

<b>SAFEGUARDING ADULTS BOARD</b>		
<i>Date</i> 9 <sup>th</sup> May 2025	<i>Time</i> 9:00am	<i>Venue</i> Crosland Suite, Grimsby Town Hall
<i>Attendees</i>	<p>Katie Brown (KB) - Director of Adult Services, NELC (Chair)  Lynn Andrews (LA) – Chief Nurse, Care Plus Group  Jo Barnes (JB) – Chief Executive Officer, Nurtrio  Paul Bassett (PB) – Assistant Director Adult Social Services, NELC (Adults at Risk Sub-Group Chair)  Sue Bunn (SB) – Head of Safeguarding, Focus CIC  Michala Dickinson (MD) – Safeguarding Adults Lead, Navigo  Paul French (PF) – Chief Superintendent, Humberside Police  Melanie Fullbrook (MF) – Local Dementia Services Manager, Alzheimer’s Society  Sharon Humberstone (SH) – Named Nurse Safeguarding Adults, NLaG  Adam Knights (AK) – Co-Chair, NELCA  Jenny Swann (JS) - Deputy Designated Nurse Safeguarding Adults and Children, NHS Humber &amp; North Yorkshire Integrated Care Board (ICB)  Stewart Watson (SW) – Safeguarding Adults Board Manager, NELC  Julie Wilburn (JW) – Deputy Director of Safeguarding, NHS Humber &amp; North Yorkshire Integrated Care Board (ICB)</p>	
<i>Via Teams</i>	<p>Kim Sparks (KS) – Joint Service Manager, Cloverleaf Advocacy  Vicky Thersby (VT) – Head of Safeguarding, Humber Health Partnership</p>	
<i>Guests</i>	<p>Diane Halton (DH) - Associate Director of Public Health, NELC – Agenda Item No. 7 only  Rob Walsh (RW) – Chief Executive, NELC (joined 9:00-9:15am only)</p>	
<i>Note taker</i>	<p>Julie Hamilton (JH) – Business Support SAB Specialist, NELC</p>	
<i>Apologies / non-attendees</i>	<p>John Allen – Principal Social Worker, NELC  Lisa Bartlett – Safeguarding Lead, Foresight  Phil Booker – Detective Superintendent, Humberside Police  Laura Booth – Head of North &amp; North East Lincolnshire PDU, National Probation Service  Janet Burgin – Nurtrio  Katie Chadwick – Head of Home Options, NELC  Michelle Emmerson – Prevention &amp; Development Manager, HFRS  Tracey Kendall - Prevention Leadership Manager and Designated Safeguarding Lead, HFRS  Jane Leman – Managing Director, Lincolnshire Quality Care Services  Andrew Lister – Divisional Senior Manager - Quality, EMAS  Lee Mair – Chief Executive Officer, Focus  Donna Phillips - Designated Safeguarding Nurse Adults &amp; Children, Place/NHS H&amp;NY ICB  Lisa Revell – Chief Executive, Care Plus Group (CPG)  Duncan Rossiter – Deputy Chief Officer, Citizen’s Advice Bureau, Grimsby  Melanie Sharp - Deputy Chief Nurse, Humber Health Partnership  Cllr Stan Shreeve – Portfolio Holder &amp; Deputy Leader, NELC</p>	

	<p>Janine Smith – Chief Operating Officer, Navigo  Paula South – Director of Statutory Partnership, NHS Humber &amp; North Yorkshire Integrated Care Board (ICB)  Lucy Wilkinson – Delivery Manager, Healthwatch NEL  Dr Sanjedah Zaro – Named GP Safeguarding Adults, Primary Care</p>	
<b>1. Welcome, Introductions and Apologies</b> - Noted.		
<b>2. Rob Walsh – Retiring Chief Executive, NELC</b>		
<p>PF welcomed Rob Walsh to the meeting. He formally recognized the support Rob has given to the NEL SAB in its work supporting vulnerable adults, often those who do not have “a voice”, and expressed thanks to Rob on behalf of the SAB. There are many colleagues who have worked with Rob over the years in different roles, supporting the vulnerable people of NEL in many ways.</p> <p>Rob Walsh thanked the SAB, reiterating the need for partnership and collaboration, particularly in light of what is currently happening within the NHS and the Borough. He believes that the people around you are most important, supporting each other’s work across the Borough. Sharon Wroot will take up the role of Interim Chief Executive following Rob’s departure.</p>		
<b>3. Minutes of Previous Meeting/Action Tracker/Matters Arising (7<sup>th</sup> March 2025) –</b> circulated with Agenda		
<p>The Minutes of the Board Meeting held on 7<sup>th</sup> March 2025 were accepted as a true record. The action tracker was updated, outstanding actions were noted.</p>		
<b>4. Redacted Minutes of Previous Meeting/Matters Arising (7<sup>th</sup> March 2025) –</b> circulated with Agenda		
<p>The redacted version produced for publication on the SaferNEL website was approved.</p>		
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
4.1 The redacted version of the Minutes of the meeting held on 7 <sup>th</sup> March 2025 to be published on the SaferNEL website.	Julie Hamilton	Completed
<b>5. Tri-Board/Multi-Board Update – Katie Brown</b>		
Discussion	<p>KB reported that concerns continue regarding the Probation Service e.g. general input and representation across the partnership. A workshop is planned for which invites will follow for appropriate colleagues working with individuals with complex lives. This will provide opportunities for collaborative working and avoid duplication of work. PF added that the focus will be on mental capacity. Members of the CSP and Schools Forum will also be invited as they work with individuals who are likely to be exploited and have experienced trauma, domestic abuse, etc.</p>	
<b>6. Update on Provision of Appropriate Adults – Katie Brown</b>		
Discussion	<p>KB reported that the collection of data from adult and children’s services shows that there are differing arrangements for the provision of appropriate adults across NEL. An alignment of the adult provision is underway with the current provider across Northern Lincolnshire. This will require additional capacity and resources, of particular concern are those aged 17-25 years.</p>	
<b>7. Public Health Report on Domestic Abuse in NEL – Diane Halton –</b> presentation circulated with Agenda		
Discussion	<p>Diane Halton gave a presentation on the recommendation from the NEL Domestic Abuse Review. This outlined the review process; the 21 recommendations; and progress to date.</p>	

	The Chair thanked Diane Halton for her informative presentation.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
7.1 The Public Health Report on Domestic Abuse in NEL to be presented to the CSP and SCP.	Paul French/ Diane Halton	
7.2 The Public Health Report on Domestic Abuse in NEL to be shared with the voluntary sector forum.	Melanie Fulbrook	
<b>8. Adults at Risk Sub-Group – Paul Bassett</b> – presentation circulated with Agenda, updated presentation given at the meeting		
<i>Discussion</i>	PB gave a presentation on the issues and support for the homeless cohort which had been discussed at a workshop held by the Adults at Risk Sub-Group attended by various partner agencies.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
8.1 The updated slides be forwarded to <a href="mailto:julie.hamilton@nelincs.gov.uk">julie.hamilton@nelincs.gov.uk</a> for onward circulation.	Paul Bassett	
8.2 The issues raised regarding the homeless cohort be discussed with the CSP.	Paul French	
<b>9. Scrutiny and Assurance Sub-Group – Phil Booker</b> – deferred (apologies)		
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
9.1 The update, revised Terms of Reference for the Scrutiny and Assurance Sub-Group and proposed schedule for the annual audit be deferred to the next meeting.	Phil Booker	04/07/2025
<b>10. MCA Group – John Allen</b> – deferred (apologies) – presentation circulated with Agenda		
<i>Discussion</i>	The presentation outlined: <ul style="list-style-type: none"> <li>• Update of activity since last meeting</li> <li>• Headline issues and areas of risk</li> <li>• Supporting practice development</li> <li>• Supporting the local training offer</li> <li>• Plans for the quarter ahead</li> <li>• Support required from the SAB</li> </ul>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
10.1 The update from the MCA Group to be deferred to the next Board Meeting.	John Allen	04/07/2025
10.2 SAB Members are asked to promote the training strategy and pathways by circulating the link. The video can be accessed here: <a href="#">Safeguarding Adults Board - Training Strategy Overview (youtube.com)</a>	ALL	
<b>11. SAR Group – Sharon Humberstone in the absence of Donna Phillips</b> - circulated with Agenda		
<i>Discussion</i>	SH reported on activity over the last quarter.  There are no risks or required support from the SAB at this stage. Plans for next quarter include an Annual Summary of Learning Report.  The completed Action Plan for SAR 03-23 AC 'SJ' was presented. The final Report had been approved by the SAB 01/11/2024.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>

11.1 The joint table top review into homeless deaths to be evaluated once completed.	Donna Phillips	
11.2 In respect of SAR 02-22 AB 'GH', any resistance from agencies or support required from the SAB to be reported.	Donna Phillips	
11.3 The independent author in respect of SAR 02-22 AB 'GH' to be formally thanked by the SAB for the report.	Stewart Watson	
11.4 The completed Action Plan for SAR 03-23 AC 'SJ' be approved and passed to the Scrutiny & Assurance Sub-Group for audit.	Donna Phillips/ Phil Booker	
<b>12. Probation Service – Laura Booth – deferred (apologies) – circulated with Agenda.</b>		
<i>Discussion</i>	The Inspection Report, October 2024, had been circulated prior to the meeting.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
12.1 The Inspection Report, Breakdown of MAPPA Statistics for NEL and Update on Early Release Scheme be deferred to the next meeting.	Laura Booth	04/07/2025
<b>13. National Safeguarding Week – 'Bitesize' Seminars – Katie Brown</b>		
<i>Discussion</i>	KB reported that no volunteers had come forward for this.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
13.1 Appropriate colleagues to be invited to prepare a submit a 'bitesize' webinar for National Safeguarding Week in October.	Katie Brown	
<b>14. Nurtrio Easy Read Safeguarding Adults Leaflet – Katie Brown</b>		
<i>Discussion</i>	KB reported that this will be ready for the next Board Meeting.	
<i>Agreed Actions</i>	<i>Lead</i>	<i>Deadline</i>
14.1 A draft of the 'easy read' Safeguarding Adults leaflet be presented to the next Board Meeting.	Katie Brown	04/07/2025
<b>15. Humberside Hoarding Protocol – Stewart Watson – circulated with Agenda</b>		
<i>Discussion</i>	The 2025 version of the Humberside Hoarding Protocol was presented for approval. This was updated following a review of the 2018 version which had been written by SW.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
15.1 The 2025 version of the Humberside Hoarding Protocol be approved.	ALL	Completed
15.2 The Humberside Hoarding Protocol be posted on the SaferNEL website.	Julie Hamilton	Completed
15.3 The Humberside Hoarding Protocol be shared with colleagues across partner agencies.	ALL	Completed
<b>16. Q4 2024/25 Performance / Training Reports – Sue Bunn – circulated with Agenda</b>		
<i>Discussion</i>	The Q4 2024/25 reports on Performance and Training were presented for information. SB reported that there were no concerns and that there has been a good uptake of training.	
<i>Agreed Actions</i>	<i>Lead</i>	<i>Deadline</i>

16.1 The Q4 2024/25 reports on Performance and Training be noted.	ALL	Completed
16.2 Any issues regarding Performance and Training be reported to the SAB.	Focus	
<b>17. Prevent Annual Report 2024/25 – Stewart Watson on behalf of Spencer Hunt – circulated with Agenda</b>		
<i>Discussion</i>	The Prevent Annual Report 2024/25 was presented for information.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
17.1 The Prevent Annual Report 2024/25 be noted.	ALL	Completed
<b>18. DASM Annual Report 2024/25 – Stewart Watson – circulated with Agenda</b>		
<i>Discussion</i>	The DASM Annual Report 2024/25 was presented for information.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
18.1 The DASM Annual Report 2024/25 be noted.	ALL	Completed
<b>19. Forward Plan 2025 – Stewart Watson – circulated with Agenda</b>		
<i>Discussion</i>	The 2025 Forward Plan was presented for information.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
19.1 Any suggestions for the Forward Plan 2025 to be submitted to <a href="mailto:julie.hamilton@nelincs.gov.uk">julie.hamilton@nelincs.gov.uk</a>	ALL	
<b>20. Any Other Business</b>		
<b>20.1 Changes to NHS England and Safeguarding Within the ICB</b>		
<i>Discussion</i>	KB reported that Safeguarding is on the ‘transfer list’; the local authority and its partners are in discussions with the ICB as to what this entails.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
20.1 A discussion regarding the proposed changes to NHS England and Safeguarding within the ICB to be held at the next Board Meeting.	Katie Brown	04/07/2025
<b>20.2 Sue Bunn, Head of Safeguarding, Focus</b>		
The Chair advised that this was the last SAB to be attended by Sue Bunn as she was retiring on 23/05/2025. The Chair expressed thanks to SB for her work on the SAB and best wishes.		
<b>21. Future Meetings 2025</b>		
Agreed Meetings: (first Friday of each month, except August, 9:00am-12noon, in-person at Grimsby Town Hall) 4 <sup>th</sup> July 3 <sup>rd</sup> October 5 <sup>th</sup> December (Executive Meetings to be held on alternate months via Teams.) (Meeting closed at 11:10am)		