



## Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

### 1. Cabinet date and copy resolution this key decision relates to

**8<sup>th</sup> March 2023:**

#### **DN.111 LOCAL TRANSPORT PLAN DELIVERY PLAN (2023-26)**

RESOLVED –

1. That the proposed LTP Delivery Plan (Appendix 1 of the report now submitted) including the LTP capital programme for 2024/25 – 2026/27 be approved.
2. That the Director for Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Housing, Infrastructure and Transport, be authorised to:
  - finalise the terms of the funding arrangement with the Department for Transport (DfT) and receive funds.
  - establish programme governance arrangements including the approval of any project variations, commence any related procurement exercises to deliver projects within the programme in accordance with the Public Contract Regulations 2015 and to make appropriate contract awards.
  - implement appropriate monitoring arrangements including receipt of a monthly update on programme progress.
3. That the Director for Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Housing, Infrastructure and Transport, be authorised to

receive any additional in year grant funding and allocate spend accordingly through the LTP programme and to deal with all ancillary matters arising.

4. That the Assistant Director Law and Governance (Monitoring Officer) be authorised to settle, complete and execute all documentation arising from the above.

5. That authority be delegated to the Director for Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Housing, Infrastructure and Transport, to approve all further LTP Delivery Plans in subsequent years.

## **2. Subject and details of the matter** (to include reasons for the decision)

The project forms part of the LTP 2025/26 delivery plan. The main project is Pelham Road in Immingham.

A tender was let through NELC's highways framework. The award criteria used to evaluate the submissions was cost only, with the award going to the lowest tender value. However, the successful contractor is known to NELC/Equans and they have a sound reputation.

## **3. Decision being taken**

That the Director for Economy, Environment and Infrastructure, in consultation with the Portfolio Holder for Housing, Infrastructure and Transport, awards the contract for implementation of Pelham Road in Immingham, to EC Surfacing Ltd., following the conclusion of the evaluation process and thereafter deal with all ancillary matters reasonably arising.

## **4. Is it an Urgent Decision? If yes, specify the reasons for urgency. Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.**

No.

## **5. Anticipated outcome(s)/benefits**

The successful tenderer is EC Surfacing Ltd, tender return value £385,338.02.

The contractor mobilisation period will start upon award of the contract and receipt of a signed contract. Duration of the works will be approximately 6 weeks.

**6. Details of any alternative options considered and rejected by the officer when making the decision** (this should be similar to original cabinet decision)

N/A

**7. Background documents considered** (web links to be included and copies of documents provided for publishing)

North East Lincolnshire Local Transport Delivery Plan 2024-2027

**8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons**

No

**9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)**

None

**10. Monitoring Officer Comments (Monitoring Officer or nominee)**

The decision is consistent with the will and expectation of Cabinet and forms part of the 25/26 LTP delivery plan. A fully compliant procurement process has been followed, and relevant legal and procurement colleagues are engaged.

**11. Section 151 Officer Comments (Deputy S151 Officer or nominee)**

The project forms part of the LTP 2025/26 delivery plan, the budget for which is approved as part of the Council's Capital Investment Programme.

**12. Human Resource Comments (Head of People and Culture or nominee)**

There are no direct HR implications arising from the contents of this report.

**13. Risk Assessment (in accordance with the Report Writing Guide)**

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**14. Has the Cabinet Tracker been updated with details of this decision?**

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**15. Decision Maker(s):**

Name: Carolina Borgstrom

Title: Director for Economy,  
Environment and Infrastructure

Signed: REDACTED

Dated: 20/05/2025

**16. Consultation carried out with  
Portfolio Holder(s):**

Name: Cllr Stewart Swinburn

Title: Portfolio Holder for Housing,  
Infrastructure and Transport

Signed: REDACTED

Dated: 21<sup>st</sup> May 2025**17. If the decision is urgent then  
consultation should be carried out  
with the relevant Scrutiny  
Chair/Mayor/Deputy Mayor**

Name:

Title:

Signed:

Dated:

Key Decisions are defined in the Constitution as:

A decision (whether taken collectively or individually by members) which is likely:

- (i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards.

A decision will be considered financially significant if:

- (i) in the case of revenue expenditure, it results in the incurring of expenditure or making savings of £350,000 or greater;

- (ii) in the case of capital expenditure, the capital expenditure/savings are in excess of £350,000 or 20% of the total project cost, whichever is the greater

In determining whether a decision is significant in terms of its effect on an area comprising two or more wards, consideration shall be given to:

- (i) the number of residents/service users that will be affected in the wards concerned;
- (ii) the likely views of those affected (i.e. is the decision likely to result in substantial public interest)
- (iii) whether the decision may incur a significant social, economic or environmental risk.