

Privacy Notice – NELC Regeneration Team and E-Factor

Data Controller	North East Lincolnshire Council in partnership with E-Factor
Our contact details:	<p>North East Lincolnshire Council (NELC):</p> <p>Email: donna.blakey@nelincs.gov.uk Telephone: 01472 325414 Opening times: Monday to Thursday 8:30am to 5pm, Friday 8:30am to 4:30pm except bank holidays</p> <p>E-Factor:</p> <p>Email: gina.waterhouse@e-factor.co.uk Telephone: 01472 252780 Opening times: Monday to Friday 8:30am to 5pm, except bank holidays</p>
The purpose we are processing your personal data for is	To enable joint business support for North East Lincolnshire businesses
The source of the personal data we hold	<p>We will only collect your personal data in the context of your business role.</p> <p>The main source of personal data will be yourself.</p>
Using your personal information for other purposes	We will not process your personal data for any other purpose than that for which it was collected, without first providing you with information on that other purpose and seeking your consent if applicable; except where we are required to disclose your personal data in accordance with legislation for example in relation to the prevention and detection of crime, counter terrorism, safeguarding, legal proceedings, referral to regulatory bodies, or to protect the interests of you or another.
Organisations acting on our behalf to process your personal data	None

The fair and lawful basis we are processing your personal data on is	Processing is necessary for the performance of a task carried out in the public interest (Article 6 1 e) and were appropriate necessary for reasons of substantial public interest (Article 9 2 g).
Am I required to provide my personal data	No, only if you wish to receive business support and / or advice
Does the processing of my personal data involve automated decision-making, including profiling?	No
Who we will share your personal data with	We will only share your personal data with other organisations at your request as part of our provision of business support and advice.
Transfers of personal data to a third country	We do not routinely share any personal data outside of the UK.
How long we will retain your personal data for	Information on businesses will be retained for as long as there is a business requirement for it to be held, however individuals who are contacts for the business can request for their personal details to be deleted at any time.
What are my rights in relation to my personal data?	<p>You have the right to access the personal data we hold about you; to request we rectify or erase your personal data; to object to or restrict processing in certain circumstances; to not be subject to a decision based solely on automated processing and a right of data portability in certain circumstances.</p> <p>When requesting access to your personal information, please note that we may request specific information from you to enable us to confirm your identity and right to access, as well as to search for and provide you with the personal data that we hold about you. In the event that we cannot provide you with access to your personal data, we will inform you of the reasons why, subject to any legal or regulatory restrictions.</p> <p>Further information can be found on our website: https://www.nelincs.gov.uk/your-council/information-governance/data-protection/</p>

Who can I complain to?	<p>In the first instance please contact the Economy and Funding Officer, North East Lincolnshire Council, as listed in the contact section at the top of the Privacy Notice, and if following that you remain dissatisfied with how we have processed your personal data you can contact the Data Protection Officer to request an internal review.</p> <p>If you are dissatisfied with the outcome of the internal review, you have the right to appeal directly to the Information Commissioner for an independent review. https://ico.org.uk/concerns/</p>
Data Protection Officer	<p>North East Lincolnshire Council</p> <p>Email: Transparency@nelincs.gov.uk</p> <p>Telephone: 01472 323372</p> <p>Postal: Information Governance and Feedback Team, North East Lincolnshire Council, Municipal Offices, Town Hall Square, Grimsby, North East Lincolnshire, DN31 1HU</p> <p>E-Factor:</p> <p>Email: info@e-factor.co.uk</p> <p>Telephone: 01472 252780</p> <p>Postal: E-Factor, Enterprise Village, Prince Albert Gardens, Grimsby, NE Lincs, DN31 3AT</p>

Last updated May 2025