

SAFEGUARDING ADULTS BOARD		
<i>Date</i> 5 th December 2025	<i>Time</i> 9.00am	<i>Venue</i> Crosland Suite, Grimsby Town Hall
<i>Attendees</i>	<p>Katie Brown (KB) - Director of Adult Services, NELC (Chair) Lynn Andrews (LA) – Chief Nurse, Care Plus Group Jo Barnes (JB) – Chief Executive Officer, Nurtrio Katie Chadwick (KC) – Head of Home Options, NELC Eleanor Cracknell (EC) - Senior Advocate, NE Lincs Cloverleaf Helen Davis (HD) - Independent Scrutineer Michala Dickinson (MD) – Safeguarding Adults Lead, Navigo Melanie Fullbrook (MF) – Local Dementia Services Manager, Alzheimer’s Society Tracey Kendall (TK) - Prevention Leadership Manager and Designated Safeguarding Lead, HFRS Lee Mair (LM) – Chief Executive Officer, Focus Donna Phillips (DP) - Designated Safeguarding Nurse Adults & Children, Place/NHS H&NY ICB Sharon Philpott (SP) - Chief Superintendent, Humberside Police Duncan Rossiter (DR) – Chief Officer, Citizen’s Advice Bureau, Grimsby Cllr Stan Shreeve (SS) – Portfolio Holder & Deputy Leader, NELC Kimberley Sparks (KS) - Service Manager, NE Lincs Cloverleaf Vicky Thersby (VT) – Head of Safeguarding, Humber Health Partnership Stewart Watson (SW) – Safeguarding Adults Board Manager, NELC Julie Wilburn (JW) – Deputy Director of Safeguarding, NHS Humber & North Yorkshire Integrated Care Board (ICB)</p>	
<i>Note taker</i>	Julie Hamilton (JH) – Business Support SAB Specialist, NELC	
<i>Apologies / non-attendees</i>	<p>John Allen – Principal Social Worker, NELC (MCA Group Chair) Lisa Bartlett – Safeguarding Lead, Foresight Paul Bassett - Assistant Director Adult Social Services, NELC (Adults at Risk Sub-Group Chair) Phil Booker – Detective Superintendent, Humberside Police (Scrutiny & Assurance Sub-Group Chair) Laura Booth – Head of North & North East Lincolnshire PDU, National Probation Service Michelle Emmerson – Prevention & Development Manager, HFRS Karen Gray – Dementia Advisor, Alzheimer’s Society Sharon Humberstone - Named Nurse Safeguarding Adults, NLaG Adam Knights – Co-Chair, NELCA Andrew Lister – Divisional Senior Manager - Quality, EMAS Janine Smith - Chief Operating Officer, Navigo Paula South – Director of Statutory Partnership, NHS Humber & North Yorkshire Integrated Care Board (ICB)</p>	

Lucy Wilkinson - Delivery Manager, Healthwatch NEL
 Dr Sanjedah Zaro – Named GP Safeguarding Adults, Primary Care

1. Welcome, Introductions and Apologies – Noted as above.

2. Minutes of Previous Meeting/Action Tracker/Matters Arising (19th September 2025) – circulated with Agenda

The Minutes of the Board Meeting held on 19th September 2025 were accepted as a true record. The action tracker was updated.

An email had been received from Michala Dickinson prior to the meeting which gave an update on Mental Health Placements in NEL.

3. Redacted Minutes of Previous Meeting/Matters Arising (19th September 2025) – circulated with Agenda

The redacted version produced for publication on the SaferNEL website was approved.

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
3.1 The redacted version of the Minutes of the meeting held on 19 th September 2025 to be published on the SaferNEL website.	Julie Hamilton	Completed

4. Multi-Board Update – Katie Brown

<i>Discussion</i>	KB reported that domestic abuse is a priority across the Borough and is a significant issue for Children’s Services. It will be discussed in-depth at the next Multi-Board Meeting.
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<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
4.1 Diane Halton to be invited to attend the 17/04/2026 Board Meeting to discuss progress of actions in respect of domestic abuse in NEL i.e. to ensure that actions have an impact.	Diane Halton	17/04/2026

5. SAB Membership - update – Stewart Watson

<i>Discussion</i>	SW reported that no additional representative through NELCA had been forthcoming to date. KB felt that a representative from the older persons/residential living/supported living sector is needed on the Board. It was noted that two representatives from Cloverleaf Advocacy were in attendance.
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<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
5.1 A representative from the older persons/residential living/supported living sector to be sought for the NEL SAB.	Jo Barnes	

6. HNY ICB Re-organisation - update – Julie Wilburn

<i>Discussion</i>	JW reported that consultation on the proposed changes commenced on 19/11/2025 and will run until 09/01/2026. The changes are to be discussed with partners and in various forums to provide feedback to the HNY ICB. It was noted that Safeguarding has been significantly reduced.
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7. ‘Easy Read’ Safeguarding Leaflet – update – Stewart Watson

<i>Discussion</i>	SW reported that the leaflet will not now be designed in-house, so there will be a cost to its design by an outside company.
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8. Scrutiny and Assurance Sub-Group Update – Katie Brown on behalf of Phil Booker (apologies/on leave) - presentation circulated with Agenda		
<i>Discussion</i>	<p>An update was presented; there has been little progress in the last 18 months due to changes in the Sub-Group Chair.</p> <p>HD added that her role as Independent Scrutineer is to look at the work of NEL SAB and also the Sub-Groups. She was attending today in her capacity as an observer. She has met the Sub-Groups Chairs, discussed and reviewed their Terms of Reference and workplans to ensure they link in with the SAB's priorities. Each Sub-Group has its own strengths and opportunities for development, but its work must have an impact. HD will be attending at least one Sub-Group meeting.</p>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
8.1 A revised Scrutiny and Assurance Sub-Group update/presentation to be given to the next Board Meeting.	Phil Booker	06/02/2026
8.2 The structure of the Scrutiny & Assurance and Adults at Risk Sub-Groups to be discussed at the next SAB Executive Meeting.	Katie Brown	09/01/2026
9. Adults at Risk Sub-Group Update – Katie Brown on behalf of Paul Bassett (apologies/on leave) – presentation circulated with Agenda		
<i>Discussion</i>	<p>An update was presented. Issues raised/discussed included:</p> <ul style="list-style-type: none"> • Agencies working in silo pose a risk to the individual. • A successful workshop had been held recently on Hoarding at which plans for such a cohort of individuals were discussed. <p>KS added that, following the revision of NEL's Hoarding policy, referrals were reviewed and persons' needs identified. The number of referrals has increased this year, reflecting Jade Hassan's holistic approach.</p> <p>[Jade Hassan is NELC's Environmental Health and Housing Manager]</p>	
10. Hoarding – Workshop Briefing – Katie Brown in the absence of John Allen (apologies received) - briefing circulated with Agenda – DEFERRED TO NEXT BOARD MEETING		
<i>Discussion</i>	<p>KB thanked those who had attended the Hoarding Workshop. Hoarding poses a significant issue for NEL.</p> <p>KS added that Cloverleaf Advocacy is a team of ten persons, all have completed the Safeguarding training provided by Focus/Quest. Internal online Safeguarding training has also been completed, provided by a charity. Individuals update their Safeguarding training every year. They provide Care Act advocacy looking at eligibility, criteria and risks. This includes Hoarding but often they cannot enter the property, so visits are facilitated elsewhere. An issue often arises when a referral is made with insufficient information and contact with the referrer is not always possible.</p> <p>Cloverleaf maintains two spreadsheets:</p> <ul style="list-style-type: none"> • One for core settings. • The second for referrals at Safeguarding level. 	

	<p>Refresher sessions are planned with Focus/Quest for next year on such issues as referrals.</p> <p>Care Act referrals to Cloverleaf are not as high as expected. Once staff knowledge is increased this may lead to a higher volume and better quality of referrals. Cloverleaf have reported that they are not getting the support they require from the referrer.</p> <p>KB responded that this had been reflected in the CQC Inspection Report. Social work practice and Care Act advocacy are issues. There is a link to the contracting lead, particularly in respect of quality and monitoring.</p> <p>KS added that additional information is to be added to future quarterly statistics e.g. data for when unable to contact the referrer.</p>		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
10.1 The issues raised by Cloverleaf Advocacy to be raised with Leigh Holton and discussed with Cloverleaf.		Katie Brown/ Leigh Holton/ Kim Sparks	
10.2 A discussion to take place regarding referrals to Cloverleaf Advocacy from the VCSE sector.		Melanie Fullbrook/ Kim Sparks	
10.3 An annual data report to be presented to the Board for assurance purposes by Cloverleaf Advocacy.		Kim Sparks	
10.4 Focus to ensure that referrers to advocacy services are aware of the support that needs to be given.		Lee Mair	
11. SAR Referral 06-25 AF (NB) – Donna Phillips/Stewart Watson – assurance report and executive summary of ORMMS circulated with Agenda			
<i>Discussion</i>	<p>DP reported that this death had been similar to the other two homeless deaths for which a joint SAR had taken place. In this case an extensive number of ORMMS had been held, agencies had worked well together to provide holistic care for the individual, with constant attempts to engage with him and/or offer support. There was no evidence of abuse or neglect, so this did not meet the criteria for a SAR. The individual had made unwise decisions.</p> <p>KC added that longer term support needs to be considered for such individuals but does not always work.</p> <p>KB thanked all agencies involved for their work in this case.</p>		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
11.1 It was agreed that case 06-25 AF (NB) did not meet the criteria for a SAR.		ALL	Completed
11.2 The annual audit report of ORMMS to include indicators as to whether the individual was homeless.		Stewart Watson	Ongoing
(Cllr S Shreeve left the meeting at this point after thanking everyone for their work.)			
12. NEL SAB Annual Report 2024/25 - Stewart Watson – report circulated with Agenda			
<i>Discussion</i>	<p>SW presented the final NEL SAB Annual Report for 2024/25 which is to be presented to the Health Scrutiny Committee on 26/01/2026. It was noted that the NHS data for 2024/25 has not yet been released but this will be included if released in time.</p>		

<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
12.1 The final NEL SAB Annual Report 2024/25 be approved.		ALL	Completed
13. CQC Annual Report – ‘The State of Health Care and Adult Social Care in England 2024/25’ (published 24/10/2025) - Katie Brown – link to report provided with Agenda			
<i>Discussion</i>	KB reported that there is currently much pressure on services and that health inequality gaps are increasing. There is a focus on learning difficulties/neuro-divergency, particularly in primary care. Issues include poor maternity care, disadvantaged ethnicity gaps, etc. There are positive experiences, but such data is not necessarily collected.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
13.1 An executive summary of NELC’s CQC assessment to be presented to the next Board Meeting.		Katie Brown	06/02/2026
14. MAPPA Annual Report 2024/25 – Stewart Watson – report circulated with Agenda			
<i>Discussion</i>	SW presented the MAPPA Annual Report 2024/25. There is a statutory requirement for attendance by certain agencies e.g. local authority/DASM. There are three levels of MAPPA. The prison population is currently at bursting point and early release schemes have been undertaken recently to alleviate this. These are managed at MAPPA and on licence. KC added that there is a multi disciplinary team in place upon release and a co-worker within the Housing and Probation Teams.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
14.1 The MAPPA Annual Report 2024/25 be noted.		ALL	Completed
15. Q2 2025/26 Performance and Training Reports – Lee Mair – reports circulated with Agenda			
<i>Discussion</i>	The Q2 2025/26 Performance and Training Reports were presented for information. Performance - LM added that there are currently many cases with high levels of complexity which means that these cannot be closed which has impacted upon the statistics. Future reports will include ‘Closed by Desired Outcomes’ which will provide greater detail. Training – LM added attendance by agencies is fairly static.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
15.1 The Q2 2025/26 Performance and Training Reports be noted.		ALL	Completed
15.2 The low attendance at Safeguarding training by Children’s Services to be raised and discussed.		Katie Brown/ John Allen/ Nicky McVeigh	

15.3 An update on S42 enquiries to be given to a future Board Meeting.	Lee Mair	17/04/2026
16. Forward Plan 2026 – Stewart Watson – circulated with Agenda		
<i>Discussion</i>	The 2026 Forward Plan was presented for information and any additions/suggestions.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
16.1 Any suggestions for the Forward Plan 2026 to be submitted to julie.hamilton@nelincs.gov.uk	ALL	Ongoing
17. Any Other Business		
<i>Discussion</i>	LM reported that Rebecca Ardis will be taking up the position of Head of Safeguarding at Focus in January 2026. KS added that it is often difficult to get through to the SPA/Focus and that it should be easier for a safeguarding concern to be reported.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
17.1 The issue of difficulty in reporting a safeguarding concern to be discussed.	Katie Brown/ Lee Mair	
18. Future Meetings 2026		
<p>Agreed Dates for 2026: (meeting invites have been sent) Friday, 6th February – 9am-12noon Friday, 17th April – 9am-12noon (avoiding Easter Week) Friday 5th June – 9am-12noon Friday, 4th September – 9am-12noon Friday, 6th November – 9am-12noon (First Friday of each month, except August, 9:00am-12noon, in-person at Grimsby Town Hall) (Executive Meetings to be held on alternate months via Teams.) (Meeting closed at 10:19am)</p>		