



Operational Officer Decision Record

Where the decision has a financial value of between £100k - £350k and does not have a **significant** impact on two or more wards

1. Subject and details of the matter (to include reasons for the decision and detail of any previous cabinet decision)

Award Contracts for the Purchase of a Fleet of New Ride On Mowers

The Council intends to purchase a fleet of 9 (nine) New Ride on Mowers to replace existing fleet machinery.

No additional Desirable Requirements are being taken up as all requirements needed are included in the cost of the machines.

The whole life of the contracts for all of the fleet machines is: £221,715.00

This is split across the lots as follows:

Lot 1: Supply of one (1) X New Ride on Mower with High Lift Box – £14,987.00

Lot 2: Supply of two (2) New Ride On Mowers with Electric Tip Box – £15,054.00

Lot 3: Supply of four (4) New Ride On Cylinder Mowers – £175,524.00

Lot 4: Supply of Two (2) New Ride On Zero Turn Mowers – £16,150.00

Approval to procure:

Approval to procure Cabinet Decision DN16 On 17th July 2024 Cabinet considered a report from the Portfolio Holder for Environment and Net Zero seeking approval to commence the procurement exercises for fleet items over a two-year period.

RESOLVED –

- 1.That the commencement of procurement exercises for fleet items over a two-year period be approved.
- 2.That the Director of Economy, Environment and Infrastructure in consultation with the Portfolio Holder for Environment and Net Zero be delegated authority to award contracts following the required procurement exercises for the purchase of the replacement fleet items.
- 3.That the Assistant Director Law and Governance (Monitoring Officer) be authorised to complete and execute all legal documentation arising.

This tender for a fleet of Mowers is one of these required procurement exercises for purchase of replacement fleet items.

An open lotted tender was conducted through the council’s procurement portal YORtender, reference: 95694

It was advertised on the government’s Find a Tender Service under ref no: 2025/S 000-004814.

Eight tenderers submitted tenders, bidding across 4 different lots:

- Lot 1: Supply of one (1) X New Ride on Mower with High Lift Box – 7 bids
- Lot 2: Supply of two (2) New Ride On Mowers with Electric Tip Box – 4 bids
- Lot 3: Supply of four (4) New Ride On Cylinder Mowers – 5 bids
- Lot 4: Supply of Two (2) New Ride On Zero Turn Mowers – 6 bids

Following the conclusion of the evaluation process described in Appendix 1 (closed), the Most Economically Advantageous Tender for each of the Lots 1 -4 has been identified as that submitted by Ernest Doe & Sons Ltd and so approval is sought to award the contract for the purchase of a fleet of New Ride on Mowers to Ernest Doe & Sons Ltd.

2. Decision being taken

That the Director of Economy, Environment and Infrastructure in consultation with the Portfolio Holder for Environment and Net Zero awards the contracts for a Fleet of 9 (nine) New Ride on Mowers on the following Lots to Ernest Doe & Sons Ltd:

Lot 1: Supply of one (1) X New Ride on Mower with High Lift Box

Lot 2: Supply of two (2) New Ride On Mowers with Electric Tip Box

Lot 3: Supply of four (4) New Ride On Cylinder Mowers

Lot 4: Supply of Two (2) New Ride On Zero Turn Mowers

3. Anticipated outcome(s)/benefits

The contracts for the purchase of a Fleet of 9 (nine) New Ride on Mowers to Ernest Doe & Sons Ltd will improve fleet efficiency and reduce the environmental impact of the fleet in line with the Council's Carbon Roadmap. This new contract will avoid the impact on revenue budgets of increased costs of hiring machinery. The mower fleet enables the Council to meet its commitments under Greener Future - Looking After and Protecting our Parks and Open Spaces.

4. Details of any alternative options considered and rejected by the officer when making the decision

Options Appraisal:

OTHER OPTIONS CONSIDERED – Do nothing. This is not a viable option however as aging fleet would mean machinery would consistently break down and require the Council to hire machines to cover the downtime. Due to increased impacts on revenue budgets this would not be cost effective and is not a viable option. There would also be an impact on the Council's Corporate image as increased downtime would lead to uncut grass and a rise in complaints about the appearance and upkeep of the Borough.

5. Background documents considered (web link to be included or copies of documents for publishing)

[Cabinet Report](#) and [Decision DN16](#) taken on 17th July 2024.

6. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

Appendix 1 – Contract Award Recommendation (closed appendix) exempt under paragraph 3 of Schedule 12A Local Government Act 1972 (as amended) for reasons of commercial confidentiality.

7. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

No conflicts of interest have been identified.

8. Monitoring Officer Comments (Monitoring Officer or nominee)

The decision is an operational decision but remains consistent with the will and expectation of Cabinet and is constitutionally sound.

9. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The contract for the purchase of the fleet follows an open lotted tender process. This supports delivery of value for money principles. The new contract is expected to improve efficiency and avoid the impact on revenue budgets of increased costs of hiring machinery. The capital purchase costs are covered within the fleet replacement project, which forms part of the approved capital programme.

10. Human Resource Comments (Head of People and Culture or nominee)

There are no direct HR implications arising from the contents of this report.

11. Risk Assessment (in accordance with the Report Writing Guide)

If approval to award the contract is not granted, then there is a significant risk of the current revenue budgets being affected as aging machinery would consistently break down and require the Council to hire machinery to cover the downtime. There would also be an impact on the Council's Corporate image as increased downtime would lead to uncut grass and a rise in complaints about the appearance and upkeep of the Borough.

12. If the decision links to a previous one taken by Cabinet, has the Cabinet Tracker been updated?

Yes. The decision links to approval to procure Cabinet Decision DN16 On 17th July 2024.

13. Decision Maker(s):

Name: Carolina Borgstrom

Title: Director of Economy, Environment
and Infrastructure

Signed: REDACTED

Dated: 12/08/2025

**14. Consultation carried out with
Portfolio Holder(s):**

Title: Portfolio Holder for Environment
and Net Zero

Name: Councillor H Hudson

Signed: REDACTED

Dated: 12th August 2025