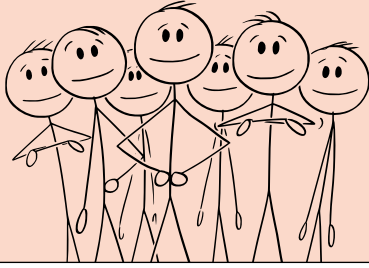


Young People and Families Privacy Notice



Who we are:

We are the Youth Justice Service for North East Lincolnshire. We work with young people that have been to Court and also some young people on a voluntary basis

Why we keep personal information about you?

We aim to give you the best possible care. To do this we must keep records about you and the services we offer you.

We also have a responsibility to keep the public safe so have to keep information on your behaviour and any risks there might be.

How do we use your information?

We hold information about you so that we can deliver our support and services.

Who do we share your information with?

Sometimes we have to share information about you. For example:

- The Court has asked for information
- The Police have asked for information about investigation
- When our services are inspected
- Sometimes we may need to share your information if you are at risk of harm or may be causing harm to others
- When you agree to work with another service, such as We Are With You.

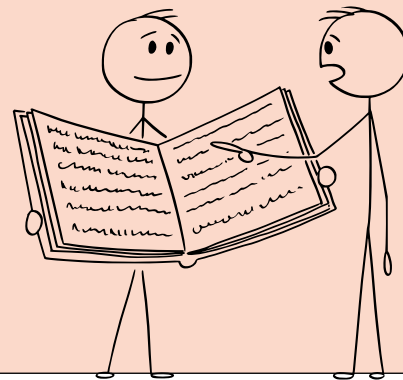


Who can see your information?

Your information is only seen by Youth Justice Service staff. If anyone else wants to see your information they would need to ask us.

What information do we keep about you?

The information we have may include your name, where you live and your family, times when you have visited us or services that we offer you. This includes notes about you, your health, and your family.



How do we collect information about you?

We hold information that you tell us, and we hold information others, such as your family, tell us. We also hold information from other organisations such as your school or your doctor if they tell us.

How long do we keep your information for?

We keep your information as long as it is needed to support you, or for as long as the law tells us to.



Your rights

- We only keep information about you that we really need. We do not share it unless we have to.
- The law gives you the right to know what information we hold about you and to have a copy of this information.
- There are some other rights you have such as having incorrect information about you corrected.

For more information visit [www.nelincs.gov.uk\council-information-partnerships/information-governance/data-protection/](http://www.nelincs.gov.uk/council-information-partnerships/information-governance/data-protection/)