

**NOTE THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE  
NEXT MEETING OF THIS COMMITTEE**

## **TOWN AND PARISH COUNCILS' LIAISON COMMITTEE**

**22<sup>nd</sup> January 2026**

Present: Councillor S Swinburn (in the Chair)  
Councillors Bright, Crofts, Dawkins and Shepherd.

M Archer	Waltham Parish Council
S Brookes	Habrough Parish Council
R Childs	Laceby Village Council
K Swinburn	Immingham Town Council
S Thinnesen	Barnoldby Le Beck Parish Council
J Welham	New Waltham Parish Council
D Wilding	Habrough Parish Council

### **Also in attendance:**

Tom Clay (ERNLLCA)  
Martin Dixon - Head of Development Services (North East Lincolnshire Council)  
Guy Lonsdale – Interim Section 151 Officer (North East Lincolnshire Council)  
Anthony Snell - Traffic and Transport Manager (North East Lincolnshire Council)  
Paul Windley – Democratic and Scrutiny Team Manager (North East Lincolnshire Council)

### **LM.22 APOLOGIES FOR ABSENCE**

Apologies for absence from this meeting were received from Councillor Hudson (North East Lincolnshire Council), Councillor Barford (Laceby Village Council) and from Humberside Police.

### **LM.23 DECLARATIONS OF INTEREST**

There were no declarations of interest by any Committee Member in respect of items on the agenda for this meeting.

### **LM.24 MINUTES**

The minutes of the Town and Parish Council Liaison Committee held on 30<sup>th</sup> October 2025 were approved as a correct record.

## **LM.25 COMMITTEE ACTION PLAN**

The committee received an update on the action plan for the Town and Parish Council Liaison Committee.

In relation to the request for monthly updates on highways and traffic matters being circulated to town, parish and village councils, it was noted that not all those present were receiving the information mentioned in the action plan. It was agreed that this information should be circulated to all representatives on this committee, in addition to the current circulation.

In relation to the response to the invite for the Highways team to attend this committee to explain the reporting process for the cleaning and clearing of road signs, the Chair advised that it would be helpful for a member of the team to attend this committee as requested.

RESOLVED –

1. That the update be noted.
2. That the monthly updates on highways and traffic matters currently being circulated to town, parish and village councils also be circulated to all representatives on this committee.

## **LM.26 POLICING MATTERS**

The committee received an update from Humberside Police on policing matters within the Borough. This update was provided by email as follows:

The Immingham, Scartho Waltham and Wolds areas now have a new Sergeant. This is Sergeant Shaun Pattinson.

Immingham has “Operation Agility” ongoing which is the forces operation to build up resilience within Immingham by means of building trust and confidence between the public and the Police, increasing partnership involvement and fostering positive working relationships between all partners. The team were currently concentrating on building trust within the community through visible engagements. There would be a minimum of 8 different face to face engagement opportunities a month from the team (if they didn’t get abstracted to other force areas) and the team were looking to physically knock on hundreds of houses to speak to people about any issues.

At the back end of last year, the police held several operations including working with trading standards to target illegal activity within

shops. These would continue throughout 2026 at the appropriate times.

The Immingham team would be having a dedicated Operation Yellowfin officer aligned to the team. This officer would utilise their skills and powers to tackle anti-social behaviour (ASB) involving motorcycles, e-scooters and off-road bikes.

There would be a Day of Action each month, which would be a full day of some form of partnership day of action usually coming from priority data from police systems. An officer was arranging and conducting a multi partnership "Patch Walk" every month. This would cover a wide range of issues in Immingham, from crime to rubbish. These were highly successful, and the last patch walk enabled the partners to tackle various issues before they increased, such as fly tipping, housing and ASB. The police continued to tackle ASB in the area with several youths issued warnings and joint home visits with the Council ASB team and housing associations had taken place. This would continue when appropriate.

For Scartho Waltham and Wolds there would, like Immingham, be a minimum of 8 engagement opportunities where the public could speak to officers face to face and a Day of Action each month concentrating on the priority at that time.

Officers had increased their visibility in schools and successfully completed the 'mini-Police' scheme which supported with early intervention and build-up of trust. Humberside Police had just launched Pol-Ed which was a Police Education website allowing officers to visit schools and deliver lessons/talks to the appropriate age group. This would again support with crime prevention and build up trust, and would be utilised in 2026.

In December, as part of Operation Yuletide, significant work had been carried out to reduce theft from shops in the area. This involved high visibility patrols, engagements, targeted engagement and security advice to shops. There had been a significant decrease in theft and this had continued into January.

Rural areas had suffered from the illegal use of ASB motorcycles and Off Road bikes as a result of the vast amount of open rural land. Officers continued to deal with this through means of intel gathering, seizure of bikes and cars, and issuing traffic offence reports. The team planned to work more closely with the rural task force and other neighbourhood departments throughout 2026 to tackle this issue as best as possible.

Concluding with a general message, it was noted that some of these areas suffer from under reporting which in turn didn't allow the police to have the right resources / funding for the priority areas of concern. All

partners, public and councillors were encouraged to report via the correct methods - non emergency 101, Humberside Police Website “report a crime” and not by directly texting or emailing individual officers as reports needed to be reported and logged officially.

The committee discussed the advertising of the ‘meet and greet’ sessions and it was suggested that posters should be made available. Alternative methods such as the use of ‘My Community Alert’ and social media were also suggested.

Councillor Shepherd provided an additional update on Operation Yellowfin, noting that 71 vehicles had been seized over the last three months. He commented on the use of drones to assist with tackling these issues.

RESOLVED – That the update be noted.

## **LM.27      DRAFT FINANCE, BUDGET AND BUSINESS PLAN 2026/27 – 2028/29**

The committee received a report from the Portfolio Holder for Finance, Resources and Assets outlining how North East Lincolnshire Council plans to deliver its agreed financial strategy over the coming three-year period.

Mr Lonsdale summarised the proposals within the report.

RESOLVED – That the report be noted.

## **LM.28      CONSULTATIONS – LOCAL PLAN REVIEW**

The committee received an update on the current consultation on the Local Plan Review.

Mr Dixon introduced the report and explained that the deadline for responses to the consultation was 1<sup>st</sup> February, 2026.

The committee enquired about responses to the consultation from parish councils. Mr Dixon confirmed that it was important for parish councils to respond collectively but individual contributions were also welcomed.

RESOLVED – That the consultation be noted.

## **LM.29      HIGHWAYS/TRAFFIC UPDATE**

The committee received an update on highways/traffic matters.

Mr Snell reported on government initiatives on road safety and pavement parking. He noted that from 1<sup>st</sup> April 2026, the Greater Lincolnshire Combined County Authority would become the Local Transport Authority for the area, giving it powers over transport strategy and a role in the distribution of funding. He would provide further information at the next meeting of this committee. The Local Transport Plan for North East Lincolnshire was currently being developed and Mr Snell gave thanks for the ideas that had been submitted. £13m of improvements would be made the highways network as a result of the plan, once approved by the portfolio holder.

Mr Snell updated on highways schemes that would impact rural areas in the coming weeks. He noted that he could set up One Network accounts for anyone interested if they made contact via [traffic@nelincs.gov.uk](mailto:traffic@nelincs.gov.uk).

The committee raised a number of local issues for investigation, including the condition of the South Marsh Bridleway in Stallingborough, parking in Laceby, a request for a 'people in road' sign at Barnoldby Le Beck and the schedule for cleaning kerbsides and gullies in Barnoldby Le Beck. Mr Snell agreed to look into those issues and report back.

There was an enquiry about parish council powers around obstructive parking. Mr Snell responded that currently this was a police matter. North East Lincolnshire Council had limited powers at present but could enforce if there was parking across a drop kerb and, in some areas, on verge and pavement parking.

There was an enquiry about inspection of footpaths. Mr Snell responded that all footways were inspected on a regular basis and a code of practice was in place to identify hazards and prioritise works. Any issues could be reported via the traffic email address or the 'Report It' section on the Council's website.

There was an enquiry about whether the decriminalisation of road traffic offences would lead to funding becoming available to increase the number of civil parking enforcement officers. It was noted that this was currently under review.

RESOLVED – That the update be noted.

## **LM.30 ISSUES RAISED BY TOWN/PARISH COUNCILS**

### **Waltham Parish Council**

1. The planning enforcement process for town/parish councils and how investigation outcomes are communicated back to councils.

It was noted that since the publication of the agenda for this meeting, Waltham Parish Council had acknowledged that training had been provided by the Planning team at North East Lincolnshire Council and this matter had been resolved.

2. The length of time for a Community Asset Transfer process, where an asset is transferred from NELC to a town/parish council.

North East Lincolnshire Council's Head of Estates & Asset Strategy provided a written response noting that the process for considering expressions of interest for a Community Asset Transfer (CAT) followed a two-stage process, as set out in the CAT toolkit and on the Council's website. Regarding the timing of the CAT process, this varied from case by case and was dependent on several factors. Initially, the timeline was influenced by the information provided at the expression of interest and business case stages. This was a crucial part of the process as it set the foundation for all subsequent steps. Once the Council had received a robust business case, the formal governance process to obtain Cabinet approval typically took around three months, though there could be some variations depending on specific circumstances. Following Cabinet approval, both parties would instruct their solicitors to progress the lease. The timing for the lease drafting process could vary considerably. It was dependent on the complexity of the lease, the responsiveness of both parties' legal teams, and any negotiations that might be necessary to finalise the terms. CAT leases were typically granted for a minimum duration of 25 years. The Council had a statutory obligation to demonstrate that it had achieved the best consideration reasonably obtainable for all disposals, which included any leases granted, that exceed 7 years. Accordingly, the process was necessarily thorough as it ultimately culminated in the transfer of an asset for less than the best consideration.

Councillor Archer commented on the issues caused by the lengthy process involved.

### **LM.31 ERNLLCA UPDATE**

The committee considered any ERNLLCA matters.

Mr Clay reported that there were no significant budget issues at present and there had been no public interest reports this year. Training events were available on ERNLLCA's website. Local Government Reorganisation was being monitored in terms of implications for town, parish and village councils.

RESOLVED – That the update be noted.

### **LM.32 MEMBER DEVELOPMENT UPDATE**

There were no member development issues for discussion at this meeting.

### **LM.33 REFERRALS TO SCRUTINY**

There were no matters referred to scrutiny.

There being no further business, the Chair closed the meeting at 8.28 pm.