



NORTH EAST LINCOLNSHIRE

Community Safety Partnership

CSP Executive Board

Tuesday 19 October 2021 at 9.30am
Virtual Microsoft Teams Meeting

Attendees	Agency
Darren Wildbore (DW) Chair	Chief Superintendent, Humberside Police
Spencer Hunt (SH)	Safer NEL, NELC
Rebecca Freeman (RF)	CSP Manager
Michael Richmond (MR)	Office of the Police and Crime Commissioner
Helen Allen (HA)	NAVIGO
Nick Hamilton-Rudd (NHR)	National Probation Service
Cllr Paul Sylvester (PS)	Elected Member, NELC
Julie Wilburn (JW)	Clinical Commissioning Group
Mike Hardy (MH)	NELC Public Health
Debbie Woodward (DWd)	VCSE Forum
Maureen Lee (ML)	CSP Analyst
Ron Shepherd (RS)	Elected Member, NELC
Julie Butcher (JB)	Victim Support
Rachel Cross (RC)	Localities Specialist Lead, NELC
Lorraine Osgar (LO)	CSP Business Support (minutes)

Apologies	Agency
Lisa Hilder	Strategic Planning, CCG
Craig Scaife	Humberside Police
Geoff Barnes	NELC Public Health
Phil Leake	Humberside Fire & Rescue Service
Paula Grant	VANEL
Paul Caswell	Young and Safe Specialist Lead, NELC

	Agenda Item	Action
1	Welcome and Introductions	
1.1	<i>Welcome and introductions</i>	
1.1.1	The Chair welcomed the group and introductions were made.	
1.2	<i>Declaration of Interest</i>	
1.2.1	No declarations of interest.	
2.	Business Functions	
2.1	<i>Minutes / actions of last meeting</i>	
2.1.1	The minutes of 27 July 2021 were agreed as a true record.	
2.1.2	All items are completed or agenda items for today's meeting other than the following:	

2.1.3	Outstanding Actions: Action 2 The identification of an ASB case review independent chair is in progress. DW will provide update after further discussion with Mark Wainwright and/or Dave Stephenson.	1
2.1.4	Action 13 Reminder for organisations to provide communications and news for the CSP newsletter and social media.	2
2.1.5	Action 14 Reminder for organisations to follow CSP twitter account @ safetynel	3
2.2	<i>Finance and resourcing report (including CRF) Rebecca Freeman</i>	
2.2.1	CRF Report The CSP involvement in the crime reduction fund has now ceased. The PCC has taken this funding in-house to develop a Humber-wide pot of money for community groups to bid into.	4
2.2.2	In the first half of 2021/22 the CSP had £43,500 to allocate. Of this we allocated £24,500 in quarter one and £11,500 in quarter two, with a balance remaining of £7,000 which will be incorporated into the OPCC's new fund.	
2.2.3	One final panel meeting will take place to discuss the responsibility for requesting final project reports and conducting the project visits.	
2.2.4	Action: Final CRF report to be presented at the next CSP Board meeting	
2.2.5	Finance Report The CSP is projecting a £4k balance remaining after commitments. This has increased slightly since the previous report due to a saving from VANEL for the administration of the crime reduction fund for the second half of the year.	
2.2.6	However additional costs have been identified relating to the domestic homicide reviews. One of the DHRs relates to a Polish family and so the letters and final report will need translation into Polish and there may also be some requirements for an interpreter. Estimated costs are £4,000.	
2.2.7	Furthermore, the requirement to undertake an additional DHR has been identified by the core group. The cost of appointing an independent chair and author is approximately £8,250 plus expenses (travel, translation etc).	
2.2.8	North East Lincolnshire CSP has never before been required to conduct a DHR but now finds itself in the position of undertaking four simultaneously. The Covid-19 pandemic has undoubtedly exacerbated the problem of domestic abuse and the earmarked reserves held by the CSP for any potential DHRs have been exhausted. Although these additional costs are currently estimates, they will reduce the CSP's balance in 2021/22 from £4,352 to approximately -£8000.	

2.2.9	APPROVED Unanimously: The CSP Board approved the additional translation services estimated cost of £4,000 plus the cost of a new DHR at a cost of approximately £8,250.	
2.2.10	A decision will be taken by the between the three core executive partners on how to accommodate these additional costs.	
2.2.11	SH suggested approaching the SAB and SCP to assist.	
2.2.12	Action: DW to consider options around funding to bring to a core partner discussion.	5
2.3	<i>OPCC / CSP update (including OPCC Plan & Partnership Plan) – Darren Wildbore / Mike Richardson</i>	
2.3.1	<u>OPCC Plan</u> The new Police and Crime Plan has now been published. It includes three primary strategic objectives as before but the plan is more focused on achievable and measurable outcomes and less of broad strategic statements.	
2.3.2	Going forward, the PCC will provide us with a budget for the lifetime of the CSP plan which will allow us to plan more productively. This year's grant agreement will cover to March 2022 and another will be agreed for the following three years. MR confirmed this and added that the detail will be circulated in the next 4-6 weeks.	
2.3.3	The Police and Crime plan runs from 2021 to 2025 which will overlap the next PCC election by six months to allow for continuity and contingency.	
2.3.4	Actions: Grant agreement to be forwarded to CSP Board members when available.	6
2.3.5	RF to contact Richard Kendall to clarify the expectation of the claims submitted for quarter one and two funding.	7
2.3.6	MR to provide information on the reporting expectation referred to in the grant agreement for Q1 and Q2.	8
2.3.7	<u>CSP Partnership Plan</u> Now that the JSIA has been approved and the Police and Crime Plan released, we are able to finalise our draft CSP plan.	
2.3.8	Actions: RF to contact theme owners in order to finalise the plan, in advance of an extraordinary meeting being arranged to allow board members' approval in late November.	9
2.3.9	Timeline for the final draft to be confirmed by MR.	10

2.4	<i>Joint Strategic Intelligence Assessment – Rebecca Freeman</i>	
2.4.1	This was an interim intelligence assessment following a full assessment in 2019/20. It focuses on the priority areas with the draft Partnership Plan 2021-24, along with the identification of emerging issues, to allow an opportunity for minor alterations to the CSP's priorities.	
2.4.2	In terms of consultation, very little changed from previously, ASB far exceeds other crimes in residents' perception of the greatest problem in the borough. Similarly, they thought the CSP should prioritise ASB, drug related crime and burglary.	
2.4.3	VAWG is emerging as a priority locally and nationally, and SAC is a local policing priority so both will be adopted as priority areas of work by the CSP. The JSIA supports all other CSP draft priorities.	
2.4.4	JSIA APPROVED – unanimously.	
2.4.5	The CSP notes its thanks to the authors of and contributors to the JSIA.	
2.5	<i>Performance update – Maureen Lee</i>	
2.5.1	Crime and ASB figures are continuing to creep up since COVID restrictions were lifted. All variances on the previous quarter were small other than drug and alcohol related violent offences which rose by 53%. This could be attributed to the reopening of pubs and is something that potentially the new violence task group will be looking into.	
2.5.2	Action: A longer trend analysis to be included in future reports to enable benchmarking from 2019 pre-covid.	11
2.5.3	RF reminded the board that once the delivery plan is in place the performance measures will be refreshed in alignment.	
2.6	<i>Domestic homicide review update – Rebecca Freeman</i>	
2.6.1	<u>First DHR</u> The draft report has been circulated to the panel for final amendments. The inquest has been completed with the DHR chair and author in attendance. The Home Office has a six to nine month backlog and so will expect to see some progress against our action plan by the time they review our report.	
2.6.2	<u>Second DHR</u> Individual Management Reports have been received and were discussed at a meeting on 7 th October. A further panel meeting has been booked for 16 th November.	
2.6.3	<u>Third DHR</u> The next meeting will be held on 22 nd October after the pre-trial. There are some additional costs involved for translation, interpretation and 'cultural input'. (Included in finance paper.)	
2.6.4	Action: Fourth DHR to be progressed and chair appointed (see 2.2.7).	12

2.7	<i>Working Principles for Safeguarding and Domestic Homicide Reviews – Rebecca Freeman</i>	
2.7.1	These draft principles are to be used when managing a Safeguarding Adults Review (SAR), Child Safeguarding Practice Review (CSPR) or a Domestic Homicide Review (DHR) alongside a police investigation by Humberside Police.	
2.7.2	Actions to be fed back:	
2.7.3	Page two, additional considerations, bullet point 4 – Humber FT is north bank specific so it needs to be generic specific into mental health providers.	13
2.7.4	Flow chart to be added to document for clarity.	14
2.7.5	Principles APPROVED – unanimously.	
3.	Discussion Items	
3.1	<i>Community Trigger Strategy sign off and Community Trigger quarterly update – Rebecca Freeman</i>	
3.1.1	<u>Community Trigger Strategy</u> The final amendments have now be made and the strategy was approved by the board.	
3.1.2	Strategy APPROVED – unanimously.	
3.1.3	<u>Quarterly Update</u> In quarter 3 three trigger applications were received, one met the threshold and after review this case did lead to recommendations for improvement.	
3.2	<i>Community Trigger Appeals procedure - Rebecca Freeman</i>	
3.2.1	RF presented the Community Trigger Appeals procedure which was written in light of an appeal being requested by a resident.	
3.2.2	An independent member of the Community Safety Partnership will be appointed by the Chair to consider each appeal. Should legal advice be required, this could be sought from the reviewer's host organisation, or from Humberside Police via DW.	
3.2.3	Community Trigger Appeals procedure APPROVED – unanimously.	
3.3	<i>Probation Unification and Reducing Reoffending Strategy update – Nick Hamilton Rudd</i>	
3.3.1	Please refer to the circulated presentation slides.	
3.3.2	The purpose of the Probation Service remains unaltered throughout the organisational change. Probation maintains a key and statutory role in public protection, reducing the likelihood of further offending and support for victims of crime.	
3.3.3	Action: Presentation to be circulated to the CSP Board members.	15

3.4	<i>Alcohol and Drugs Strategic Framework – Mike Hardy</i>	
3.4.1	Please refer to the circulated presentation slides.	
3.4.2	MH shared the North East Lincolnshire Alcohol and Drugs Strategic Framework with the group and gave an overview of the framework which comes to an end in 2022. A Peer2Peer Naloxone outreach programme has been established to increase the distribution and provision of naloxone, facilitated by volunteer and recovery champions in service at WAWY and The Recovery Community.	
3.4.3	Action: Presentation to be circulated to CSP Board members.	16
3.5	<i>Serious Violent Crime update / VAWG update – Rebecca Freeman</i>	
3.5.1	<u>Serious Violent Crime update</u> There is a statutory requirement to CSPs to undertake work to prevent serious violence. This will be part of the Police Crime Sentencing and Court Act.	
3.5.2	No official guidance has been released yet but in preparation for the duty, a launch event was held in July with keynote speaker Prof. Ian Brennan. This will be followed up with the first task group meeting held on 12 November and chaired by Paul Butler.	
3.5.3	A very brief scanning exercise needs developing to write our partnership needs assessment. Guidance calls for a variety of specified data to be included so we will be calling on analysts, data owners, researchers. Other sub-sections of the task group will be set up to develop other areas of work in themes.	
3.5.3	Action: Board members to inform RF if they would like to be involved in the task group meeting and haven't yet received an invite.	17
3.5.4	<u>VAWG</u> A local self-assessment has been completed which will be turned into an action plan. As domestic abuse had its own robust structures in place the local definition will include any kind of violence against women or girls excluding domestic abuse.	
3.5.5	A joint statement of intent in relation to VAWG, drafted by the OPCC, was shared with the CSP Board.	
3.5.6	The statement of intent was AGREED: Unanimously.	
4.	Guest Speaker	
4.1	<i>The Hive Inspire Project – Rachel Cross</i>	
4.1.1	The Hive Inspire Project has been set up to identify those vulnerable young people who are at a crossroads in their lives and the project helps to divert them from being exploited into criminality. The project aims to provide them with hope and aspirations, to seek and gain employment other things such	

	as mentoring and work experience through the support of local businesses and partner agencies.	
4.1.2	Actions: RC to link in with DWd to look at involvement of the voluntary and community sector.	18
4.1.3	Presentation and referral form and criteria for referral to be circulated to CSP Board members.	19
4.1.4	SH to make arrangements for the project to report into the new strategic adolescent risk group, of which he is chair.	20
4.1.5	Update report to be presented to the CSP in 6 months' time.	21
5.	Partner Updates	
5.1	<i>Communications and good news stories</i>	
5.1.1	<u>Humberside Police</u> Funding has been obtained for hotspot patrols from to reduce violent crime.	22
5.1.2	Action: Briefing document to be shared with the CSP Board.	
5.1.3	<u>General CSP Communications</u> We have appointed a CSP communications apprentice to update our bank of seasonal social media messages, improve our messaging for younger audiences and to photograph project activity for promotion. This post is part of the Kickstart programme which is funded by the jobcentre.	
5.2	<i>Partner commendations</i>	
5.2.1	RF nominated Richard Wendel-Jones, VANEL for his exceedingly high standard of work on managing the CRF project on behalf of the CSP.	
5.2.2	SH nominated Victoria Henley, whose work on Prevent has received Home Office recognition. RF said that she has also nominated Victoria's project into NELC's leading lights scheme.	
5.2.3	Nominations agreed unanimously.	
5.3	<i>AOB by exception</i>	
5.3.1	When the Partnership Plan has been finalised the CSP will be able to more easily measure progress and successes in the differences we make to our communities in terms of community safety.	
6.	Date and time of next meeting	
	9.30am Tuesday 8 February 2022	

Action Log

Action		Owner
1	Provide an update on ASB case review independent chair after further discussion with Mark Wainwright and/or Dave Stephenson.	Darren Wildbore
2	Reminder for organisations to provide communications and news for the CSP newsletter and social media.	All Board Members
3	Reminder for organisations to provide communications and news for the CSP newsletter and social media.	All Board Members
4	Reminder for organisations to follow CSP twitter account @safetynel.	All Board Members
5	Final CRF report to be presented at the next CSP Board meeting.	Rebecca Freeman
6	Grant agreement to be forwarded to CSP Board members when available.	Rebecca Freeman
7	Contact Richard Kendall to clarify the expectation of the claims submitted for quarter one and two funding.	Rebecca Freeman
8	Provide information on the reporting expectation referred to in the grant agreement for Q1 and Q2.	Mike Richmond
9	Contact theme owners in order to finalise the partnership plan, in advance of an extraordinary meeting being arranged to allow board members' approval in late November.	Rebecca Freeman
10	Timeline for the final draft of Partnership Plan to be confirmed.	Mike Richmond
11	A longer trend analysis to be included in future quarterly reports to enable benchmarking from 2019 pre-covid.	Maureen Lee
12	Fourth DHR to be progressed and chair appointed.	Rebecca Freeman
13	Working principles, page two, additional considerations, bullet point 4 – Humber FT is north bank specific so it needs to be generic specific into mental health providers.	Rebecca Freeman
14	Flow chart to be added to document for clarity.	Rebecca Freeman
15	Probation presentation to be circulated to the CSP Board members.	Rebecca Freeman
16	Alcohol and Drugs presentation to be circulated to CSP Board members.	Rebecca Freeman
17	Board members to inform RF if they would like to be involved in the violent crime task group meeting and haven't yet received an invite.	All Board Members
18	Rachel Cross to link in with DWd to look at involvement of the voluntary and community sector in the Hive Inspire Project.	Debbie Woodward
19	Hive Inspire presentation and referral form and criteria for referral to be circulated to CSP Board members.	Rachel Cross
20	Hive Inspire project to report into the new strategic adolescent risk group.	Spencer Hunt
21	Hive Inspire update report to be presented to the CSP in 6 months' time.	Rachel Cross.
22	Hotspot patrol briefing document to be shared with the CSP Board.	Darren Wildbore

Appendix one: table of acronyms

ASB	Anti-social behaviour
CCE	Child criminal exploitation
CCTV	Closed circuit television
CRF	Crime reduction fund
CSP	Community Safety Partnership
DCI	Detective chief inspector
DHR	Domestic Homicide Review
EIYF	Early intervention youth fund
HMSP	Humber Modern Slavery Partnership
MACE	Multi agency child exploitation
MDS	Modern day slavery
NEL	North East Lincolnshire
NELC	North East Lincolnshire Council
NHW	Neighbourhood watch
OCG	Organised crime group
OPCC	Office of the Police and Crime Commissioner
PC	Police constable
PCSO	Police community support officer
PIF	Partnership information form
SAC	Serious acquisitive crime
TOR	Terms of reference
VANEL	Voluntary Action North East Lincolnshire
VAWG	Violence against women and girls
VCSE	Voluntary and community social enterprise
YOS	Youth Offending Service