Travel and Transport Planning

[www.nelincs.gov.uk/roads-parking-transport/travel-and-public-transport/travel-planning/](http://www.nelincs.gov.uk/roads-parking-transport/travel-and-public-transport/travel-planning/)

**Short Privacy Notice:**

North East Lincolnshire Council in partnership with EQUANS collects and processes your personal data for the purpose of Travel and Transport Planning. We will process your personal data in accordance with Data Protection legislation, and will only disclose your personal data to our Transport Planning stakeholders, unless required to do so under the Data Protection Act or other legislation. For further details about the processing of your personal data please see our Full Privacy Notice available [here](https://www.nelincs.gov.uk/roads-parking-transport/travel-and-public-transport/travel-planning/).

**Short Privacy Notice (Survey Monkey):**

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Please note that by completing this survey through Survey Monkey you are agreeing for your personal data, to be transferred outside of the UK as part of the collection process. If you do not wish for your personal data to be transferred outside of the UK then please contact us using the contact details in the Full Privacy Notice and we can provide you with a physical survey form to complete.

# Travel and Transport Planning - Full Privacy Notice:

This Privacy Notice tells you what to expect when North East Lincolnshire Council (NELC) in partnership with EQUANS Services Limited collects and uses your personal data in accordance with the Data Protection Act / General Data Protection Regulation.

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| **Data Controller** | North East Lincolnshire Council, EQUANS Services Limited and Event partners if applicable |
| **Our contact details:** | Travel Planning Officers, Transport Policy, New Oxford House, George Street, Grimsby, North East Lincolnshire, DN31 1HB  Email: [travelplans@nelincs.gov.uk](mailto:travelplans@nelincs.gov.uk)  Telephone: 01472 32 4930 / 4260 |
| **The purpose we are processing your personal data for is** | Travel and Transport planning |
| **Using your personal information for other purposes** | We will not process your personal data for any other purpose than that for which it was collected, without first providing you with information on that other purpose and seeking your consent if applicable; except were we are required to disclose your personal data in accordance with legislation for example in relation to the prevention and detection of crime, counter terrorism, safeguarding, legal proceedings or to protect interests of you or another. |
| **Organisations acting on our behalf to process your personal data** | Supplier of Processing Software (Modeshift STARS Education & STARS Business, Liftshare)  Survey platform providers (Survey Monkey) |
| **The fair and lawful basis we are processing your personal data on is** | The processing is with your consent (Article 6 1 a of the General Data Protection Regulation) |
| **Am I required to provide the Council with my personal data** | No |
| **Does the Council’s processing of my personal data involve automated decision-making, including profiling?** | No |
| **Can I withdraw my consent for processing** | You can withdraw your consent for the processing of your personal data at any time. |

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| **Who we will share your personal data with** | Event Partners will receive personal data at an individual response level  Other Partner organisations will receive data at an aggregated level |
| **Transfers of personal data to a third country** | When the Survey Monkey platform is used for the collection of your personal data, your personal data will be transfer outside of the UK.  If you do not wish for your personal data to be transferred outside of the UK then please contact us using the contact details above and we can provide you with a physical survey form to complete. |
| **How long we will retain your personal data for** | Your personal data will only be held for a maximum period of one year after the end of the travel plan.  Following this all personal data will be removed and only anonymised data will be retained. |
| **What are my rights in relation to my personal data?** | You have the right to access the personal data we hold about you; to request we rectify or erase your personal data; to object to or restrict processing in certain circumstances; and a right of data portability in certain circumstances.  More information on your rights can be found on our website: <https://www.nelincs.gov.uk/council-information-partnerships/information-governance/data-protection/> |
| **Who can I complain to?** | If you are dissatisfied with how we have processed your personal data you can contact the Data Protection Officer to request an internal review.  If you are dissatisfied with the outcome of the internal review, they have the right to appeal directly to the Information Commissioner for an independent review. <https://ico.org.uk/concerns/> |
| **Contact details for our Data Protection Officer** | Email: [Transparency@nelincs.gov.uk](mailto:Transparency@nelincs.gov.uk)  Tel: (01472) 323372  Postal: North East Lincolnshire Council, Municipal Offices, Town Hall Square, Grimsby, North East Lincolnshire, DN31 1HU |