be recharged from the licence holder.

Legislation

The following legislation relates to the placing of skips on the highway:

- Section 139 of the Highways Act 1980
- Section 140 of the Highways Act 1980
- Circular Roads 1/85 – The Builders Skips (Markings) Regulations 1984
- The Builders Skips (Markings) Regulations 1984

It is the skip owners (suppliers's) responsibility to ensure that their skip is placed in accordance with this legislation.

If you have any queries in relation to an application to position a skip on the highway please email streetworks@nelincs.gov.uk.

Insurances and registrations

As part of the skip license application process you must provide valid copies of your company's public liability insurance certificate and Environment Agency Registration certificate. Failure to provide both of these will result in refusal of your application.

The approval process

On receipt of your application we will review it and may need to contact you for further details or to discuss specific issues.

Once these matters have been resolved you will receive an email with your licence attached, this email may also include any condition of work applicable to your site.

If matters cannot be resolved then your application will be refused, there will be no charge made for refused applications.

You can only place your skip or begin work once you are in receipt of a skip licence.

Extensions to the licence period must be submitted before the current licence expires.