



## Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

### 1. Cabinet date and copy resolution this key decision relates to

Cabinet on the 9<sup>th</sup> of March 2022

That authority be delegated to the Executive Director for People, Health and Care in consultation with the Portfolio Holder for Children and Education to:

1. Approve the continuing rolling program of identified highest priority condition works within the Schools Capital Maintenance Program.
2. Approve the program of new pupil places schemes to ensure that the Local Authority has sufficient and suitable school places to meet its statutory responsibility in accordance with the Education Act and the demand for local places due to new housing developments. This program includes the need for two new 210 place primary schools, as well as expanding some of the Local Authority's existing sites by the creation of a further 150 pupil places at Cleethorpes Academy, and 245 pupil places across Laceby and New Waltham schools.
3. Approve the program of works within the High Need Program.
4. Commence procurement exercises where necessary in connection with the above, and to appoint suitable providers to run two new proposed 210 place primary schools to include award, mobilisation and implementation at the appropriate time.
5. To carry out all ancillary activity reasonably arising from the above.

6. That the Assistant Director Law, Governance and Assets be authorised to execute any documentation arising from the above recommendations.

## **2. Subject and details of the matter** (to include reasons for the decision)

Approval is sought to award a contract for the following works at Cleethorpes Academy, School expansion, to Topcon Ltd.

An indicated cost of £2m was allocated for increasing the capacity of Cleethorpes Academy from the school's capital programme funding, sufficiency of school places.

This is the second phase of the project the tender has come back within budget at £1,251,941.87 with associated fees, direct costs, legislative consents and contingency costs at £1,539,888.50.

## **3. Decision being taken**

That the Director for Children's Services in consultation with the Portfolio Holder for Children and Education awards the contract for the expansion and remodelling of the site at Cleethorpes Academy.

Cabinet on the 9<sup>th</sup> March 2022 approved the Schools Capital Programme for 2022 and beyond. The cabinet report gave a detailed breakdown of schemes and budget allocations attributed to each scheme. The scheme identified for Cleethorpes Academy is an expansion and remodelling of the site to enable the school to increase pupil places to meet the growing demand for provision within this area of the borough.

## **4. Is it an Urgent Decision? If yes, specify the reasons for urgency. Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.**

No

## **5. Anticipated outcome(s)/benefits**

This is a identified school expansion scheme as captured within the Schools Capital Programme, which will increase the capacity of the school by 150 places.

## **6. Details of any alternative options considered and rejected by the officer when making the decision** (this should be similar to original cabinet decision)

There are no alternative options to present for consideration.

**7. Background documents considered** (web links to be included and copies of documents provided for publishing)

A tender report has been produced for this project and presented to the Schools Asset Team and the programme and allocated sums are captured in the Education and Inclusion Board.

The procurement of this scheme has gone to all the relevant framework contractors for pricing.

This work has been viewed by the contractors who have in turn submitted their costs. We are happy with the price and quality responses and believe the tender report shows how competitive this price is whilst taking in to consideration the quality element of this tender.

**8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

no

**9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

no

**10. Monitoring Officer Comments (Monitoring Officer or nominee)**

The decision is consistent with the Cabinet decision and delegations.

The approach adopted is via a framework contract which has the benefits of approved suppliers already meeting certain benchmarks and flagging agreement in advance to appropriate terms and conditions.

There are further advantages of assurance in that any such framework by necessity must be compliant with Public Contracts Regulations 2015. A framework approach is considered good practice and comes with its own efficiencies.

**11. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

The proposed expenditure is funded through external capital grants and is in line with the planned programme expenditure. There is no requirement for any Council contribution or match funding.

**12. Human Resource Comments (Head of People and Culture or nominee)**

No HR implications

**13. Risk Assessment (in accordance with the Report Writing Guide)**

Risk assessment is identified as a part of the council's risk process under the Basic Need programme. Further risk assessments will be picked up by EQUANS and the contractor for the works.

**14. Has the Cabinet Tracker been updated with details of this decision?**

Name: Ann-Marie Matson

Title : Director of Children's Services

**15. Decision Maker(s):**

Signed: REDACTED

Dated: 09.02.24

**16. Consultation carried out with  
Portfolio Holder(s):**

Name: Cllr Philip Jackson

Title: Leader

Signed: REDACTED

Dated : 9<sup>th</sup> February 2024