

SAFEGUARDING ADULTS BOARD		
Date 1 st March 2024	Time 9:00am	Venue Room 2, Heritage House, Grimsby
Attendees	Katie Brown (KB) - Director of Adult Services, NELC (Chair) John Allen JA) – Principal Social Worker, NELC Jo Barnes (JB) – Chief Executive Officer, Nurtrio Paul Bassett (PB) – Assistant Director Adult Social Services, NELC (Adults at Risk Sub-Group Chair) Sue Bunn (SB) – Head of Safeguarding, Focus CIC Nicola Burnett (NB) – Detective Superintendent, Humberside Police (Scrutiny & Assurance Sub-Group Chair) Helen Davis (HD) – Place Nurse Director, H&NY ICB Melanie Fullbrook (MF) – Local Dementia Services Manager, Alzheimer's Society Nick Hamilton-Rudd (NH) – Head of North & North East, National Probation Service Jane Leman (JL) – Managing Director, Lincolnshire Quality Care Services Lee Mair (LM) – Chief Executive Officer, Focus Cllr Stan Shreeve (SS) – Portfolio Holder & Deputy Leader, NELC Janine Smith (JS) – Chief Operating Officer, Navigo Vicky Thersby (VT) – Safeguarding Lead, NLaG Stewart Watson (SW) – Safeguarding Adults Board Manager, NELC Dr Sanjedah Zaro (SZ) – Named Doctor Safeguarding, Primary Care	
Note taker	Julie Hamilton (JH) – Business Support SAB Specialist, NELC (Meeting recorded for the purpose of minute-taking)	
Apologies	Bruce Bradshaw – MCA Lead, H&NY ICB (via Teams) Michelle Emmerson – Prevention & Development Manager, HFRS Francine Evans – Joint Service Manager, Cloverleaf Advocacy Paul French – Chief Superintendent, Humberside Police Kirsty Newson – Operations Manager Primary Care, Care Plus Group Donna Phillips - Designated Safeguarding Nurse Adults & Children, Place/NHS H&NY ICB Lisa Revell – Executive Director of Operations/Chief Nurse, Care Plus Group (CPG)	
Non-attendees	Lisa Bartlett – Safeguarding Lead, Foresight Stacey Chester – Manager, Cloverdale Care Home Diane Moncaster – East Midlands Ambulance Service Tracy Slattery (TS) – Delivery Manager, Healthwatch NEL	
1. Welcome, Introductions and Apologies - Noted.		
The Chair welcomed all to the meeting; introductions were made and apologies were noted.		
The Chair explained that the independent chair had been appointed for a year and discussions had been held recently with the Safeguarding Children's Partnership. The result was that the independent chairs had not been re-appointed. The executive members are to rotate in the chair and scrutineers are to be appointed in order to hold the Board to account.		

<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
1.1 Thanks to be recorded from the Board and relayed to Darren Downs for his commitment and work during his year as independent chair of the SAB.		Julie Hamilton	Completed 01/03/2024
2. Minutes of Previous Meeting/Matters Arising (5th January 2024) – circulated with Agenda			
The Minutes of the Board Meeting held on 5 th January 2024 were accepted as a true record. There were no matters arising.			
3. Redacted Minutes of Previous Meeting/Matters Arising (5th January 2024) – circulated with Agenda			
The redacted version produced for publication on the SaferNEL website was approved.			
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
3.1 The redacted version of the Minutes of the meeting held on 5 th January 2024 to be published on the SaferNEL website.		Julie Hamilton	Completed 01/03/2024
4. Updates from Sub-Group Chairs – reports circulated with Agenda			
<i>Discussion</i>	4.1 Adults at Risk Sub-Group – Paul Bassett		
	The Sub-Group is focusing on self-neglect and hoarding in particular. The Barnsley Hoarding Protocol is seen as good practice and is similar to NEL's Hoarding Protocol but is probably being better applied. Contact is being made with Hampshire County Council's Self Neglect Team to provide learning points for NEL. Data regarding hoarders in NEL is needed and work is ongoing with the VCSE and the hard-to-reach groups. Each voluntary organisation is to adopt the VCSE Safeguarding Plan which will help them with training and to understand the process. The HRP/ORMM processes were discussed at the 'Making It Real' professionals' event recently which resulted in good feedback and follow-ups.		
	4.2 Scrutiny and Assurance Sub-Group – Nicola Burnett		
	NB chaired her first meeting of the Sub-Group in January and is currently revising the Sub-Group's Terms of Reference and membership; previous meetings had not been well attended. The Sub-Group is focusing on the recurring theme of a lack of professional curiosity which features in many SARs.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
4.1 A meeting to be arranged between the SAB Executive and the two Sub-Group Chairs (Adults at Risk and Scrutiny & Assurance) to discuss key priorities.		Stewart Watson	
4.2 MF and SW to liaise regarding the attendance of either KB and/or HD at a forthcoming VCSE event.		Stewart Watson	
<i>Discussion</i>	4.3 MCA Group – Bruce Bradshaw – deferred (no report available)		
	It was noted that the MCA Group had met recently and a S11 audit had been suggested. SW felt that this would need to be held alternatively with the SAB/SCP S11 audit to avoid duplication within the same year.		

Discussion	4.4 SAR Group – Helen Davis in the absence of Donna Phillips		
	- The SAR Group is now chaired by Donna Phillips. There are 11 cases ongoing – five SARs, three single agency reviews, and three which did not meet the criteria for SARs. - The SAR Group’s Terms of Reference are being revised and will be presented to the SAB once agreed. This will include: clarifying the SAR criteria; clear roles and responsibilities; and an updated membership. The SAR Group will be exploring Safeguarding Adults Reviews in Rapid Time (SARiRT)), link to guidance: Introduction to the Safeguarding Adult Reviews (SARs) In Rapid Time model - SCIE		
5. Pressure Ulcers Guidance – Helen Davis in the absence of Donna Phillips			
Discussion	Updated Pressure Ulcer Guidance, link to guidance: Safeguarding adults protocol: pressure ulcers and raising a safeguarding concern - GOV.UK (www.gov.uk)		
	It was noted that such guidance for clinicians needs to be considered in respect of S42 of the Care Act. A small working group is to be formed regarding this and updates will be provided to the SAB.		
6. Safeguarding Adults National Network – Helen Davis in the absence of Donna Phillips			
Discussion	Update from the NHSE Safeguarding Adults National Network (SANN), link to website: NHS England » Safeguarding adults national network		
	It was noted that the SANN is to be launched from 01/03/2024. Statutory safeguarding requirements will be incorporated into a national system which will enable the production of data and heat maps to assist with providing a local picture of NEL to compare to the national picture.		
7. Cloverleaf Advocacy - Quarterly report on Safeguarding Referrals and Overview of Service – circulated with Agenda (apologies from Francine Evans)			
Discussion	KB reported that discussions are ongoing regarding the recommissioning of advocacy services.		
Actions Agreed		Lead	Deadline
7.1 Any questions regarding the report to be forwarded to francine.evans@cloverleaf-advocacy.co.uk		ALL	
8. National Probation Service – Case Study – Nick Hamilton-Rudd			
Discussion	NH gave a presentation on a case study, which outlined: background; complexities, MAPPA arrangements; and outcomes.		
	Questions asked included: - How was the risk shared? <i>Via MAPPA.</i> - Is the GP and A&E included? <i>There is a representative from NLaG on MAPPA.</i> - Do parolees stay within the area? <i>This is determined on a case by case basis.</i> - What happens if he reoffends? <i>The CPS will determine whether or not to charge and if so, will be returned to the justice system.</i>		

<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
8.1 The presentation of the NPA case study (PDF and Powerpoint) to be circulated with the draft Minutes.		Julie Hamilton	Circulated 05/03/2024
(Comfort break taken 10:11-10:21am)			
9. Safeguarding Data Update – Sue Bunn – circulated with Agenda			
<i>Discussion</i>	The report outlined the safeguarding adults referral process from the point of contact to the enquiry stage, and includes the assurance measures at each stage that have been put in place to provide assurance regarding the effectiveness of the system, and included: • Single Point of Access • Assurance measures at SPA stage • Safeguarding Triage • Assurance measures at Triage • Safeguarding Enquiries • Assurance measures at Enquiry Stage The next data report will quantify cases to other routes e.g. PiTstop		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
9.1 Thanks be recorded to Focus and Sue Bunn for the level of detail in providing assurance to the SAB.			
10. Proposals for SAB Conference – Stewart Watson			
<i>Discussion</i>	SW gave an update on the proposals for the SAB Conference which is scheduled for 17 th April 2024. This will NOT now be held at Healing Manor. 80 registrations have been received to date.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
10.1 MF to liaise with Dr Zaro regarding the Carers session.		Melanie Fullbrook	
11. Risk Register v.31 – Katie Brown – circulated with Agenda			
<i>Discussion</i>	The Risk Register has been revised and will be updated twice yearly. There are some significant risks.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
11.1 The Risk Register to be updated twice yearly.		Katie Brown	
12. Forward Plan 2024 – Stewart Watson - circulated with Agenda			
<i>Discussion</i>	The revised Forward Plan for 2024 was presented for discussion. It was noted that the Migration/NRPF will be presented to a future meeting.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
12.1 Any comments on the Forward Plan and/or additional items to be submitted to stewart.watson@nelincs.gov.uk		ALL	End March 2024
12.2 A 'complex' case study from Focus to be added to the Forward Plan for the 7 th June Board meeting.		Julie Hamilton	Completed 01/03/2024

13. MCA Quarter 3 2023/24 – Bruce Bradshaw - deferred

14. Future Meetings 2024 – Meetings have been arranged for the following dates/times:

(first Friday in each month, except August, 9am-12noon, in-person)

CONFERENCE – Wed 17th April – PLEASE NOTE THAT THIS HAS BEEN CANCELLED

Board – Friday, 7th June, 9am-12noon – Grimsby Town Hall

Board – Friday, 6th September, 9am-12noon – Heritage House, Grimsby

Board – Friday, 1st November, 9am-12noon – Grimsby Town Hall

(Meeting closed at 10:55am)