

COMMUNITY PROTECTION COMMITTEE

DATE	05/03/2025
REPORT OF	Carolina Borgstrom Director of Economy, Environment & Infrastructure
SUBJECT	Animal Welfare Fees Review
STATUS	Open

CONTRIBUTION TO OUR AIMS

Stronger Community:

Support for business operating lawfully by taking appropriate actions against those that do not.

Stronger Economy:

Strengthen the local economy by providing support to licensed operators who comply with required standards.

EXECUTIVE SUMMARY

This report outlines the law relating to the welfare requirements of licensed animal activities and proposes a new fee structure to recover the costs associated with the regime.

RECOMMENDATIONS

That Committee approves the new fee structure set out in appendix 1 from 1st April 2025.

REASONS FOR DECISION

To provide an updated fee structure that will provide cost recovery for the work involved in the animal welfare licensing regime.

1. BACKGROUND AND ISSUES

- 1.1 The Animal Welfare (licensing of activities involving animals) (England) Regulations 2018 (to be referred to as ‘the regulations’ from this point on) were

made under the Animal Welfare Act 2006 and are the primary legislation for the licensing of the following animal activities:

- Animal Boarding (Catteries and Kennels)
- Home Boarding of Dogs
- Dog Day Care
- Dog Breeding
- Riding Establishments
- Sales of Animals (formerly Pet Shops)
- Performing & Exhibiting Animals

1.2 Licensing Officers are delegated the power to enforce the relevant provisions of the Animal Welfare Act, including these Regulations, and there are mandatory training requirements that must be fulfilled to allow officers to undertake inspections of relevant premises.

1.3 DEFRA have issued guidance to assist in the implementation of the Regulations and this guidance includes the use of a star rating system for licensed premises and the issuing of 2 and 3 year licences for premises with higher star ratings.

1.4 The regulations allow the licensing authority to set fees to recover costs associated with:

- the consideration of an application for the grant, renewal or variation of a licence including any inspection relating to that consideration;
- the reasonable anticipated costs of consideration of a licence holder's compliance with these regulations and the licence conditions to which the licence holder is subject including any inspection relating to that consideration;
- the reasonable anticipated costs of enforcement in relation to any licensable activity of an unlicensed operator, and
- the reasonable anticipated costs of providing specified information to DEFRA.
- When vets are required by the legislation any fees involved are also reclaimed from the premises operator.

1.5 The changes to the current fees are amendments made to reflect updated hourly rates and a reduction in training costs as all existing staff have attained the required qualification.

1.6 The Licensing of Dangerous Wild Animals & Zoos are not covered by the above regime, but the fees have also been reviewed on the same basis for completeness and consistency.

2 RISKS AND OPPORTUNITIES

- 2.1** There is a risk that cost recovery will not be achieved if these fees are not implemented.
- 2.2** There is a risk that if fee levels are set too high, operators will be adversely affected.
- 2.3** There is an opportunity to support operators with high standards and target enforcement actions against unlicensed and poor operators through effective implementation of the new regime and related fee structure.

3 OTHER OPTIONS CONSIDERED

Alternative fees could be set but they would not be based on cost recovery

4 REPUTATION AND COMMUNICATIONS CONSIDERATIONS

There are potential positive reputational implications in relation to this decision. An action plan will be agreed with the Council's communications service covering information requirements and communication channels to be utilised.

5 FINANCIAL CONSIDERATIONS

The proposal is consistent with the Council's finance strategy in relation to cost recovery.

6 CHILDREN AND YOUNG PEOPLE IMPLICATIONS

No Direct Implications

7 CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

No Direct Implications

8 FINANCIAL IMPLICATIONS

As outlined above, the fees proposed are set to achieve the recovery of costs incurred in administering the licensing regime.

9 LEGAL IMPLICATIONS

- 9.1** The Council can set its own fees. The fees are based on anticipated costs. They must be reasonable and proportionate to recover its costs in the administration of the applications and further costs to ensure compliance.
- 9.2** It is considered best practice to regularly review fees to ensure a robust and transparent cost recovery basis for such fees.

10 HUMAN RESOURCES IMPLICATIONS

No implications.

11 WARD IMPLICATIONS

All Wards

12 BACKGROUND PAPERS

None

13 CONTACT OFFICER(S)

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Appendix 1 – Animal Welfare Licensing - Proposed Fees 2025-26

Activity	Existing Fee	New Fee
Home boarding of dogs*	£463	£465
Arranging Home boarding of dogs*	£523 + 309 per additional host	£527 + £313 per additional host
Day care of dogs*	£439	£440
Animal boarding*	£499	£502
Dog breeding*	£607	£615
Hiring out horses*	£607	£615
Sales of animals*	£487	£490
Exhibiting or performing animals~	£463	£465
Application to review Star Rating	£168	£175
Application to vary licence	£180	£188
Keeping Dangerous Wild Animals+	£528	£550
Zoos#	£4032	£4200
Copy of Licence	£48	£50

6 year licence / Includes procedural requirements for new Zoo Licences

+2 year licence

* Max 3 year licence

~3 year licence