



Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

1. Subject and details of the matter (to include reasons for the decision and detail of any previous cabinet decision)

On 5 April 2023 Cabinet approved to progress the opportunity to apply for grant funding to the Football Foundation to secure investment to develop small-sided sports and recreational activity PlayZones in North East Lincolnshire, using up to £94,000 of Council investment as match funding in the worst case scenario to support the grant application.

Cabinet approved:

1. That the submission of a grant funding application to the Football Foundation to develop PlayZone sites in North East Lincolnshire, with an indication of a commitment of up to £94,000 of Council investment as match funding in the worst case scenario, to underwrite commitments from proposed operators, for the bid application in the event of failure and subject to a successful grant application be approved:
2. That the Director of Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Culture, Heritage and the Visitor Economy be delegated authority to commence a procurement exercise to engage a contractor to deliver the PlayZone sites and thereafter award, mobilise and implement such proposal with further authority to take all reasonable ancillary actions to ensure implementation.

3. That the Director of Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Culture, Heritage and the Visitor Economy be delegated authority to procure and thereafter award to and appoint operators to carry out the day-to-day management of PlayZone sites with further authority to take all reasonable ancillary actions to ensure implementation.

4. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to execute and complete all requisite legal documentation in relation to the matters outlined above.

A previous Officer Decision Record on 2nd November 2023 (see Section 5 – Background Documents Considered) approved the following:

- Accepting the grant offer of £157,486 secured from the Football Foundation for a PlayZone pitch development at Grant Thorold Park.
- Contributing £51,302 match funding to the project, of which £40,000 is from Safer Streets Fund and the remaining £11,302 from PlayZone capital budget.
- Utilising the Football Foundation Delivery Process Model via Labosport to carry out the design and procurement of the PlayZone development. The use of the Football Foundation Model has maximised the project's chance of securing grant funding.

2. Decision being taken

That the Director of Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Culture, Heritage and the Visitor Economy award the contract for Grant Thorold PlayZone construction to Cleveland Land Services at £189,682.34.

In line with the Cabinet report to maximise the project's chance of securing grant funding the Council utilised the Football Foundation's framework to carry out the procurement for the main contractor Cleveland Land Services (CLS).

3. Anticipated outcome(s)/benefits

Begin the delivery of a refurbished small-sided playing pitch at Grant Thorold Park into a PlayZone facility with a tarmacadam surface, with primary focus on football and basketball. The development of this facility will support in the delivery of the Council's Sport & Physical Activity Strategy.

4. Details of any alternative options considered and rejected by the officer when making the decision

The Council have considered the alternative to do nothing. The current small-sided court at Grant Thorold Park is in a poor condition and based on existing budget, without external grant funding, current conditions are likely to remain or deteriorate further.

5. Background documents considered (web link to be included or copies of documents for publishing)

Cabinet Report on 5 April 2023.

Officer Decision Record on 2 November 2023.

6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

N/A

8. Monitoring Officer Comments (Monitoring Officer or nominee)

The above decision is consistent with the will and expectation of Cabinet.

9. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The cost of the contract is to be met from the Play Zone scheme, which is part of the Council's approved Capital Investment Programme.

10. Human Resource Comments (Head of People and Culture or nominee)

N/A

11. Risk Assessment (in accordance with the Report Writing Guide)

If unexpected costs are encountered this may impact the proposed capital spend or delay the programme of works.

The Football Foundation funding conditions will need to be satisfied as part of the ongoing project delivery and future operation of the site. The risk of grant clawback is considered low.

The grant investment will place an obligation on the Council to provide annual revenue funding of up to £5,000 to cover PlayZone running costs for a 10-year period. The development of a partnership agreement with an operator for the PlayZone at Grant Thorold Park will aim to mitigate part of this annual cost.

12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?

Yes

13. Decision Maker(s):

Name: Carolina Borgstrom

Title: Director of Economy,
Environment and Infrastructure

Signed: REDACTED

Dated: 25/6/2024

**14. Consultation carried out with
Portfolio Holder(s):**

Name: Cllr Hayden Dawkins

Title: Portfolio Holder for Culture,
Heritage and the Visitor Economy

Signed: REDACTED

Dated: 25th June 2024