



NORTH EAST LINCOLNSHIRE

Community Safety Partnership

CSP Executive Board

Tuesday 27 July 2021 at 9.30am
Virtual Microsoft Teams Meeting

Attendees	Agency
Spencer Hunt (SH) Chair	Safer NEL, NELC
Colin Lomas (CL)	Former ASB Team Manager
Rebecca Freeman (RF)	CSP Manager
Michael Richmond (MR)	Office of the Police and Crime Commissioner
Helen Allen (HA)	NAVIGO
Nick Hamilton Rudd (NHR)	National Probation Service
Cllr Paul Sylvester (PS)	Elected Member, NELC
Helen Willis (HW)	Safeguarding Children, NELC
Helen Cordell (HC)	Clinical Commissioning Group
Lisa Hilder (LH)	Strategic Planning, NELC
Julie Wilburn (JW)	Safeguarding, NELC
Diane Halton (DH)	NELC Public Health
Mike Hardy (MH)	NELC Public Health
Debbie Woodward (DWd)	VCSE Forum
Maureen Lee (ML)	CSP Analyst
Victoria Henley (VH)	CSP Officer
Paul Caswell (PC)	Young and Safe Specialist Lead, NELC
Lorraine Osgar (LO)	CSP Business Support (minutes)

Apologies	Agency
Darren Wildbore	Chief Superintendent, Humberside Police
Craig Scaife	Humberside Police
Geoff Barnes - rep by Diane Halton	NELC Public Health
Paula Grant	VANEL
Cllr Ron Shepherd (RS)	NELC Portfolio Holder

	Agenda Item	Action
1	Welcome and Introductions	
1.1	<i>Welcome and introductions</i>	
1.1.1	The Chair welcomed the group and introductions were made.	
1.2	<i>Declaration of Interest</i>	
1.2.1	No declarations of interest.	
2.	Guest speakers	
2.1	<i>Presentation of Commendation – Colin Lomas</i>	

	SH presented Colin Lomas with a commendation for his excellent service and expertise which shone through over the 14 years he has worked in the role of ASB manager.	
2.2	<i>Child Safeguarding Practice Review – Helen Willis</i>	
2.2.1	HW shared the Practice Review learning key findings for the V siblings. The presentation will be shared with the Board after the meeting.	1
2.2.2	Action: Circulate child safeguarding practice review process presentation to CSP Board.	
2.2.3	The findings will be shared with the MARAC steering group to identify any findings relating to domestic abuse.	
2.3	<i>Domestic Abuse update – Helen Cordell</i>	
2.3.1	HC shared a presentation and accompanying report. A new Domestic Abuse strategy 2021-24 has been approved and will be delivered through a revised multi-agency approach to replace the former 'One System' approach.	
2.3.2	SH confirmed financial resource for this year's domestic abuse provision but highlighted a need to cement resourcing in the longer term.	
3	Business Functions	
3.1	<i>Minutes / actions of last meeting</i>	
3.1.1	The minutes of 20 April 2020 were agreed as a true record.	2
3.1.2	Only one action remains outstanding:	
3.1.3	<ul style="list-style-type: none"> Progress options for identifying an ASB case review independent chair. 	
3.2	<i>CSP/OPCC update – Spencer Hunt</i>	
3.2.1	Jonathan Evison, the new Police and Crime Commissioner, is consulting on his revised police and crime plan (due to be released in October 2021). The CSP has submitted papers to support this process. We are looking forward to meeting with him in the near future and are awaiting guidance on our original community safety strategy.	
3.3	<i>Finance & Resourcing Report – Rebecca Freeman</i>	
3.3.1	The previously circulated paper showing the CSP finance and resourcing update was shared with the board. There has been very little change since the last quarter. 2021/22 funding has not yet been confirmed from the OPCC.	
3.3.2	The projected carry forward has decreased by £4,371. This is due to the requirement to conduct two new DHR's, one to be covered by the budgeted DHR resource and the other to be paid out of the unallocated carry forward. There has also been a small decrease in the cost of salaries due to reducing payment protection. The anticipated carry forward at the end of the year is £1,177.	
3.3.3	MH shared concerns around the costs associated with plugging the gaps and felt that there needs to be a conversation at a higher level to discuss this.	

3.3.4	<u>Accepted and Approved unanimously:</u> <ul style="list-style-type: none"> The board notes the financial position. The Board formally approves the additional spend of £14,000 on two domestic homicide reviews as per email sent on 10 June 2021. Safeguarding adults board and the safeguarding children's partnership to be approached to ask for a contribution towards the three DHRs. 	
3.3.5	Action: Approach safeguarding adults board and safeguarding children's partnership for a contribution towards the three DHRs.	3
3.4	<i>Crime Reduction Fund update – Rebecca Freeman</i>	
3.4.1	The previously circulated CRF paper was shared with the board.	
3.4.2	As the OPCC has committed six months of funding at present, the spend is only for quarter one and quarter two. Round two is currently open with a closing date of 27 th August 2021 and as we have only a small budget remaining we have reduced the maximum application limit to £5,000 just for this round.	
3.4.3	Action: Identify Probation representative required to sit on the CRF Panel.	4
3.5	<i>Performance Update – Maureen Lee</i>	
3.5.1	The previously circulated highlight report was shared with the board. The relaxing of covid restrictions, up to and including quarter one saw an expected rise in overall crime by 19.6% compared to the last quarter. ML discussed the content of the report with the board.	
3.5.2	RF added that there is a wealth of data that sits behind the highlight report which Maureen Lee can provide on request.	
3.5.3	LH asked if the Teller Methodology might be a suitable approach to the delivery of indicators and outcomes.	
3.5.4	Action: Lisa to give a presentation on the Teller methodology as a possible approach to delivery of the partnership plan. This was developed with the PCC.	5
3.5.5	Until priorities are finalised, and the measures that sit underneath the delivery plan are not finalised, we continue to produce an overview at present. Data owners and scrutiny will follow once the partnership plan and delivery plan have been adopted.	
3.5.6	The JSIA for this year is almost completed and will be going out to partners for approval very soon.	
3.6	<i>Domestic Homicide Reviews update – Rebecca Freeman</i>	
3.6.1	There are three DHRs ongoing, one from last August and two new ones started in June & July this year.	
3.6.2	The first draft report for the first one has now been completed and can be shared with the panel on the meeting of the 21 September to review.	

3.6.3	One of the new DHRs is being chaired by Christine Graham and the second is being chaired by Peter Maddox.	
3.6.4	Action: Identify Probation representative to sit on the DHR panel.	6
4	Discussion Items	
4.1	<i>Public Health Covid 19 Impact Assessment – Diane Halton</i>	
4.1.1	DH shared a presentation on the impact of covid 19 on communities and environments within North East Lincolnshire and the emerging key points and next steps.	
4.1.2	Action: Public Health Covid 19 Impact Assessment to be circulated to the Board.	7
4.2	<i>Revised Community Trigger Policy and Community Trigger Quarterly Update – Paul Caswell</i>	
4.2.1	The revised community trigger Policy was shared with the board. There is a greater emphasis and focus on the community trigger nationally at present.	
4.2.2	Action: Final community trigger policy to be circulated for approval. Comments to be sent to RF by Monday 16 August by which point the policy will be deemed to have been approved and adopted by the CSP.	8
4.2.3	The ASB team is working to ensure that all the community trigger information is publicised on the Safer NEL website.	
4.2.4	With reference to an independent chair from the OPCC for the ASB case review. MR said this has been agreed in principle and a potential candidate has been identified for the role. This is now with Darren Wildbore and is to remain as an action for the next meeting.	
4.3	<i>Adolescent Risk Strategy Interim Update – Paul Caswell</i>	
4.3.1	Since the previous presentation given to the CSP board, it was decided to broaden the objectives to add three key additional key areas of concern:	
4.3.2	<ul style="list-style-type: none"> • Exploitation, both criminally and sexually, to include missing from home care. • Drug and substance misuse • Mental Health 	
4.3.3	We now have a strategy and a strategic group which will meet and produce a highlight report that is fed into the executive boards. Theme groups sit under this and action plans are already in development.	
4.4	<i>Approval of Modern Slavery Strategy – Spencer Hunt</i>	
4.4.1	The Modern Slavery briefing presentation was shared with the board. The strategy refresh has been approved by the Modern Slavery board and supports Government guidance and the HMSP Strategy. A supporting Action Plan has also been developed.	
4.4.2	SH encouraged board members to look at the modern slavery resources document that has links to a lot more information.	

4.4.3	Approval The strategy was APPROVED unanimously.	
4.4.4	Action: Circulate Modern Slavery briefing to board members.	9
4.5	<i>Approval of Prevent Strategy – Spencer Hunt</i>	
4.5.1	The Prevent and Protect Strategy presentation was shared with the board. Protect is likely to be introduced into the duties of local authorities and others. The strategy refresh has been approved by the Prevent board and supports the Government's CONTEST Strategy. A supporting Action Plan has also been developed.	
4.5.2	SH encouraged board members to look at the Prevent resources document that has links to a lot of information.	
4.5.3	Approval The strategy was APPROVED unanimously.	
4.5.4	Action: Circulate the Prevent Strategy briefing to board members.	10
4.6	<i>Communications update and formal adoption of CSP logo – Victoria Henley</i>	
4.6.1	The previously circulated CSP logo was shared with the board.	
4.6.2	Approval The logo was APPROVED unanimously.	
4.6.3	The Communications update was shared with the board. The document sets out the ways by which the North East Lincolnshire Community Safety Partnership will deliver effective communication to the community, businesses, and partner organisations in the borough.	
4.6.4	RF praised VH for the amazing work she has been doing in terms of communications in addition to her other duties and responsibilities, in lieu of having a CSP comms officer. We have been progressing through the OPCC's quality assurance framework.	
4.6.5	Actions: Circulate communications update to board members. Recirculate the branding and communications guide.	11 12
5	Partner updates	
5.1	<i>Partner covid updates by exception</i>	
5.1.1	<u>North East Lincolnshire Council – Spencer Hunt</u>	
5.1.2	We are looking at ways of coming back into the workplace safely. The Chief Executive, in consultation with the Leader has made it very clear that it will be based on service needs and will hopefully move to a blended approach at some point. The safeguards currently remain in place within our buildings.	
5.1.3	<u>Probation Service – Nick Hamilton-Rudd</u>	

5.1.4	Very similar within the Probation service and are continuing to work in the exceptional delivery model but have an August and September roadmap timescale for moving out of this. One of the key elements Probation is about to move into is restarting home visit for people on probation but only where they are MAPPA eligible case and IOM managed cases. For the offices, again this will be based on service needs. The safeguards currently remain in place within the buildings.	
5.2	<i>Communications and good news stories</i>	
5.2.1	Actions:	
5.2.2	Board members to send Rebecca Freeman interesting and fun news items and also seasonal messages from organisations to be included in the newsletter and posted on social media.	13
5.2.3	Board members organisations to follow CSP on twitter.	14
5.3	AOB by exception	
5.3.1	<u>OPCC</u>	
5.3.2	MW has written to all CSP chairs recently on behalf of the PCC in his capacity as chair of the Criminal Justice board, to invite them all to contribute a short report on their priorities and plans around community reoffending. This will be combined with all local and regional Probation colleagues to help the board identify opportunities and overlaps to write the 3 year plan.	
5.3.3	Action: MW to forward request to Rebecca Freeman and a response will be co-ordinated before 1 st September.	15
5.3.4	<u>Probation Service</u>	
5.3.5	Request from NHR to bring presentation on the unification of the probation services to the next CSP Board meeting.	
5.3.6	Action: Presentation on the Unification of the Probation Service to be agenda item for the next meeting.	16
5.3.7	<u>Community Scrutiny Panel</u>	
5.3.8	SH attended the scrutiny panel and one of the requests was from the Chair was the minutes of this meeting to be sent to the Community Scrutiny Panel members.	
5.3.9	RF informed that once the CSP minutes have been formally approved by the Board and checked for sensitivity, they will be published on the CSP website. There will always be a 3 month delay.	
5.3.10	Action: RF to contact Zoe Campbell to ensure the Community Scrutiny Panel chair receives the CSP Minutes.	17
6	Papers for information only	
	<ul style="list-style-type: none"> • Commendation Certificate for Colin Lomas • Annual Report 2020 	

	<ul style="list-style-type: none"> Change of contact for North East Lincolnshire Neighbourhood Watch 	
7	Date & Time of Next Meeting	
	Tuesday 19 October 2021 9.30am – 12.30pm via MS Teams	

Action Log

Action		Owner
1	Circulate child safeguarding practice review process presentation to CSP Board.	RF
2	Progress options for identifying an ASB case review independent chair.	MR/PC/DW
3	Approach safeguarding adults board and safeguarding children's partnership for a contribution towards the three DHRs.	DW
4	Identify Probation representative required to sit on the CRF Panel.	NHR
5	Give a presentation on the Teller methodology as a possible approach to delivery of the partnership plan.	LH
6	Identify Probation representative to sit on the DHR panel.	NHR
7	Public Health Covid 19 Impact Assessment to be circulated to the Board.	DH/RF
8	Final community trigger policy to be circulated for approval. Comments to be sent to RF by Monday 16 August by which point the policy will be deemed to have been approved and adopted by the CSP.	RF/ALL
9	Circulate Modern Slavery briefing to board members.	RF
10	Circulate the Prevent Strategy briefing to board members.	RF
11	Circulate communications update to board members.	RF
12	Recirculate the branding and communications guide.	RF
13	Board members to send Rebecca Freeman interesting and fun news items and also seasonal messages from organisations to be included in the newsletter and posted on social media.	ALL/VH
14	Board members organisations to follow CSP on twitter.	ALL
15	CJB opinion request to be forwarded to Rebecca Freeman and a response will be co-ordinated before 1 st September.	MV/RF/DW
16	Presentation on the Unification of the Probation Service to be agenda item for the next meeting.	NHR/RF
17	Contact Zoe Campbell to ensure the Community Scrutiny Panel chair receives the CSP Minutes.	RF

Appendix one: table of acronyms

ASB	Anti social behaviour
CCE	Child criminal exploitation
CCTV	Closed circuit television
CRC	Community rehabilitation centre
CRF	Crime reduction fund
CSP	Community Safety Partnership
DCI	Detective chief inspector
DHR	Domestic Homicide Review
EIYF	Early intervention youth fund

HMSP	Humber Modern Slavery Partnership
MACE	Multi agency child exploitation
MDS	Modern day slavery
NEL	North East Lincolnshire
NELC	North East Lincolnshire Council
NHW	Neighbourhood watch
OCG	Organised crime group
OPCC	Office of the Police and Crime Commissioner
PC	Police constable
PCSO	Police community support officer
PIF	Partnership information form
TOR	Terms of reference
VANEL	Voluntary Action North East Lincolnshire
VCSE	Voluntary and community social enterprise
YOS	Youth Offending Service