



To be submitted to the Council at its meeting on 14<sup>th</sup> December 2023

## **CABINET**

**20<sup>th</sup> September 2023 at 5.00 p.m.**

**Present:** Councillor Jackson (in the Chair)  
Councillors Cracknell, Dawkins, Harness, Shepherd, Shreeve and S. Swinburn.

### **Officers in attendance:**

- Carolina Borgstrom (Director of Economy, Environment and Infrastructure)
- Katie Brown (Director of Adult Services)
- Helen Isaacs (Assistant Chief Executive)
- Simon Jones (Assistant Director of Law and Governance)
- Rob Walsh (Chief Executive)
- Sharon Wroot (Executive Director of Place and Resources)

### **Also present:**

- Zoe Campbell (Senior Scrutiny and Committee Advisor)
- Michelle Lalor (Head of Communications and Customer)

There were no members of the press or public present.

### **CB.32 APOLOGIES FOR ABSENCE**

No apologies for absence were received for this meeting.

### **CB.33 DECLARATIONS OF INTEREST**

There were no declarations of interests made from Members with regard to items on the agenda for this meeting.

## **CB.34 MINUTES**

The minutes of the Cabinet meeting on the 23<sup>rd</sup> August 2023 were agreed as a correct record subject to the correction of the date of the meeting.

## **CB.35 PROCUREMENT OF THE DISABLED FACILITIES GRANT FRAMEWORK 2024 - 2028**

Cabinet considered a report from the Deputy Leader and Portfolio Holder for Health and Adult Social Care seeking approval to procure the renewal of the Disabled Facilities Grant Framework.

RESOLVED –

1. That the undertaking of a procurement exercise for the Disabled Facilities Grant Framework (through Equans) as set out in the report now submitted be approved.
2. That the Director of Economy, Environment and Infrastructure in consultation with the Portfolio Holder for Finance, Resources and Assets be authorised to commence the above procurement exercise.
3. That responsibility be delegated to the Director of Economy, Environment and Infrastructure in consultation with the Portfolio Holder for Finance, Resources and Assets to deal with all ancillary matters reasonably arising from and leading to the award of contracts.
4. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to complete and execute all requisite legal documentation arising from the above recommendations.

## **CB.36 CAPITAL WORKS FRAMEWORK 2024 - 2028**

Cabinet received a report from the Portfolio Holder for Finance, Resources and Assets seeking approval to procure the renewal of the Capital Works Framework.

RESOLVED –

1. That the undertaking of a procurement exercise for the Capital Works Framework (through Equans) as set out in the report now submitted be approved.

2. That the Director of Economy, Environment and Infrastructure in consultation with the Portfolio Holder for Finance, Resources and Assets be authorised to commence the above procurement exercise.
3. That the responsibility be delegated to the Director of Economy, Environment and Infrastructure in consultation with the Portfolio Holder for Finance, Resources and Assets to deal with all ancillary matters reasonably arising from and leading to the award of contracts.
4. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to complete and execute all requisite legal documentation arising from the above recommendations.

## **CB.37 LOCAL AUTHORITY HOUSING FUND 2**

Cabinet considered a report from Leader, and Portfolio Holder for Economy, Net Zero, Skills and Housing seeking approval to accept the allocation of grant funding and additionally to apply for Council investment via capital borrowing of £486,000 match funding. It was noted that the job title for resolution 7 and 8 needed to be amended to the Assistant Chief Executive.

### **RESOLVED –**

1. That the Council enter into such arrangements as may be required by the Department for Levelling Up, Housing and Communities based on the prospectus for the Local Authority Housing Fund Round 2 as set out in the report now submitted be approved.
2. That the Council accept the total sum of £504,000 offered to the Council by the Department for Levelling Up, Housing and Communities under the Local Authority Housing Fund 2 to deliver the programme understanding the match funding requirements as set out in the report and attached prospectus as set out in the report now submitted be approved.
3. That the Council commit match funding of up to £486,000 to deliver the 9 homes. The Council will seek to maximise the Flexible Housing Fund to reduce the overall match funding required from the Council as set out in the report now submitted be approved.
4. That the Assistant Chief Executive in consultation with the Portfolio Holder for Economy, Net Zero, Skills and Housing be authorised to enter into such arrangements as may be required by the Department

for Levelling Up, Housing and Communities and deal with any ancillary matters reasonably arising.

5. That the Assistant Chief Executive in consultation with the Portfolio Holder for Economy, Net Zero, Skills and Housing be authorised to accept the grant funding and commit the match funding and deal with any ancillary matters reasonably arising.
6. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to complete and execute all legal documentation arising from the above recommendations.
7. That the Assistant Chief Executive in consultation with the Portfolio Holder for Economy, Net Zero, Skills and Housing be authorised to commence a procurement exercise for property conveyancing and purchasing as set out in this report.
8. That the Assistant Chief Executive in consultation with the Portfolio Holder for Economy, Net Zero, Skills and Housing be authorised to award such contract and carry out all ancillary actions reasonably arising.

## **CB.38 INVESTING IN A MODERN AND CYBER RESILIENT WEB PLATFORM**

Cabinet considered a report from the Portfolio Holder for Finance, Resources & Assets seeking approval for the required capital and revenue investment that will enable the Council to improve the security and functionality of the website.

Cabinet requested that the ultimate award be reserved to Cabinet at a future meeting.

RESOLVED –

1. That the capital and revenue investment detailed in Section 5 (Financial Considerations) that is required to improve the security, accessibility, and functionality of the council website as set out in the report now submitted be approved.
2. That the commencement of the procurement of relevant software solutions and resources during implementation of the project as set out in the report now submitted be approved.
3. That the Executive Director, Places and Resources, in consultation with the Portfolio Holder for Finance and Resources and Assets be

authorised to commence the procurement exercise with ultimate award being reserved to Cabinet .

4. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to complete and execute all legal documentation arising from the above recommendations.

**CB.39      REGULATION OF INVESTIGATORY POWERS (RIPA) 2000  
UPDATE 2022/23**

Cabinet received a verbal update from the Chief Legal and Monitoring Officer on activity conducted by the Council under the Regulation of Investigatory Powers Act (RIPA) 2000 during 2022/23 as required by the Home Office Code of Practice for Covert Surveillance and Property Interference.

RESOLVED – That the update confirming there was no RIPA activity conducted during 2022/2023, be noted.

**CB.40      EXCLUSION OF THE PRESS AND PUBLIC**

RESOLVED – That the press and public be requested to leave on the grounds that discussion of the following business was likely to disclose exempt information within paragraph 3 of Schedule 12A of the Local Government Act 1972 (as amended).

**CB.41      INVESTING IN A MODERN AND CYBER RESILIENT WEB  
PLATFORM**

Cabinet considered an appendix to the report from the Portfolio Holder for Finance, Resources & Assets referred to at CB.38 above.

RESOLVED – That appendix to the report, pursuant to the decision at CB.38 above, be noted.

There being no further business, the Chairman declared the meeting closed 5.23 p.m.