

***NOTE THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE
NEXT MEETING OF THIS COMMITTEE***

TOWN AND PARISH COUNCILS' LIAISON COMMITTEE

10th July 2025

Present: Councillor Bright, Crofts, Dawkins, Shepherd and S. Swinburn.

A Moss
R Lowe

Waltham Parish Council
Habrough Parish Council

P Fieldgate
K Swinburn

Healing Parish Council
Immingham Town Council

Also in attendance:

Tom Clay – Executive Officer (ERNLLCA)
Anthony Snell – Transport and Traffic Manager (EQUANS)
Paul Windley – Democratic and Scrutiny Team Manager (North East Lincolnshire Council)

LM.1 APPOINTMENT OF CHAIR

In the absence of nominations, it was agreed that the appointment of a Chair and Deputy Chair of this committee for the ensuing Municipal Year be deferred to the next meeting.

RESOLVED – That Councillor Dawkins be appointed as Chair of this committee for this meeting.

COUNCILLOR DAWKINS IN THE CHAIR

LM.2 APOLOGIES FOR ABSENCE

Apologies for absence from this meeting were received from Councillor Archer (Waltham Parish Council), Councillor Hudson (North East Lincolnshire Council), Councillor Poucher (New Waltham Parish Council) and Brigsley Parish Council.

LM.3 DECLARATIONS OF INTEREST

There were no declarations of interest by any Committee Member in respect of items on the agenda for this meeting.

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LM.4 MINUTES

The minutes of the Town and Parish Council Liaison Committee held on 10th April 2025 were approved as a correct record.

LM.5 POLICING MATTERS

In the absence of a representative from Humberside Police, the committee received an update from Councillor Shepherd in his capacity as Portfolio Holder for Safer and Stronger Communities.

Councillor Shepherd noted that ward walks were being undertaken in parish council areas and they would be contacted in due course. He informed the committee that a rural policing team had been established in Brigg to cover the south bank of the Humber. New police officers were in place in the East Marsh but Councillor Shepherd felt that they need to be out everywhere. He also raised the issue of ANPR camera coverage, noting that there were big gaps in the system at present. A bid had been submitted to the Police and Crime Commissioner for anti-motorcycle gates. These could not be installed on private land but Councillor Shepherd thought that they would help to tackle problems caused by illegal use of motorcycles.

RESOLVED – That the update be noted.

LM.6 CONSULTATIONS

The committee received an update on current consultations being conducted by North East Lincolnshire Council.

RESOLVED – That the update be noted.

LM.7 HIGHWAYS/TRAFFIC UPDATE

The committee received an update on highways/traffic matters.

Mr Snell noted that a communication had been sent out inviting ideas on minor Local Transport Plan schemes. The closing date was the end of this month.

Councillor K Swinburn asked for an update on the Kiln Lane weight limit works. Mr Snell responded that it was on the schedule of works to be carried out but agreed to find out when this was due to take place.

Concerns were raised about the quality of grounds maintenance works, particularly in relation to obstruction of highways posts. Mr Snell agreed to look into this as there was a safety issue if posts or signs were being obstructed. Councillor S Swinburn felt that highways officers should report such issues if seen whilst they were on duty and

he would follow this up in his role as Portfolio Holder for Environment and Transport.

RESOLVED – That the update be noted.

LM.8 MEMBER DEVELOPMENT UPDATE

The committee considered any development issues.

Mr Clay referred to the ERNLLCA website for details of the various training courses on offer. He added that the 2025 conference was due to take place in October.

RESOLVED – That the update be noted.

LM.9 REFERRALS TO SCRUTINY

There were no matters referred to scrutiny.

LM.10 URGENT BUSINESS – ENFORCEMENT

The committee received a general update on enforcement matters, including traveller incursions, fly-tipping, protecting parks and open spaces, civil parking enforcement and planning enforcement.

This matter was considered urgent following a number of concerns raised by parish councils.

Councillor S Swinburn commented on the lack of response to reported issues and highlighted, as an example, a recent highway blockage caused by a fallen tree in Immingham.

Councillor Shepherd agreed to look into this if examples were emailed to him.

RESOLVED – That the update be noted.

There being no further business, the Chair closed the meeting at 7.52 pm.