



Officer Decision Record – Key Decision

Key decisions taken by an officer are subject to the 5 day call in period from circulation to Members, and therefore the decision will be released for implementation following the call-in period and no call in being received

1. Cabinet date and copy resolution this key decision relates to

Cabinet approved the following recommendations on the 10th May 2024:

1. Approves for the market to be consulted through a Preliminary Market Consultation to allow the early engagement of the market and to inform the procurement specification.
2. Approves for the procurement of an Integrated Substance Use Treatment and Recovery service to be undertaken.
3. Delegates authority to the Director of Public Health in consultation with the Portfolio Holder for Health, Wellbeing and Adult Social Care to award the contract for a new consolidated substance use service upon completion of the procurement exercise
4. Delegates responsibility to the Director of Public Health in consultation with the Portfolio Holder for Health, Wellbeing and Adult Social Care to deal with all ancillary matters reasonably arising including implementation and mobilisation
5. Authorises the Assistant Director Law and Governance (Monitoring Officer) to complete all requisite legal documentation in relation to the matters outlined above.

2. Subject and details of the matter (to include reasons for the decision)

Notification that a procurement has been undertaken, and to seek approval to award contracts for the Substance Use Treatment and Recovery Service.

The contract value for this contract is £36,395,050 for a maximum length of 120 months. The contract is awarded for an initial term of 84 months, with provision for up to 3 optional extensions of 12 months each.

The evaluation was conducted by a multi-disciplinary panel and followed the process outlined in the procurement tender documentation. Following conclusion of the evaluation process:

Turning Point has been identified as the most advantageous tender. Approval is sought to award the contract to this provider.

3. Decision being taken

That the Director of Public Health, in consultation with the Portfolio Holder for Health, Wellbeing and Adult Social Care award a new consolidated Substance Use Treatment and Recovery Service to Turning Point for a maximum of 120 months.

4. Is it an Urgent Decision? If yes, specify the reasons for urgency. Urgent decisions will require sign off by the relevant scrutiny chair(s) as not subject to call in.

NO

5. Anticipated outcome(s)/benefits

The contract for the delivery of Substance Use Treatment and Recovery Service is awarded via a competitive Provider Selection Regime process to Turning Point for a maximum of 120months.

6. Details of any alternative options considered and rejected by the officer when making the decision (this should be similar to original cabinet decision)

Do nothing - This option was not recommended as the services and the requirement to procure a new contract are statutory duties on the Authority under the Health and Social Care Act 2012.

7. Background documents considered (web links to be included and copies of documents provided for publishing)

[Drug misuse and dependence](#)

[From harm to hope: A 10-year drugs plan to cut crime and save lives - GOV.UK](#)

[Baseline Needs Assessment Final - NEL Mental Health data added 17-05-2023](#)

8. Does the taking of the decision include consideration of Exempt information? If yes, specify the relevant paragraph of Schedule 12A and the reasons

No

9. Details of any conflict of interest declared by any Cabinet Member who was consulted by the officer which relates to the decision (in respect of any declared conflict of interest, please provide a note of dispensation granted by the Council's Chief Executive)

No conflict of interests have been declared.

10. Monitoring Officer Comments (Monitoring Officer or nominee)

The decision is consistent with the will and expectation of Cabinet. The procurement exercise has been conducted so as to comply with the Council's policy and legal obligations and supported by relevant officers.

11. Section 151 Officer Comments (Deputy S151 Officer or nominee)

The contract is fully funded by grant and external funding sources. If these are reduced or cease, the contract costs would need to be covered by core funding.

12. Human Resource Comments (Head of People and Culture or nominee)

There are no direct HR implications arising from the contents of this report.

13. Risk Assessment (in accordance with the Report Writing Guide)

- Delayed mobilisation timeline: Missed deadlines for staffing, premises setup, or IT systems.

- TUPE complications: Challenges in transferring staff from outgoing providers under TUPE regulations.

- Disruption to client care: Service users may experience gaps or confusion during the transition.
- Infrastructure investment delays: Premises, equipment, and digital systems may not be ready on time.

14. Has the Cabinet Tracker been updated with details of this decision?

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15. Decision Maker(s):

Name: Diane Lee

Title: Director for Public Health

Signed: REDACTED

Dated: **10.11.25**

16. Consultation carried out with Portfolio Holder(s):

Name: Councillor Shreeve

Title: Portfolio Holder for Health, Wellbeing and Adult Social Care

Signed: REDACTED

Dated: 10 Nov 2025

17. If the decision is urgent then consultation should be carried out with the relevant Scrutiny Chair/Mayor/Deputy Mayor

Name:

Title:

Signed:

Dated: