



**Cleethorpes  
Academy**

## **ADMISSIONS POLICY**

### **ARRANGEMENTS FOR THE ADMISSION OF PUPILS TO CLEETHORPES ACADEMY**

**2025-2026**

**Consultation Date: November 2021  
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**Policy Version Date: February 2024**



**Lincolnshire Gateway  
Academies Trust**

## **(1) REQUIREMENTS FOR THE ADMISSION OF PUPILS TO CLEETHORPES ACADEMY**

### **General**

This annex may be amended in writing at any time by agreement between the Secretary of State and the Company.

## **(2) ARRANGEMENTS FOR THE ADMISSIONS OF PUPILS TO CLEETHORPES ACADEMY**

The published admission number (PAN) for **2025-2026** is: **180**.

As a constituent academy within the Multi Academy Trust, Cleethorpes Academy insists on the highest standards of behaviour and diligence. Governors expect full compliance with the dress code.

Cleethorpes, as a non-selective and inclusive Academy, welcomes children regardless of their aptitude or ability. The Board of the Multi Academy Trust is the Admissions Authority with the Local Governing Body responsible for the administration of the admission arrangements. The Board remains responsible for any appeals.

If the number of applications for places at the Academy is greater than the admission number set for that year group, applications will be considered against the criteria set out below. After the admission of children with Education Health Care Plan (EHCP), where the Academy is recorded in the Plan, we will use the following factors, in priority order, to decide which students will be given places:

- 1 Looked after children and previously looked after children including those children who appear to have been in state care outside of England and ceased to be in state care as a result of being adopted.
- 2 Children with brothers or sisters who are already at the Academy
- 3 Children whose main residence is within the catchment area as set by North East Lincolnshire County Council. Addresses are identified in Appendix A.
- 4 Children of staff employed by Cleethorpes Academy
- 5 Proximity to the Academy.

### **Tie-breaker**

Distance will be used as a tie-breaker if any of the categories are oversubscribed and there are not sufficient places available.

If two or more children are tied for the last place based on proximity to the Academy, a lottery will be drawn by an independent person, not employed by the Academy or working in Children's Service Directorate at the local authority.

## **Definitions of terms used in the admission arrangements**

### **Notes: Children who have an Education Health Care Plans where the Academy is recorded in the Education Health Care Plan (EHCP)**

These children will have undergone a statutory assessment of their special educational needs. Where an Academy is recorded in the EHCP, the Academy must admit the child.

#### **1 Looked after children**

A 'looked after child' is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989) at the time of making an application to a school. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society. Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order). This includes children who were adopted under the Adoption Act 1976 (see section 12 adoption orders) and children who were adopted under the Adoption and Children's Act 2002 (see section 46 adoption orders). Child arrangements orders are defined in s.8 of the Children Act 1989, as amended by Section 12 of the Children and Families Act 2014. Child arrangements orders replace residence orders and any residence order in force prior to 22 April 2014 is deemed to be a child arrangements order. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

#### **2 Siblings**

Included in this factor are biological siblings, stepbrothers and sisters, half-brothers and sisters and foster brothers and sisters living at the same address and who will be attending the Academy at the expected time of admission.

#### **Twins and other Siblings from a Multiple Birth**

If twins or multiple birth children are split by operation of the oversubscription criteria, the Academy will accommodate all children unless this would make the class too large and prejudice the education of the other children.

#### **3 Rules for Residence**

By home we mean the address where the child lives for the majority of term time with a parent as defined in section 576 of the Education Act 1996 who has parental responsibility for the child as defined in the Children Act 1989.

Where a child lives normally during the school week with more than one parent at different addresses, the home address for the purposes of school admissions will be the one where the child spends the majority of term time. If a parent can show that their child spends an equal amount of time at both addresses during term time, they can choose which address to use on the application. If the parents cannot agree on the

address to be used, we will use the address where the child benefit is paid. If a parent has more than one home, we will take as the home address the address where the parent and child normally live for the majority of the school term time.

We have the right to investigate whether you live at the address you say you do and we may withdraw any offer if incorrect information has been given.

#### **4 Children of staff at the Academy**

Either will apply

Where a member of staff (both teaching and support staff) has been employed by Cleethorpes Academy for two or more years at the time the application for admission is made.

Or where a member of staff (both teaching and support) is recruited to fill a vacant post for which there is a demonstrable skill shortage.

#### **5 Distance**

Distance will be measured by the shortest and safest walking route from the front door of the child's home address (including flats) to the main entrance of the Academy, using the Local Authority's computerised measuring system, with those living closer to the Academy receiving the higher priority.

By home we mean the address where the child lives for the majority of term time with a parent as defined in section 576 of the Education Act 1996 who has parental responsibility for the child as defined in the Children Act 1989.

Where a child lives normally during the school week with more than one parent at different addresses, the home address for the purposes of school admissions will be the one where the child spends the majority of term time. If a parent can show that their child spends an equal amount of time at both addresses during term time, they can choose which address to use on the application.

If a parent has more than one home, we will take as the home address the address where the parent and child normally live for the majority of the school term time.

In the event of more than one child living the exact same safest walking distance then each child will be admitted.

#### **Children of UK Service Personnel (UK Armed Forces)**

For families of UK service personnel with a confirmed posting to the area, or crown servants returning to live in the area from overseas, the Governors will:

- Process an application in advance of the family arriving in the area provided it is accompanied by an official letter that declares a relocation date and a Unit postal address, intended address or quartering area address to use when considering the application against the Academy's oversubscription criteria.
- Accept a Unit postal address or quartering area address for admissions purposes for a service child, where the parent requests this.

The Governors will not refuse a service child a place because the family does not have an intended address or does not currently live in the area.

Evidence of an intended address will be required such as tenancy agreement, or mortgage statement. Please contact the Academy for more details.

For late co-ordinated applications and in-year applications supported by the appropriate military documentation we will aim to remove any disadvantage to UK service personnel (UK Armed Forces). The Academy's governors will consider whether:

- An application from that address would normally succeed in an oversubscribed year
- There is any child on the reserve list with higher priority under the oversubscription criteria
- The prejudice from admitting an extra child would be excessive.

The Governors have discretion to admit above the admission number in these circumstances if they wish, but are not obliged to do so. If a place is refused, you will be informed of your right of appeal.

### **Appeals against a decision not to admit a child to the Academy**

Parents have a legal right to appeal against a decision not to admit a child to the Academy. The Academy will be happy to provide information about this on request.

### **Admission of children outside their normal age group**

In reference to paragraph 2.17 of the School Admissions Code, if a parent requests their child to be admitted outside of their normal age group, the admissions authority will decide on the basis of the circumstances provided.

Parents wishing to make this request should contact the Multi Academy Trust on the procedure to follow.

It is important for parents to note that they will have the opportunity and responsibility to provide whatever evidence they wish to support their request.

Decisions will be made on the basis of the circumstances of each case and in the best interests of the child concerned.

This may include taking account of:

- The parent's views;
- Any available information about the child's academic, social and emotional development;
- Where relevant, their medical history and the views of a medical professional;
- Whether they have previously been educated out of their normal age group;
- Any evidence that the child may naturally have fallen into a lower age group if it were not for being born prematurely;
- The views of the Principal.

## **Waiting Lists**

The Academy will operate a waiting list for at least the first term of the academic year of admission. Children's position on a waiting list will be determined solely in accordance with the published oversubscription criteria.

Where places become vacant, they will be allocated to children on the waiting list in the order determined by the oversubscription criteria, irrespective of the time they have been on the waiting list. The waiting list will be reordered in accordance with the oversubscription criteria every time there is a new applicant or someone leaves the waiting list.

## **Fair Access Protocol**

The Government has stated that all Local Authorities must have a Fair Access agreement that allows unplaced children, especially the most vulnerable, to be offered a place at a suitable school as quickly as possible.

## **Fraudulent or Misleading Applications**

As an admission authority for the Academy, the Trust has the right to investigate any concerns it has about an application and to withdraw the offer of a place if it is found there is evidence that parents have made a fraudulent claim or provided misleading information such as a false address.

The Trust reserves the right to check any information provided so that it can apply the oversubscription criteria accurately and fairly.

## Appendix A

Addresses in the catchment area designated by North East Lincolnshire Council

Acacia Terrace, Cleethorpes	Cromwell Road, Cleethorpes
Acorn Court, Cleethorpes	Curzon Avenue, Cleethorpes 2-114 evens
Adams Road, Cleethorpes	Curzon Court, Cleethorpes
Aldrich Road, Cleethorpes	Daggett Road, Cleethorpes
Alvingham Avenue, Cleethorpes	Darlington Court, Cleethorpes
Ann Grove, Cleethorpes	Denby Drive, Cleethorpes
Arundel Place, Cleethorpes	Douglas Road, Cleethorpes
Ash Court, Cleethorpes	Dudley Place, Cleethorpes
Ashby Road, Cleethorpes	Edward Street, Cleethorpes
Aspen Court, Cleethorpes	Elderberry Way, Cleethorpes
Bark Street, Cleethorpes	Elwyn Place, Cleethorpes
Barkhouse Close, Cleethorpes	Eskham Close, Cleethorpes
Barkhouse Lane, Cleethorpes	Falcon Mews, Cleethorpes
Bassett Road, Cleethorpes	Fernie Place, Cleethorpes
Beaconthorpe Road, Cleethorpes	Fillingham Crescent, Cleethorpes
Beaufort Crescent, Cleethorpes	Fisher Place, Cleethorpes
Bedale Place, Cleethorpes	Fitzwilliam Mews, Cleethorpes
Beech Way, Cleethorpes	Frankland Place, Cleethorpes
Beesby Drive, Cleethorpes	Garbutt Place, Cleethorpes
Belmont Close, Cleethorpes	Gayton Road, Cleethorpes
Belvoir Park Walk, Cleethorpes	George Street, Cleethorpes
Belvoir Road, Cleethorpes	Gilbert Sutcliffe Court, Cleethorpes
Bennett Road, Cleethorpes	Goring Place, Cleethorpes
Billinghay Court, Cleethorpes	Grainsby Avenue, Cleethorpes
Bishopthorpe Road, Cleethorpes	Grannies Lane, Cleethorpes
Blenheim Place, Cleethorpes	Grant Street, Cleethorpes 33a+ odds
Bolingbroke Road, Cleethorpes	Green Hill, Cleethorpes
Bradford Avenue, Cleethorpes	Grimsby Road, Cleethorpes 221+ odds & 244+ evens
Braemar Road, Cleethorpes	Gunby Place, Cleethorpes
Brampton Way, Cleethorpes	Haigh Street, Cleethorpes
Brereton Avenue, Cleethorpes 327+ odds & 260+ evens	Halton Place, Cleethorpes
Brian Avenue, Cleethorpes 1-93 odds & all evens	Hardys Road, Cleethorpes
Brian Avenue, Cleethorpes 95+ odds	Haverstoe Park, Cleethorpes
Brighton Slipway, Cleethorpes	Haverstoe Place, Cleethorpes
Brighton Street, Cleethorpes	Hawthorne Avenue, Cleethorpes
Brooklands Avenue, Cleethorpes	Hewitts Manor, Cleethorpes
Buck Beck Way, Cleethorpes	Hey Street, Cleethorpes
Burley Avenue, Cleethorpes	Heythrop Road, Cleethorpes
Butterwick Close, Cleethorpes	High Cliff Road, Cleethorpes 10-17 inclusive
Caenby Road, Cleethorpes	Highgate, Cleethorpes 28+ evens & all odds
Campden Crescent, Cleethorpes	Highthorpe Crescent, Cleethorpes
Cattistock Road, Cleethorpes	Highthorpe Mews, Cleethorpes
Cedar Close, Cleethorpes	Highwood Mews, Cleethorpes
Chapman Grove, Cleethorpes	Hinkler Street, Cleethorpes
Chapman Road, Cleethorpes	Hollingsworth Close, Cleethorpes
Charles Street, Cleethorpes	Hope Street, Cleethorpes

Cherry Dale, Cleethorpes	Howlett Road, Cleethorpes
Chichester Road, Cleethorpes	Humber Street, Cleethorpes 13-57 odds
Clee Road, Cleethorpes 2-86 Evens	Humberston Road, Cleethorpes 1-29 odds
Clixby Close, Cleethorpes	Hutchinson Road, Cleethorpes
Clumber Place, Cleethorpes	Ingram Place, Cleethorpes
Conyard Road, Cleethorpes	Irby Court, Cleethorpes
Coronation Cottages, Cleethorpes	Itterby Crescent, Cleethorpes
Coronation Road, Cleethorpes	James Major Court, Cleethorpes
Cotswold Close, Cleethorpes	Kathleen Avenue, Cleethorpes
Cottesmore Road, Cleethorpes	Kenliworth Road, Cleethorpes
Craithie Road, Cleethorpes	King's Parade, Cleethorpes (opp. 1-39 Kingsway)
Crampin Road, Cleethorpes	King's Parade, Cleethorpes (opp. Kingsway Hotel - Leisure Centre)
Cridling Place, Cleethorpes	Kings Road, Cleethorpes 3-20 inclusive

Kingsway, Cleethorpes 1 to 7; 13 to 39 inclusive	Pytchley Walk, Cleethorpes
Kingsway, Cleethorpes Kingsway Hotel 52 to 57; 71 to 82 inclusive	Queens Parade, Cleethorpes all evens
Kingsway Court, Cleethorpes	Queens Parade, Cleethorpes all odds
Langley Place, Cleethorpes	Quorn Mews, Cleethorpes
Lansdown Link, Cleethorpes	Ravendale Road, Cleethorpes
Larch Road, Cleethorpes	Ravenhill Close, Cleethorpes
Laurier Street, Cleethorpes	Redwood Drive, Cleethorpes
Lestrangle Street, Cleethorpes	Reston Court, Cleethorpes
Lewis Road, Cleethorpes	Reynolds Street, Cleethorpes
Lindsey Road, Cleethorpes	Richmond Road, Cleethorpes
Lindum Road, Cleethorpes	Robson Road, Cleethorpes
Links Court, Cleethorpes	Rowston Street, Cleethorpes
Links Road, Cleethorpes	Rufford Road, Cleethorpes
Loveden Court, Cleethorpes	Rymer Place, Cleethorpes
Ludborough Way, Cleethorpes	Sandringham Road, Cleethorpes
Ludlow Place, Cleethorpes	Saunby Grove, Cleethorpes
Lynton Rise, Cleethorpes	Scrivelsby Court, Cleethorpes
Machray Place, Cleethorpes	Seacroft Road, Cleethorpes
Manchester Street, Cleethorpes	Segmere Street, Cleethorpes
Manley Gardens, Cleethorpes	Sherburn Street, Cleethorpes
Maritime Court, Taylors Avenue, Cleethorpes	Signhills Avenue, Cleethorpes
Marples Mews, Cleethorpes	Simons Place, Cleethorpes
Marshchapel Close, Cleethorpes	Solomon Court, Cleethorpes
Martyn Road, Cleethorpes	South Street, Cleethorpes
Maygrove Mews, Cleethorpes	St. Andrews Court, Cleethorpes
Middlethorpe Road, Cleethorpes	St. Heliers Road, Cleethorpes
Mill Garth, Cleethorpes	St. Peters Avenue, Cleethorpes 72+ evens
Mill Road, Cleethorpes all odds	Station Road, Cleethorpes
Minshull Road, Cleethorpes	Strubby Close, Cleethorpes
Mollison Avenue, Cleethorpes	Suggitts Court, Cleethorpes
Murfin Court, Cleethorpes	Suggitts Lane, Cleethorpes
Neptune Street, Cleethorpes	Suggitts Orchard, Cleethorpes
Newstead Road, Cleethorpes	Swaby Drive, Cleethorpes



Nicholson Street, Cleethorpes	Taylors Avenue, Cleethorpes all evens
Norfolk Lane, Cleethorpes	Taylors Avenue, Cleethorpes all odds
Oak Way, Cleethorpes	Tennyson Road, Cleethorpes
Old Hall Farm, Humberston Road, Cleethorpes	Terrington Place, Cleethorpes
Oliver Street, Cleethorpes	Thoresby Place, Cleethorpes
Ormsby Close, Cleethorpes	Thorganby Road, Cleethorpes
Oslear Crescent, Cleethorpes	Thornton Crescent, Cleethorpes
Oxford Street, Cleethorpes 1-97 odds & 2-80 evens	Thrunscoe Road, Cleethorpes
Oxford Street, Cleethorpes 111+ odds & 104+ evens	Trinity Road, Cleethorpes
Oyster Court, Cleethorpes	Twynning Place, Cleethorpes
Parker Street, Cleethorpes	Walnut Crescent, Cleethorpes
Parris Place, Cleethorpes	Waltham Grange, Cleethorpes
Pearson Road, Cleethorpes	Warneford Road, Cleethorpes
Pelham Road, Cleethorpes	Warwick Road, Cleethorpes
Pelham Square, Cleethorpes	Waterfront, The, Queens Parade, Cleethorpes
Pendreth Place, Cleethorpes	Weekes Road, Cleethorpes
Pennells & Cottages, Humberston Road, Cleethorpes	Wells Crescent, Cleethorpes
Penshurst Road, Cleethorpes	Wendover Rise, Cleethorpes
Philip Avenue, Cleethorpes	Wesley Crescent, Cleethorpes
Philip Grove, Cleethorpes	West Street, Cleethorpes
Pine Court, Cleethorpes	Whites Road, Cleethorpes
Pine Walk, Cleethorpes	William Street, Cleethorpes
Poplar Grove, Cleethorpes	Wilson Street, Cleethorpes
Poplar Road, Cleethorpes	Winn Court, Cleethorpes
Princes Road, Cleethorpes all odds	Winter Gardens Close, Cleethorpes
Prystie Place, Cleethorpes	Woodsley Avenue, Cleethorpes