



Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

1. Cabinet date and copy resolution this key decision relates to

Cabinet on the 9th of March 2022

That authority be delegated to the Executive Director for People, Health and Care in consultation with the Portfolio Holder for Children and Education to:

1. Approve the continuing rolling programme of identified highest priority condition works within the Schools Capital Maintenance Program.
2. Approve the programme of new pupil places schemes to ensure that the Local Authority has sufficient and suitable school places to meet its statutory responsibility in accordance with the Education Act and the demand for local places due to new housing developments. This programme includes the need for two new 210 place primary schools, as well as expanding some key Local Authority's sites through the creation of a further 150 secondary pupil places at Cleethorpes Academy, and 245 primary pupil places across Laceby and New Waltham schools.:
3. Approve the program of works within the High Need Programme.
4. Commence procurement exercises where necessary in connection with the above, and to appoint suitable providers to run two new proposed 210 place primary schools to include award, mobilization and implementation at the appropriate time.
5. To carry out all ancillary activity reasonably arising from the above.

6. That the Assistant Director Law, Governance and Assets be authorised to execute any documentation arising from the above recommendations.

2. Subject and details of the matter (to include reasons for the decision)

Approval is sought to award a contract for the following works at New Waltham Primary Academy School expansion to Topcon Building.

An indicated cost of £2m was allocated for addressing the shortfall of accommodation at New Waltham Primary Academy from the school's capital programme funding, sufficiency of school places.

This is the second phase of a three-phase project and the tender has come back within budget with an indicated cost of £1,611,122.98, with fees and estimated costs the total sum is £2,003,408.23. It is anticipated that the third phase of this scheme costs will be met from S106 contribution later.

3. Decision being taken

That the Director of Children's Services in consultation with the Portfolio Holder for Children and Education awards this next phase contract to address the shortfall in accommodation at New Waltham Academy to Topcon Building.

Cabinet on the 9th March 2022 approved the Schools Capital Programme for 2022 and beyond. The cabinet report gave a detailed breakdown of schemes and budget allocations attributed to each scheme. The scheme identified for New Waltham Primary Academy is a remodelling of the site to address shortfall and critical infrastructure in the schools accommodation, and future proof the site should it be required to grow in the future.

4. Is it an Urgent Decision? If yes, specify the reasons for urgency. Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.

No

5. Anticipated outcome(s)/benefits

This is an identified school project that this second phase of works will provide the pupils with enhanced building provision, address suitability issues and futureproof the site in readiness for the third phase. It should be noted that the Academy have

contributed to this phase of the scheme to build new early years provision and move the offer out of its mobile accommodation which has reached the end of its life.

6. Details of any alternative options considered and rejected by the officer when making the decision (this should be similar to original cabinet decision)

There are no alternative options to present for consideration.

7. Background documents considered (web links to be included and copies of documents provided for publishing)

A tender report has been produced for this project and presented to the Schools Asset Team and the programme and allocated sums are captured in the Education and Inclusion Board.

The procurement of this scheme has gone to all the relevant framework contractors for pricing.

This work has been viewed by the contractors who have in turn submitted their costs. We are happy with the price and quality responses and believe the tender report shows how competitive this price is whilst taking into consideration the quality element of this tender.

8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

no

9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

no

10. Monitoring Officer Comments (Monitoring Officer or nominee)

The decision to award the contract deals with the second phase of the project and is consistent with the will and expectation of Cabinet. Legal colleagues will support as appropriate.

11. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The contract awarded will be funded through capital grant and is planned into the capital programme. Any variance to the position will be reported through the usual budget monitoring processes.

12. Human Resource Comments (Head of People and Culture or nominee)

There are no direct HR implications arising from the contents of this report.

13. Risk Assessment (in accordance with the Report Writing Guide)

Risk assessment is identified as a part of the council's risk process under the Basic Need programme. Further risk assessments will be picked up by EQUANS and the contractor for the works.

14. Has the Cabinet Tracker been updated with details of this decision?

15. Decision Maker(s):

Name: Ann-Marie Matson

Title : Director of Children's Services

Signed: REDACTED

Dated: 28th November 2024

**16. Consultation carried out with
Portfolio Holder(s):**

Name: Cllr Margaret Cracknell

Title: Portfolio Holder for Children and
Education

Signed: REDACTED

Dated: 27th November 2024

**17. If the decision is urgent then
consultation should be carried out
with the relevant Scrutiny
Chair/Mayor/Deputy Mayor**

Name:

Signed:

Title:

Dated:

Key Decisions are defined in the Constitution as:

A decision (whether taken collectively or individually by members) which is likely:

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards.

A decision will be considered financially significant if:

- (i) in the case of revenue expenditure, it results in the incurring of expenditure or making savings of £350,000 or greater;
- (ii) in the case of capital expenditure, the capital expenditure/savings are in excess of £350,000 or 20% of the total project cost, whichever is the greater

In determining whether a decision is significant in terms of its effect on an area comprising two or more wards, consideration shall be given to:

- (i) the number of residents/service users that will be affected in the wards concerned;
- (ii) the likely views of those affected (i.e. is the decision likely to result in substantial public interest)
- (iii) whether the decision may incur a significant social, economic or environmental risk.