

***NOTE THESE MINUTES ARE SUBJECT TO CONFIRMATION AT THE
NEXT MEETING OF THIS COMMITTEE***

TOWN AND PARISH COUNCILS' LIAISON COMMITTEE

30th October 2025

Present: Councillor Bright, Crofts, Hudson, Shepherd and S. Swinburn.

M Archer
A Moss
D Raper
K Swinburn

Waltham Parish Council
Waltham Parish Council
New Waltham Parish Council
Immingham Town Council

Also in attendance:

Sgt Cave (Humberside Police)
Paul Windley – Democratic and Scrutiny Team Manager (North East Lincolnshire Council)

LM.11 APPOINTMENT OF CHAIR

RESOLVED – That Councillor S Swinburn be appointed as the Chair of this Committee for the 2025/26 Municipal Year.

LM.12 APPOINTMENT OF DEPUTY CHAIR

RESOLVED – That Councillor Crofts be appointed as the Deputy Chair of this Committee for the 2025/26 Municipal Year.

LM.13 APOLOGIES FOR ABSENCE

Apologies for absence from this meeting were received from Councillor Dawkins (North East Lincolnshire Council), Councillor Fieldgate (Healing Parish Council) and Councillor Poucher (New Waltham Parish Council).

LM.14 DECLARATIONS OF INTEREST

There were no declarations of interest by any Committee Member in respect of items on the agenda for this meeting.

LM.15 MINUTES

The minutes of the Town and Parish Council Liaison Committee held on 10th July 2025 were approved as a correct record.

The committee noted that attendance at both this and the previous meeting had dropped. It was agreed that a communication be issued to town, parish and village councils to remind them of the importance of attendance.

LM.16 POLICING MATTERS

The committee received an update from Humberside Police on policing matters within the Borough.

Sgt Cave noted that there had been extensive reports of youths causing issues around Halloween, particularly in Grimsby town centre. CCTV images had been helpful in allowing the police to follow up those issues. Operation Topaz had been launched to run through to Bonfire Night to tackle anti-social behaviour problems. On a similar point, Operation Yuletide would be targeting shop thefts in the run up to Christmas and there would be a police presence.

Sgt Cave reported that Immingham police station would not be closing but there were no plans to replace the front office.

Sgt Cave concluded his update by noting that he was due to take up a new post as a High Harm Reduction Officer and he explained his new role. A similar role had worked well on the north bank. Sgt Call would be returning to the Grimsby West policing area.

The Chair enquired about progress with Operation Yellowfin, noting that there had been recent problems in Roval Drive, Immingham.

Sgt Cave noted that a borough-wide PSPO was being looked at as well as the introduction of ANPR cameras in Immingham.

Councillor Shepherd felt that a briefing paper on the Rural Task Force would be useful for this committee.

Sgt Cave agreed and noted that there were intelligence gaps and it would be helpful to use one reporting system. He urged everyone to pass on to their constituents the importance of reporting crimes to the police.

Councillor Crofts felt that the introduction on the 101 reporting line was too long and needed to be looked at. He also felt that the Police and Crime Commissioner funding form was too difficult to complete.

The Chair suggested that the Humberside Police and Crime Commissioner be invited to a future meeting of this committee to provide an update on his plans.

The Chair enquired about Operation Snap.

Sgt Cave explained that this was a way of submitting dashcam footage of driving offences for the police to follow up. It also allowed the police to focus on emergencies.

Councillor Archer asked if further information on Operation Snap could be forwarded to parish councils to promote via their websites.

Sgt Cave noted that information had been sent via My Community Alerts but he agreed to ask Sgt Call to send something to parish councils.

Councillor Shepherd updated the committee on funding available through the Safer Communities Partnership to install barriers to prevent anti-social behaviour on motorbikes.

RESOLVED –

1. That the update be noted.
2. That the Humberside Police and Crime Commissioner be invited to a future meeting of this committee to provide an update on his work.
3. That further information on Operation Snap be circulated to town, village and parish councils.

LM.17 CONSULTATIONS

The committee received an update on current consultations being conducted by North East Lincolnshire Council.

RESOLVED – That the update be noted.

LM.18 HIGHWAYS/TRAFFIC UPDATE

The committee received an update on highways/traffic matters.

The Chair noted that monthly updates were provided setting out what was happening within the Borough with regard to highways and traffic matters. He suggested that these be circulated to town, parish and village councils.

Councillor Archer asked what North East Lincolnshire Council's policy on clearing and cleaning road signs.

The Chair suggested that the Highways team be invited to attend this committee to explain the reporting process and the programme that was in place.

Councillor Moss noted that Waltham Parish Council used to have regular meetings with highways officers but this had tailed off. He highlighted a couple of issues with speed signs, one at Barnoldby Road that had stopped working and the other at Bradley Road that had not been replaced following vandalism.

It was agreed that Mr Windley would report those issues to the highways team.

RESOLVED –

1. That the monthly updates on highways and traffic matters be circulated to town, parish and village councils.
2. That that the Highways team be invited to attend this committee to explain the reporting process and the programme that was in place for the cleaning and clearing of road signs.
3. That the issues raised by Waltham Parish Council be reported back to the Highways team.

LM.19 MEMBER DEVELOPMENT UPDATE

The committee considered any member development issues.

There was a discussion around the timing of ERNLLCA district committee meetings, currently held prior to this meeting. It was suggested that it would be more beneficial to either hold them on separate evenings to this committee or as part of this committee with the same representatives being on both. Mr Windley agreed to feed this back to ERNLLCA.

Councillor Bright noted that there had been an increased number of call-ins from parish councils on planning applications for non-material reasons and enquired whether this was a subject for further development or communication.

The Chair noted that planning officers did provide training for parish councils. It was felt that communications could be improved to make clear that comments and objections would be taken on board without the need for call-in.

RESOLVED – That the comments about the ERNLLCA district committee be fed back to ERNLLCA with a view to holding it on separate evenings to the Town and Parish Council Liaison Committee or as part of it with the same representatives being on both.

LM.20 REFERRALS TO SCRUTINY

There were no matters referred to scrutiny.

LM.21 URGENT BUSINESS

The committee received an update from Councillor Shepherd in his capacity as Portfolio Holder for Safer and Stronger Communities on the following:

- Humber Road Safety Partnership – it was noted that the partnership had been invited to attend scrutiny due to concerns about how it was operating.
- Community Speedwatch – it was noted that steps were being taken to resurrect this.
- Target hardening – this was a service provided by VANEL for victims of crime.
- Fly posting – the portfolio holder offered an apology that this was not currently being tackled effectively. This was due to the scale of the problem at present.

The Committee received an update from Councillor K Swinburn on the publication of the Immingham Town Council magazine and offered the Town Clerk as a contact for any queries.

RESOLVED – That the updates be noted.

There being no further business, the Chair closed the meeting at 8.37 pm.