



Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

1. Subject and details of the matter (to include reasons for the decision and detail of any previous cabinet decision)

Grimsby Auditorium (the “Site”) - award of contract for the replacement of the existing stage lighting and upgrade to a new LED and control system

The works to replace the stage lighting form a part of the Corporate Backlog Maintenance programme. The stage lighting is specialist in design and costs are limited to one provider who have worked with Lincs Inspire to manage this lighting previously. The lighting is of an age, and due for replacement.

The proposal to award a contract for the replacement of the existing stage lighting and upgrade to a new LED and control system, will provide a:

- reduction in electricity usage costs and associated carbon reduction.
- reduction in lamp and equipment replacement frequency and subsequent maintenance costs.
- reduction in man hours and associated staffing costs in theatre set-up.
- reduced requirement for staff working at height for theatre set-up and equipment replacement. This will have a significant H&S mitigation and risk management impact.
- more viable option for the theatre to prospective acts who have specific stage lighting requirements and increasing the likelihood of attracting bigger and better acts. This will, in turn, have an impact on increased revenue to the Council, place the venue on the map and enhance entertainment opportunities for the residents of North East Lincolnshire.

2. Decision being taken

1. That the Executive Director Place and Resources, in consultation with the Portfolio Holder for Finance, Resources and Assets award and thereafter implement the contract for the works as set out in this report.

3. Anticipated outcome(s)/benefits

Award the contract to allow the works to progress for the replacement of the existing stage lighting and upgrade to LED with a new control system at Grimsby Auditorium.

The procurement for works was conducted in line with procedure and an invitation to tender was sent out with a tender return date of 21st April 2023.

The tender of ROBe (specialist provider of equipment) for the sum of £178,467.70 is good value and is recommended for acceptance.

- Further to the specialist suppliers' cost, there is an additional direct cost for Lincs Electrical to carry out associated electrical works alongside Lincs Inspires on site technicians for erection of the equipment.
- Any additional equipment cost will be met by Lincs Inspire from The Restoration Levy.

With direct costs of £12,067.58 (Lincs Electrical); Contingency of 10% at £17,846.77; and EQUANS fees at 13% to oversee the project at a cost of £13,256.64 the total cost, including the above tender will total: £221,638.69 excluding VAT.

There will be close monitoring of the scheme and the 10% contingency allowance.

4. Details of any alternative options considered and rejected by the officer when making the decision

There are no alternative options for consideration.

ROBe are an industry specialist and are the preferred supplier to the Auditorium having historically carried out works at this venue.

Lincs Electrical Services Ltd will be acting as Principal Contractor for the installation as the preferred Electrical Contractor to The Auditorium and a Framework Partner to NELC for the procured specialist equipment from ROBe.

To do nothing would result in the current equipment continuing to deteriorate with an increasing risk of failure and expensive operational management costs, with the repair costs could escalating, increasing the Council's liability and ability to continue to operate the Site.

These works, in line with original budget estimates, are essential and would improve the operational use of the Site, to achieve the ultimate outcome to continue to use this building for the enjoyment of residents of the Borough. This is therefore not considered a viable option.

5. Background documents considered (web link to be included or copies of documents for publishing)

None

6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

None

8. Monitoring Officer Comments (Monitoring Officer or nominee)

The benefits of, and justification for, the works are clearly outlined. Awarding the contract after a compliant procurement process via an ODR is appropriate for works of this nature.

9. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The cost of the works are to be met from the Backlog Maintenance capital scheme budget incorporated within the Council's approved Capital Investment Programme.

10. Human Resource Comments (Head of People and Culture or nominee)

There are no direct HR implications

11. Risk Assessment (in accordance with the Report Writing Guide)

The consequences of not undertaking works would increase the Council's liabilities due to the risk of failure. The Council should be mitigating against such risks which could quickly escalate to the extent where it is likely to result in being unable to deliver Council services and resulting in a negative reputational and financial risk and at worst resulting in the venue closing.

12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?

Yes

13. Decision Maker:

Name: Sharon Wroot

Title: Executive Director, Place &
Resources

Signed: REDACTED

Dated: 14.06.23

**14. Consultation carried out with
Portfolio Holder:**

Name: Cllr Stephen Harness

Title: Portfolio Holder for Finance,
Resources and Assets

Signed: REDACTED

Dated: 15th June 2023