



Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

1. Subject and details of the matter (to include reasons for the decision and detail of any previous cabinet decision)

Approval to award the contract to equip HGV inspection/maintenance pits for Doughty Road Garage extension.

The Cabinet report on 12 February 2020, to seek approval to progress delivery of a single depot and co-locate all the Council's depot services to the Doughty Road site, was agreed subject to the return of a satisfactory Transport Report in relation to the creation of a new entrance to the site from the A16 (Peaks Parkway).

On 14 July 2021 Cabinet approved a further report with the following recommendations to:

1. Consider the Proposed Depot Merger Doughty Road, Grimsby Transport Assessment, May 2021 (Appendix A) in relation to the creation of a single depot site at Doughty Road.
2. Delegate authority to the Executive Director for Environment, Economy and Resources in consultation with the Portfolio Holder for Environment and Transport to progress all activity to allow the Depot Rationalisation project, as approved by Cabinet in February 2020, to proceed through to completion of the project.

The subject of this Officer Decision Record relates to the contract to fit out the HGV inspection/maintenance pits to the Doughty Depot garage extension which is currently under construction.

The Depot Rationalisation Project is underway and extensions to the Doughty Road Depot garages are currently under construction. To progress with this work and prevent project slippage the contract to fit out the new HGV inspection/maintenance pits must be in place to allow for specialist advice to be given prior to laying the concrete flooring for the garage extension.

Invitations to tender were sent out through YORtender, with six contractors submitting a return, as detailed below:

Everquip Garage Equipment Ltd.	£118,168
JHM Butt	£180,608.30
MBE Fabrications	£156,420
Smart Garage	£125,840 (desirable costs missing)
Totalkare	£128,545 (desirable costs missing)
KJ Fabrications	No attachment inc. in submission

The winning supplier was chosen as the most cost-effective option that provided all the desirable elements required of the pit equipment.

The total whole life value of the contract is £118,168.33 which will be awarded to Everquip Garage Equipment Ltd.

2. Decision being taken

That the Executive Director Place and Resources (formerly Executive Director Environment, Economy and Resources) in consultation with the Portfolio Holder for Environment and Transport awards the contract to equip HGV inspection/maintenance pits for Doughty Road Garage extension to Everquip Garage Equipment Ltd, Broad Lane, Gateway Business Park, Gilberdyke, East Yorkshire, HU15 2TB.

3. Anticipated outcome(s)/benefits

The contract to equip the HGV inspection/maintenance pits for the garages in the Doughty Road Depot site is awarded via an Open procurement process to Everquip Garage Equipment Ltd., allowing for the eventual relocation of garage services at Gilbey Road Depot to the completed garages at Doughty Road Depot.

4. Details of any alternative options considered and rejected by the officer when making the decision

Do nothing: In order to move all garage operations to the Doughty Road site the addition of a fully equipped HGV inspection/maintenance pit is essential, therefore this is not a viable option.

Award to a different contractor: The decision to award to Everquip Garage Equipment Ltd. has been deemed the most cost effective option that provides the necessary equipment.

5. Background documents considered (web link to be included or copies of documents for publishing)

Cabinet Reports dated 12 February 2020 and 14 July 2021.

6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No.

7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

N/A

8. Monitoring Officer Comments (Monitoring Officer or nominee)

The above decision is connected to the above Cabinet resolutions and is consistent with the will and expectation of Cabinet.

9. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The cost of the equipment will be met from within the Depot Rationalisation capital scheme budget that is incorporated within the Council's Capital Investment Programme.

10. Human Resource Comments (Head of People and Culture or nominee)

There are no direct HR implications

11. Risk Assessment (in accordance with the Report Writing Guide)

This project directly contributes to the Council's strategic aims for Stronger Communities and Stronger Economy, to the Council's Carbon Roadmap and Waste Strategy; issues arising in relation to the project could affect these aims.

Unexpected or increased costs could be encountered which impact on the proposed capital spend.

The Depot Rationalisation Project poses an element of risk relating to employee, partner and public dissatisfaction with the proposed changes and any possible disruptions to services and temporary road/lane closures that this may present.

12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?

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13. Decision Maker(s):

Name: Sharon Wroot

Title: Executive Director Place and Resources

Signed: REDACTED

Dated: 01.03.23

**14. Consultation carried out with
Portfolio Holder(s):**

Name: Councillor Stewart Swinburn

Title: Portfolio Holder for Environment
and Transport

Signed: REDACTED

Dated: 1st March 2023