

**PERMANENT EXCLUSION NOTIFICATION FORM**

Please send complete with attachments to [Inclusion@nelincs.gov.uk](mailto:Inclusion@nelincs.gov.uk) within 48 hours of Exclusion

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| Current School information | | | |
| Date of request |  | Current School |  |
| Name of school contact |  | Email address |  |

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| Student details | | | | | | | | |
| Name | | | | Date of Birth | | UPN | NCY | Gender |
|  | | | |  | |  |  |  |
| Address | |  | | | | | | |
| SEN Status | Ethnicity | | First Language | | Relevant medical information | | | |
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| Pupil Premium  Ever 6  Free School Meals  CIN  CP  CLA  Previously CLA | | | | | | | | |

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| Parents/Carer information | | |
| Names | Address | Email/Telephone Number |
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| Exclusion information | | | | | |
| Date of Exclusion |  | | | | |
| Number of suspensions this current term: |  | | Date of PDC: | |  |
| Reason for permanent exclusion (Please highlight) | | | | | |
| Physical assault against a pupil | | Use or threat of use of an offensive weapon or prohibited item | | Verbal abuse or threatening behaviour against an adult | | |
| Physical assault against an adult | | Persistent disruptive behaviour | | Abuse against sexual orientation or gender reassignment | | |
| Bullying | | Verbal abuse or threatening behaviour against a pupil | | Other: | | |

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| Involved services | | |
| Service name (e.g. Social care) | Name & contact details | Date referral discussed. Include closed date if applicable. |
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| School Support Intervention Overview Refer to the SEND Local Offer Pages, and Family First Information Service | |
| Universal Services | |
| [AIMS referral](https://nelincsgovuk-my.sharepoint.com/personal/claire_parfrement_nelincs_gov_uk/Documents/Documents/Downloads/)  [CompassGo](https://www.compass-uk.org/services/north-east-lincolnshire-mhst/)  [Early Help](https://www.safernel.co.uk/staying-safe-and-prevention/prevention-early-intervention/)/Children’s Social Care referral  [Education Welfare](https://www.nelincs.gov.uk/children-families-and-schools/schools-and-education/attendance-and-fixed-penalty-notices/#:~:text=Education%20Welfare%20Service%2C%20Civic%20Offices,4%3A30pm%2C%20except%20bank%20holidays)  [Exploitation screening tool](https://www.safernel.co.uk/abuse-and-neglect/criminal-exploitation-children-vulnerable-adults/)  [Hearing & Vision](https://sendlocaloffer.nelincs.gov.uk/home/hearing-and-vision/) | [PCSO/Community Support](https://www.humberside.police.uk/find-my-team)  [School Nurse](https://www.nelincs.gov.uk/health-wellbeing-and-social-care/health-and-wellbeing/maternal-and-childrens-health/school-nursing/)  [SENDIASS](https://www.barnardos.org.uk/what-we-do/services/north-east-lincolnshire-sendiass)  [Specialist Advisory Service](https://www.nelincs.gov.uk/children-families-and-schools/schools-and-education/special-advisory-service/)  [Speech & Language](https://sendlocaloffer.nelincs.gov.uk/speech-and-language-services-survey-launched/)  JEFF |
| Targeted Services | |
| [Access Pathway](https://sendlocaloffer.nelincs.gov.uk/home/parents-and-carers/access-pathway/)  [Blue Door](https://www.thebluedoor.org/)  [Carers Support Service](https://www.carerssupportcentre.com/nel/)  [CatZero](http://catzero.org/)  [Cruse/ McMillian/ St Andrews bereavement](https://www.standrewshospice.com/how_we_can_help/bereavement-support/)  [Education Psychology](https://www.nelincs.gov.uk/children-families-and-schools/schools-and-education/educational-psychology/educational-psychology-support-for-schools-and-education-settings/#:~:text=The%20North%20East%20Lincolnshire%20Educational,%2C%20assessment%2C%20interventions%20and%20learning.)  [EHCAR](https://sendlocaloffer.nelincs.gov.uk/home/ehc-hub/)  [Families First Practitioner](https://nelincsgovuk-my.sharepoint.com/personal/claire_parfrement_nelincs_gov_uk/Documents/Documents/Downloads/)  [Fire Service](https://humbersidefire.gov.uk/your-safety/our-work-in-the-community/youth-training) | [GRAFT](https://www.safernel.co.uk/abuse-and-neglect/criminal-exploitation-children-vulnerable-adults/)  [Humberside Police](https://www.humberside.police.uk/find-my-team)  [Safe Families](https://safefamilies.uk/about-us/)  [SSAFA](https://www.ssafa.org.uk/about-us/how-we-help)  [We are with you](https://www.wearewithyou.org.uk/services/north-east-lincolnshire/)  [Who’s in charge?](https://www.thebluedoor.org/)  [Young Carers](https://www.carerssupportcentre.com/nel/young-carers/#:~:text=Contact,North%20East%20Lincolnshire%20Council's%20website.)  [Young Minds Matter](https://www.lpft.nhs.uk/young-people/north-east-lincolnshire/contact-us)  [Youth Offending Service](https://www.nelincs.gov.uk/keeping-our-area-clean-and-safe/youth-offending-service/#:~:text=The%20Youth%20Offending%20Service%20(YOS,justice%20for%20all%20young%20offenders.) |

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| Student attainment summary (attach a recent report) | | | | | | |
| School attendance % current year |  | School attendance % previous year | | |  | |
| What level/age is pupil working at? | | Reading/ Phonics | English | | Maths | Science |
| Current academic year | |  |  | |  |  |
| Previous academic year | |  |  | |  |  |
| KS4 Options / Subjects  (if applicable) | |  | | | | |
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| Additional Information |
| When a pupil is Permanently Excluded, it is the responsibility of the home school to proactively ensure the new placement has all necessary information promptly. We strongly recommend that files are transferred in person for this purpose at the earliest opportunity. |
| Please attach to this referral the following documents where they exist for the pupil in addition to any other document you feel may be relevant: |
| Observations/Recommendations from support agencies  Individual Provision Tracker  My Plan  Positive Handling/Team Teach plan  Pastoral Support Plan  On Course/Discovery Transition Plan  Education Psychology Report  EHCP/SEN Statement |
| Has an Exploitation Screening Tool been completed?  If yes, give date.  If no, type N/A.  Has an AIMS assessment been completed?  If yes, give date.  If no, type N/A. |
| Outline behavioural patterns, circumstances or settings that present health and safety risks.  e.g., Physical, or verbal abuse/threatening behaviour, bullying, racist abuse, sexual misconduct, drug/alcohol use, criminal behaviour, disruptive behaviour, exploitation, mental or physical health, self-harm, situation/context specific risks. |
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