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| SCP logo | **NELC logo** |  |

**Confidential**

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| **INITIAL CHILD PROTECTION CONFERENCE REPORT** |

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| **Child/Children(s) Name(s)** | **Date of Conference** |
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| **Report Author** | **Agency** |
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| **Date of Agency Report** |
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| **Name(s) / date(s) shared with parents / carers and child (where applicable)** | **Date shared with partner agencies** |
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**NOTE** *This report is to be completed by agencies invited to attend an initial child protection conference in accordance with Working Together to Safeguard Children 2023 p.95, and the Safeguarding Children Partnership policies and procedures.*

*Agencies should complete the sections of the report where they have relevant information and/or views.*

*General Practitioners and the police should provide information in the specific report formats agreed. Other medical practitioners may also provide medical information in a different format.*

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| 1. **Family Structure**
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| **Child / Children’s Name(s)** **(Subject of Conference)** | **Date of Birth** | **Address** |
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| **Other Child / Children within the family****(Not subject of Conference)** | **Date of Birth** | **Address** |
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| **Parents / Carers / Significant Adults****Name** | **Date of Birth** | **Relationship to Child / Children** | **Address** | **Does this person hold Parental Responsibility?** |
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**NOTE:** *Add additional rows as required.*

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| 1. **Reason for involvement with the child / children and family***Include the current and a summary of previous involvement with the child / children and family. Outline the effectiveness and impact of action taken so far to safeguard and promote the welfare of the child.*
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| 1. **Child’s Views**
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| 1. **Parents, Carers and Family Network Views**
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| 1. **Risk Analysis Framework**
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| **Identified Risk Factors***May increase the likelihood of harm occurring or recurring.Identify risk factors relating to the child’s development, parenting capacity and family and environmental factors that may increase the risk of future harm.*  |

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| **Identified Protective Factors** *May be seen as containing a protective component for the child.**Identify protective factors relating to the child’s development, parenting capacity and family and environmental factors that may reduce the risk of future harm.Protective factors are likely to counteract the impact of the identified risk factors and reduce the risk of harm occurring or recurring.*  |

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| **Which of these factors are likely to be most significant for the child in terms of increasing or reducing risk and protective factors?***Assess how powerful each of these factors are likely to be, including their strength relative to each other.Assess the relative strength of the risk and protective factors for the child.* |

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| **What are the likely outcomes of this for the child?***On the basis of all the information gathered and the assessment what is the probability of future harm.Assess the likely outcomes of future harm for the child if the current level of risk continues – consider safety, health and development. Assess the acceptability of the estimated risk, given the likely outcomes identified.* |

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| **What needs to change if the level of risk is to be reduced?***Specify actions and resources needed to amplify the strength of the identified protective factors, or that reduce the risk factors. Specify what needs to change if the child is to be kept safe and live within a stable loving home and experience good developmental outcomes.* |

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| 1. **Decision-makingWhat is your view about whether or not there is actual or likely significant harm to the child. Explain your decision-making including the category of harm if this is applicable.**
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| 1. **What will your service contribute to future planning?**
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