



Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

1. Subject and details of the matter (to include reasons for the decision and detail of any previous cabinet decision)

Award the Contract for the Purchase of Two New Compact Sweepers

The Council intends to purchase two new compact sweepers to replace existing fleet vehicles.

The following desirable requirements are to be installed on the vehicle:

- On Board weighing system
- Hydraulic tiltable side brushes
- Wander hose
- Easy Cleaning System
- Four wheel steering

The whole life cost of the contract for all vehicles is: £186,254

Approval to procure:

Approval to procure Cabinet Decision DN16 On 17th July 2024 Cabinet considered a report from the Portfolio Holder for Environment and Net Zero seeking approval to commence the procurement exercises for fleet items over a two-year period.

RESOLVED –

1. That the commencement of procurement exercises for fleet items over a two-year period be approved.
2. That the Director of Economy, Environment and Infrastructure in consultation with the Portfolio Holder for Environment and Net Zero be delegated authority to award contracts following the required procurement exercises for the purchase of the replacement fleet items.
3. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to complete and execute all legal documentation arising.

REASON FOR DECISION – The decision allows the Council to commence the procurement exercises for the replacement fleet items and allows the Council to award the necessary contracts.

This tender for these two Compact sweeper vehicles is one of these required procurement exercises for purchase of replacement fleet items.

An open tender was conducted through the council's procurement portal YORtender, reference: 95700

Two tenders were received.

Following the conclusion of the evaluation process described in Appendix 1, the Most Economically Advantageous Tender has been identified as that submitted by Bucher Municipal, and so approval is sought to award the contract for the purchase of two compact sweeper Vehicles to BUCHER MUNICIPAL.

2. Decision being taken

That the Director of Economy, Environment and Infrastructure in consultation with the Portfolio Holder for Environment and Net Zero approves the purchase of two compact sweeper Vehicles and the purchase of the following desirable requirements for the vehicles:

- On Board weighing system
- Hydraulic tiltable side brushes
- Wander hose

- Easy Cleaning System
- Four wheel steering

The decision will authorise awarding the contract for the purchase of two new compact sweeper Vehicles with the above-mentioned desirable requirements to BUCHER MUNICIPAL.

3. Anticipated outcome(s)/benefits

The contract for the purchase of two new compact sweeper Vehicles with the above-mentioned desirable requirements to BUCHER MUNICIPAL will improve fleet efficiency and reduce the environmental impact of the fleet in line with the Council's Carbon Roadmap. This new contract will avoid the impact on revenue budgets of increased costs of hiring vehicles.

4. Details of any alternative options considered and rejected by the officer when making the decision

Options Appraisal:

OTHER OPTIONS CONSIDERED – Do nothing. This is not a viable option however as aging fleet would mean vehicles would consistently break down and require the Council to hire vehicles to cover the downtime. Due to increased impacts on revenue budgets this would not be cost effective and is not a viable option.

5. Background documents considered (web link to be included or copies of documents for publishing)

[Cabinet Report](#) and [Decision DN16](#) taken on 17th July 2024.

6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

Appendix 1 – Contract Award Recommendation (closed appendix) exempt under paragraphs 7 and 9 of Schedule 12A for reasons of commercial confidentiality.

7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

No conflicts of interest have been identified.

8. Monitoring Officer Comments (Monitoring Officer or nominee)

The decision is an operational decision and within the constitutional remit of the named Director and Portfolio Holder. Legal colleagues will be available to support with the contract award documentation.

9. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The purchase of the compact sweeper vehicles is to be managed within the overall cost of the Fleet Replacement capital project, which forms part of the current approved Capital Investment programme.

10. Human Resource Comments (Head of People and Culture or nominee)

There are no direct HR implications arising from the contents of this report.

11. Risk Assessment (in accordance with the Report Writing Guide)

If approval to award the contract is not granted, then there is a significant risk of the current revenue budgets being affected as aging vehicles would consistently break down and require the Council to hire vehicles to cover the downtime.

12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?

Yes. The decision links to approval to procure Cabinet Decision DN16 On 17th July 2024.

13. Decision Maker(s):

Name: Carolina Borgstrom

Title: Director of Economy,
Environment and Infrastructure

Signed: REDACTED

Dated: 28/04/2025

**14. Consultation carried out with
Portfolio Holder(s):**

Name: Councillor Henry Hudson

Title: Portfolio Holder for Environment
and Net Zero

Signed: REDACTED

Dated: 28/04/2025