



## Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

**1. Subject and details of the matter** (to include reasons for the decision and detail of any previous cabinet decision)

To award a 5 year service and maintenance contract to **FACULTATIEVE TECHNOLOGIES LTD** ensure the cremators at Grimsby Crematorium are operationally resilient and compliant with environmental legislation commencing 1 November 2023.

**2. Decision being taken**

To award a service and maintenance contract for a period of 5 years commencing 1 November 2023 for the cremators at Grimsby Crematorium.

**3. Anticipated outcome(s)/benefits**

The overall objective is to extend the life and ensure resilient and continued operation of the cremators. Cremators are also subject to strict environmental regulation under the Pollution Prevention & Control Regulations with crematoriums defined as a prescribed process. The crematorium may only operate with an Environmental Permit which sets out conditions for its continued operations and adhering to strict emission standards. This service and maintenance contract will support this legal compliance. The annual cost of the contract can be met from within existing service budgets.

**4. Details of any alternative options considered and rejected by the officer when making the decision**

The alternative is to procure ad hoc arrangements but this is not sustainable from either an operational, legal or environmental compliance perspective.

Direct award has been made to Faculatieve Technologies, this is due to the fact that they are the only company who are able to service and maintain the cremators at Grimsby Crematorium. Legal and Procurement colleagues have advised the service throughout the process.

**5. Background documents considered** (web link to be included or copies of documents for publishing)

Process Guidance Note PG5/2(12) Statutory Guidance for Crematoria<sup>1</sup>  
([publishing.service.gov.uk](http://publishing.service.gov.uk))

**6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

No

**7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

No

**8. Monitoring Officer Comments (Monitoring Officer or nominee)**

Direct award is permitted in specific circumstances and this decision has been supported by procurement and legal colleagues. It is best practice to keep this decision under review.

**9. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

The annual cost of the contract will be met from within existing service budgets.

**10. Human Resource Comments (Head of People and Culture or nominee)**

There are no direct HR implications arising from the contents of this report.

**11. Risk Assessment (in accordance with the Report Writing Guide)**

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**12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?**

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**13. Decision Maker(s):**

Name: Carolina Borgstrom

Title: Director Economy, Environment  
& Infrastructure

Signed: REDACTED

Dated: 15/01/2024

**14. Consultation carried out with  
Portfolio Holder(s):**

Name: Cllr Stewart Swinburn

Title: Portfolio Holder for Environment  
and Transport

Signed: REDACTED

Dated: 15<sup>th</sup> January 2024