



Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

1. Subject and details of the matter (to include reasons for the decision and detail of any previous cabinet decision)

To refurbish the two existing cremators and carry out a brick reline and installation of a new hearth in each FT3 Double Ended Cremator at the Grimsby Crematorium. The cremators were originally installed in 2012 and are currently just over 10 years old. Cremators have an indicative lifespan of 10 – 15 years with the brick refractory having an operational life of 4 – 5 years. Thereafter the cremators need to be relined. A business case was submitted and approved by Business Development Group to secure the required capital funds to refurbish the two cremators.

2. Decision being taken

The work will be carried out using a Deed of Variation for the existing Maintenance of Crematoria Equipment Contract. The works will be carried out by the existing contractor Facultatieve Technologies Ltd under the agreement dated 14th December 2015.

3. Anticipated outcome(s)/benefits

The overall objective is to extend the life and ensure the continued operation of the cremators. Cremators are also subject to strict environmental regulation under the Pollution Prevention & Control Regulations with crematoriums defined as a prescribed process. The crematorium may only operate with an Environmental Permit which sets out conditions for its continued operations and adhering to strict emission standards.

4. Details of any alternative options considered and rejected by the officer when making the decision

To not undertake the work and cease cremations – this is a service valued by the residents of North East Lincolnshire.

To install new cremators – the existing cremators are not at the end of their life and refurbishment is the most appropriate option at this time.

5. Background documents considered (web link to be included or copies of documents for publishing)

None

6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

None

8. Monitoring Officer Comments (Monitoring Officer or nominee)

The decision to undertake these works is clearly justified and is being taken at the appropriate level for such works. A deed of variation is appropriate for the works to be undertaken by the existing contractor under the maintenance contract.

9. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The cost of the works are to be met from a capital scheme budget established for this purpose.

10. Human Resource Comments (Head of People and Culture or nominee)

There are no direct HR implications

11. Risk Assessment (in accordance with the Report Writing Guide)

There is a risk to the delivery of bereavement services and cremation services if the facility fails before the project reaches completion. There are business continuity issues that will need to be managed. The timeliness of the work will be dictated by the scheduling of the supplier to undertake the refurbishment. There is also a risk from the installer being unable to source materials. Business continuity impacts are managed by scheduling the works to one cremator at a time. Risk to council's reputation if the facility breaks down before the refurbishment can take place or if work is subject to delays or there are problems with recommissioning the cremators. Mitigation by managing cremator close down one cremator at a time. If this project does not proceed the cremators will fail and the cremation service in NEL will no longer operate. Local people would need to use alternative facilities in Scunthorpe, Gainsborough or Lincoln which may cause reputational impact. Capital finance has been secured for this project which is being delivered under an existing contractual arrangement.

12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?

N/A

13. Decision Maker(s):

Name: Kath Jickells

Title: Assistant Director Environment

Signed:

REDACTED

Dated: 5 June 2023

14. Consultation carried out with Portfolio Holder(s):

Name: Cllr Jackson

Title: Leader and Portfolio Holder for
Economy, Net Zero, Skills and
Housing

Signed: REDACTED

Dated: 14th June 2023