

PORTFOLIO HOLDER – ENVIRONMENT & TRANSPORT

DATE	19 August 2024
REPORT OF	Councillor Stewart Swinburn, Portfolio Holder for Housing, Infrastructure and Transport
RESPONSIBLE OFFICER	Carolina Borgstrom, Director for Environment, Economy, and Infrastructure
SUBJECT	Amendment to the Off-Street Parking Places Order 2022, to allow the public use of the Civic Offices car park during weekdays.
STATUS	Open
FORWARD PLAN REF NO.	PHHIT 08/24/03

CONTRIBUTION TO OUR AIMS

A borough wide Parking Strategy directly supports both the Council's priorities of a "stronger local economy" and "stronger communities" by ensuring that there is an effective and equitable approach to both on and off-street parking.

The Council has clear ambitions for the economic growth of North East Lincolnshire as set out in its Economic Strategy and Local Plan.

This report and the appended documents present an approach to the management of the Civic Offices car park, Cleethorpes, which the council have decided to enable as a public car park during the week.

EXECUTIVE SUMMARY

The purpose of this report is to seek approval for an amendment to the North East Lincolnshire Borough Council Off Street Parking Places Order 2022, to amend the Civic Offices car park, Cleethorpes from permit holders only, Monday to Friday to a public car park.

To follow with consultation in accordance with statutory requirements and proceed with the making of the amendment Order if no objections are received.

Full details of the parking provision to be included in the 'The Borough of North East Lincolnshire Council (Off-Street Parking Places) Order 2022' are scheduled in Appendix 1 to 2 to this report.

Appendix 1 – Details of proposed parking provision

Appendix 2 – Map of parking place location

RECOMMENDATIONS

It is recommended that the Portfolio Holder

1. Approves the commencement of 'The Borough of North East Lincolnshire Council (Off-Street Parking Places) Order 2022 (Amendment No.6 2024)', for consultation in accordance with statutory requirements. Exercising its powers under Sections 32, 35, and Part IV of Schedule 9 to the Road Traffic Regulation Act 1984 (as amended) ("the Act") and of all other enabling power and after consultation with the Chief Officer of Police in accordance with Part III of Schedule 9 to the Act.
2. Subject to no objections being received, the Portfolio Holder approves the making of the Parking Places Order, as detailed in attached appendices.
3. In the event that there are unresolved objections to the Order, these are referred to the Portfolio Holder for determination and decision as to whether the Parking Places Order be confirmed.

REASONS FOR DECISION

The amendment of the parking Order will enable the use of the Civic Offices car park as a public car park during weekdays after the necessity for Permit parking only is no longer needed, due to the relocation of staff based at the Civic Offices into New Oxford House in Grimsby Town Centre. This would provide more parking capacity during the weekdays within the resort.

1. BACKGROUND AND ISSUES

- 1.1 The car park has been Permit only parking during the week to reserve parking for staff and visitors to the Civic Offices.
- 1.2 Since the relocation of staff based at the Civic Offices to New Oxford House in the Town Centre, the car park is not being utilised.
- 1.3 It is therefore necessary to proceed with the proposed amendment Order 'The Borough of North East Lincolnshire Council (Off-Street Parking Places) Order 2022 (Amendment No.6 2024)'. This will allow the car park to be a chargeable public car park during the weekdays.

2. RISKS AND OPPORTUNITIES

- 2.1 Managing the Civic Offices car park as a council owned public car park during weekdays, will reduce the risk of attracting ASB activities, and it will generate income which will offset the cost of enabling works.
- 2.2 The proposed parking restrictions can be enforced under the Council's Civil Parking Enforcement (CPE) powers.
- 2.3 The legal process involved in making Orders requires that a formal consultation process be undertaken to allow stakeholders to express their views towards the proposal. Should the correct procedures for formal consultation not be adhered

to, those consulted upon may have the right of appeal through application to the High Court.

- 2.4 There is an opportunity to relieve car parking pressures in the resort.
- 2.5 The proposed tariff for the Parking Order will reflect the charges already in place on a weekend and Bank Holidays.

3. OTHER OPTIONS CONSIDERED

- 3.1. Do nothing – leave the car park closed to the public during weekdays.

4. REPUTATION AND COMMUNICATIONS CONSIDERATIONS

- 4.1. The amendment Order will be formally advertised in accordance with legislation. A public notice will be published in the local press and erected in the relevant Off-Street Parking Place to give advice on the Council's intention to make any order. This provides an opportunity for anyone to engage with the making of the order. The process is designed to ensure transparency for the approval and subsequent publication of the North East Lincolnshire Borough Council (Off-Street Parking Places) Order 2022 (Amendment No.6 2024).
- 4.2. Communication regarding the progress and delivery of any order will be through:
 - Publication of the relevant public notices in the local press and in all relevant parking places
 - Portfolio Holder updates
 - Email to Ward Councillors and Town/Parish Councils on commencement of each stage of the process
- 4.3. There is a potential negative reputational risk for the Council if objections to a Traffic Regulation Order (TRO) are received where a resolution is not possible. Should this occur the Portfolio Holder will resolve.
- 4.4. The Council will be responsible for the development and management of communications for the project.

5. FINANCIAL CONSIDERATIONS

- 5.1. The recommendation does require minimal expenditure. The use of the land as a public car park during weekdays, will generate additional revenue which will offset any capital expenditure.
- 5.2. There will be an estimated cost of under £1,000 for removal of existing permit only signage, new signage, and amendments to the ticket machine software.
- 5.3. Enforcement will be needed, which could affect resources.
- 5.4. The use of the land as a car park will generate additional revenue for the

Council. This is estimated between £25k and £30k but will depend on usage and will be better utilised during peak season periods.

6. CHILDREN AND YOUNG PEOPLE IMPLICATIONS

- 6.1. The proposals have limited implications for children and young people but deliver improvements to road safety by encouraging vehicle road users to use properly designated off road parking facilities.

7. CLIMATE CHANGE AND ENVIRONMENTAL IMPLICATIONS

- 7.1. The proposals are not expected to impact on climate change.

8. CONSULTATION WITH SCRUTINY

- 8.1. There has been no consultation with Scrutiny in relation to this matter.

9. FINANCIAL IMPLICATIONS

- 9.1. The additional revenue income that the car park will generate will fully offset the expenditure needed to enable the use of the land as a public car park during weekdays.

10. LEGAL IMPLICATIONS

- 10.1. Under section 32 and 35 traffic authorities are entitled to make off street parking orders.
- 10.2. The procedure for making orders is set out in Schedule 9 Part III of the 1984 Act and the Local Authorities' Traffic Orders (Procedure) (England and Wales) Regulations 1996 and provides for advertisement and consideration of any objections before making a final decision on the proposed Order.
- 10.3. Regulation 8 makes provision for objections and regulation 14 allows for the council to modify an Order before it is made.

11. HUMAN RESOURCES IMPLICATIONS

- 11.1. There are no direct HR implications arising from the contents of this report.

12. WARD IMPLICATIONS

- 12.1. The proposals affect the Croft Baker Ward.

13. BACKGROUND PAPERS

- 13.1. <https://www.nelincs.gov.uk/assets/uploads/2022/12/Off-Street-Parking-Places-Order-2022-Sealed.pdf>
- 13.2. <https://www.nelincs.gov.uk/assets/uploads/2024/07/NORTH-EAST-LINCOLNSHIRE-BOROUGH-COUNCIL-OFF-STREET-PARKING-PLACES-NOTICE-OF-VARIATION-NO.2-2024-1.docx>

14. CONTACT OFFICER(S)

- 14.1. Carolina Borgstrom, Director for Economy, Environment, and Infrastructure

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14.3. Paul Thorpe, Operations Director, Equans
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COUNCILLOR STEWART SWINBURN

**PORTFOLIO HOLDER FOR HOUSING, INFRASTRUCTURE AND
TRANSPORT**

Appendix 1

SCHEDULE 3 - PARKING PLACES, TARIFFS, TIMES, AND CHARGES OF USE UNDER THIS ORDER


1	2	3	4	5	6	7	8
NAME OF PARKING PLACE	CLASSES OF VEHICLE	POSITION IN WHICH VEHICLE MAY WAIT	DAYS AND HOURS OF OPERATION OF PARKING PLACE	CHARGING PERIOD	MAXIMUM PERIOD FOR WHICH VEHICLES MAY WAIT	PARKING CHARGES	SCALE OF CHARGES AS SHOWN IN SCHEDULE 4.1, 4.2 and 4.3
10 Civic Offices, Cleethorpes	Motor Vehicles licensed as private or private/light goods, vehicles not exceeding 2.5 tons in weight and or two metres in height, Camper Vans, solo motorcycles, and Disabled Person's Vehicles.	Within one of the Parking Bays indicated by surface markings and clear of the driveways, entrances and exits. Not within the six Reserved Parking Bays for the Police.	Monday to Sunday inclusive.	Charges apply Monday to Sunday 8am – 6pm including Bank Holidays	All day	Up to 1 hour £2.00 1 to 2 hours £2.50 2 to 4 hours £4.00 4 to 10 hours £6.00	General Use Season Ticket. Single Use Season Ticket. Council Permit

Appendix 2

Map of parking place location.



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 <p>Working in partnership New Oxford House, George Street, Grimsby, North East Lincolnshire, DN31 1HB Tel: 01472 313131</p>		PROJECT Off-Street Parking Places Car Park Location	
		TITLE 10 Civic Offices Cleethorpes	
CLIENT NORTH EAST LINCOLNSHIRE COUNCIL	DRAWN JT	APPROVED	FILE NAME
	FILE REF.	DATE October 2022	DRAWING No.
	ORIGINAL SIZE A4 (210 x 297)	SCALE NTS	OffStreet-2022-10