

<b>SAFEGUARDING ADULTS BOARD</b>		
<i>Date</i>	19 <sup>th</sup> September 2025	<i>Time</i> 1.00pm
<i>Venue</i>	Heritage House	
<i>Attendees</i>	<p>Katie Brown (KB) - Director of Adult Services, NELC (Chair)            John Allen (JA) – Principal Social Worker, NELC            Lynn Andrews (LA) – Chief Nurse, Care Plus Group            Rebecca Ardis (RA) – Safeguarding Lead, Navigo [shadowing]            Jo Barnes (JB) – Chief Executive Officer, Nurtrio            Katie Chadwick (KC) – Head of Home Options, NELC            Michala Dickinson (MD) – Safeguarding Adults Lead, Navigo            Sharon Humberstone (SH) - Named Nurse Safeguarding Adults, NLaG            Lee Mair (LM) – Chief Executive Officer, Focus            Donna Phillips (DP) - Designated Safeguarding Nurse Adults &amp; Children, Place/NHS H&amp;NY ICB            Cllr Stan Shreeve (SS) – Portfolio Holder &amp; Deputy Leader, NELC            Stewart Watson (SW) – Safeguarding Adults Board Manager, NELC            Julie Wilburn (JW) – Deputy Director of Safeguarding, NHS Humber &amp; North Yorkshire Integrated Care Board (ICB)            Lucy Wilkinson (LW) - Delivery Manager, HealthwatchNEL</p>	
<i>Via Teams</i>	Paul French (PF) – Chief Superintendent, Humberside Police	
<i>Guests</i>	<p>Craig Allen (CA) – Refugee Integration Team Manager – Agenda Item No. 11 only            Victoria Henley (VH) – Senior Community Safety Officer, NELC – Agenda Item No. 5 only            Leigh Holton (LH) – Strategic Lead, Disabilities &amp; Mental Health, NHS Humber and North Yorkshire Integrated Care Board (ICB) - Agenda Item No. 5 only            Spencer Hunt (SH) – Assistant Director Safer &amp; Stronger Place, NELC – Agenda Item No. 12 only</p>	
<i>Note taker</i>	Julie Hamilton (JH) – Business Support SAB Specialist, NELC	
<i>Apologies / non-attendees</i>	<p>Lisa Bartlett – Safeguarding Lead, Foresight            Paul Bassett - Assistant Director Adult Social Services, NELC (Adults at Risk Sub-Group Chair)            Phil Booker – Detective Superintendent, Humberside Police            Laura Booth – Head of North &amp; North East Lincolnshire PDU, National Probation Service            Michelle Emmerson – Prevention &amp; Development Manager, HFRS            Melanie Fullbrook – Local Dementia Services Manager, Alzheimer’s Society            Karen Gray – Dementia Advisor, Alzheimer’s Society            Tracey Kendall - Prevention Leadership Manager and Designated Safeguarding Lead, HFRS            Adam Knights – Co-Chair, NELCA            Andrew Lister – Divisional Senior Manager - Quality, EMAS            Duncan Rossiter – Chief Officer, Citizen’s Advice Bureau, Grimsby            Janine Smith - Chief Operating Officer, Navigo            Paula South – Director of Statutory Partnership, NHS Humber &amp; North Yorkshire Integrated Care Board (ICB)</p>	

	Kim Sparks – Joint Service Manager, Cloverleaf Advocacy Vicky Thersby – Head of Safeguarding, Humber Health Partnership Dr Sanjedah Zaro – Named GP Safeguarding Adults, Primary Care	
<b>1. Welcome, Introductions and Apologies - Noted.</b>		
<b>2. Minutes of Previous Meeting/Action Tracker/Matters Arising (4<sup>th</sup> July 2025) –</b> circulated with Agenda		
The Minutes of the Board Meeting held on 4 <sup>th</sup> July 2025 were accepted as a true record. The action tracker was updated, outstanding actions as follows:		
7.1 A draft of the 'easy read' Safeguarding Adults leaflet be presented to the next Board Meeting. – Currently being redesigned – DEFERRED TO NEXT BOARD MEETING		
<b>3. Redacted Minutes of Previous Meeting/Matters Arising (4<sup>th</sup> July 2025) –</b> circulated with Agenda		
The redacted version produced for publication on the SaferNEL website was approved.		
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
3.1 The redacted version of the Minutes of the meeting held on 4 <sup>th</sup> July 2025 to be published on the SaferNEL website.	Julie Hamilton	Completed
<b>Agenda Items were taken out of order to accommodate speakers present.</b>		
<b>4. Tri-Board/Multi-Board Update –</b> Katie Brown		
<i>Discussion</i>	KB reported that the Tri/Multi-Board had not met since the last Board Meeting due to the work involved with the recent CQC Inspection. There are common themes to discuss e.g. domestic abuse.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
4.1 Quarterly updates on the Tri/Multi-Board to be presented to the Board.	Paul French	05/12/2025
<b>5. Mental Health Placements in NEL - update –</b> Leigh Holton		
<i>Discussion</i>	LH gave an update on mental health placements in NEL. Any provider in NEL can accept a placement from within or outside NEL. The four main providers in NEL have different specialisms. Work is ongoing with Navigo on a new offer, 'Springboard', which will enable an assessment and history of the individual to be provided to the facility. There is a cost to this and will apply to new referrals; LH is working with the ICB on legacy cases. 'Springboard' will increase the knowledge of the individual and enable better support to be planned.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
5.1 The issue with Mears to be raised at Prevent.	Paul French	
<b>6. HNY ICB Re-organisation - update –</b> Julie Wilburn		
<i>Discussion</i>	JW reported that the only significant development has been the publication of good practice guidance on Safeguarding which is currently being reviewed. Safeguarding is one of the areas on the 'transfer list' which has been identified as needing to remain within the ICB.	
<b>7. MCA Group – update –</b> John Allen - presentation circulated with Agenda		
<i>Discussion</i>	JA reported that the Group had not met recently due to the recent CQC Inspection and a number of apologies has meant that the next meeting has been cancelled.	

	<p>The presentation included:</p> <ul style="list-style-type: none"> <li>• Update on activity – a peer community group for MCA.</li> <li>• Headline issues and areas of risk – DoLS waiting list, lack of MCA lead.</li> <li>• Supporting practice development – quality assurance of Care Plus Group, Focus and Navigo.</li> <li>• Supporting the local training offer – paper copies for care homes, training events have been confirmed, 70% of the budget has been spent.</li> <li>• Plans for the quarter ahead – working group to look at a gap analysis following the hoarding workshop held on 11<sup>th</sup> September, additional capacity for DoLS.</li> </ul>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
7.1 SAB Members are asked to promote the training strategy and pathways by circulating the link. The video can be accessed here: <a href="https://www.youtube.com/watch?v=...">Safeguarding Adults Board - Training Strategy Overview (youtube.com)</a>	ALL	Ongoing
<b>8. SAR Group - update</b> – Donna Phillips – presentation circulated with Agenda		
<i>Discussion</i>	<p>DP reported that the Group had met on 09/09/2025.</p> <p>The presentation included:</p> <ul style="list-style-type: none"> <li>• The master action plan has resulted in 30+ actions being completed.</li> <li>• Update on activity – 4 open cases, 3 new referrals (case summary sheet gave updates on these).</li> <li>• Headline issues and areas of risk – robust scrutiny process of action plans is needed, need to ensure the ongoing impact of learning.</li> <li>• Plans for quarter ahead – sharing action plans with the relevant sub-groups, SAR Group Annual Summary of Learning Report.</li> </ul>	
<b>9. Probation Service</b> – Inspection Report October 2024, updated September 2025, circulated prior to the meeting (apologies received from Laura Booth)		
<i>Discussion</i>	<p>KB reported that:</p> <p>Inspection Report, October 2024, updated September 2025 – circulated.</p> <p>The Probation Service has received training from Focus and Children’s Services and that this had proven to be useful, particularly with regard to vulnerable adults and children. Professional curiosity and the recognition of domestic abuse are being developed.</p> <p>Early Release Scheme – NEL receives 2-4 individuals every few weeks, they are well planned with support plans in place, these are currently acceptable with no significant issues reported across the statutory services.</p> <p>MAPPA – SW added that many agencies are represented at MAPPA Level 2 &amp; 3, and the NEL MAPPA is recognised as effective and well attended.</p>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
9.1 Any questions on the updated presentation to be submitted to <a href="mailto:julie.hamilton@nelincs.gov.uk">julie.hamilton@nelincs.gov.uk</a> for forwarding to Laura Booth.	ALL	
<b>10. SAR Tabletop Review &amp; Action Plan - SARs 01-25 AA (JF) &amp; 03-25 AC (PG)</b> – Donna Phillips – report and action plan circulated with Agenda		
<i>Discussion</i>	DP presented the report and action plan from the tabletop review of the two homeless deaths.	

<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
10.1 The table top review and action plan for SARs 01-25 AA (JF) & 03-25 AC (PG) be approved.	ALL	Completed
10.2 The action plan to be circulated to agencies involved and updates/evidence to be requested and presented to a future Board Meeting.	Donna Phillips	
<b>11. Migration/NRPF Annual Report 2025</b> – Craig Allen – report circulated with Agenda		
<i>Discussion</i>	<p>CA provided a CONFIDENTIAL annual report on:</p> <ul style="list-style-type: none"> <li>• Refugee Service</li> <li>• Ukraine</li> <li>• Afghan Resettlement</li> <li>• UK Resettlement Scheme.</li> <li>• Asylum Dispersal</li> <li>• Risks and Concerns – impact on the voluntary sector, language barrier, safeguarding issues, isolation and mental health issues/trauma</li> <li>• Opportunities – funding resulted in additional staff members and resources, individuals presenting to the Job Centre and Centre4, good use of the drop-in centre at Freeman Street Market.</li> <li>• No Recourse to Public Funds – protocol being developed, regular meetings with Humberside Police, funding, safeguarding, data sharing.</li> </ul>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
11.1 Any questions on the Migration/NRPF Annual Report to be directed to <a href="mailto:craig.allen@nelincs.gov.uk">craig.allen@nelincs.gov.uk</a>	ALL	
<b>12. Modern Day Slavery Annual Report 2025</b> – Spencer Hunt/Victoria Henley – report circulated with Agenda		
<i>Discussion</i>	<p>The North East Lincolnshire Modern Slavery Partnership Strategy centres around Pursue, Prevent, Protect &amp; Prepare and has the following focus:</p> <ul style="list-style-type: none"> <li>• Governance and leadership</li> <li>• Community awareness raising and engagement</li> <li>• Effective communications</li> <li>• Training and development of our combined workforce</li> <li>• Greater intelligence gathering to enable disruption and enforcement activity</li> <li>• Strengthening safeguards and support</li> </ul> <p>SH gave updates on:</p> <ul style="list-style-type: none"> <li>• Achievements – April 2024 to March 2025</li> <li>• What difference we have made</li> <li>• Statistics</li> <li>• Next Steps</li> </ul> <p>Attachments to the report included:</p> <ul style="list-style-type: none"> <li>• MDS Strategy 2025</li> <li>• End of Year Report 2024-25</li> <li>• MDS Resources</li> <li>• MDS Posters</li> <li>• MDS Pathway</li> <li>• MDS Prompt Sheet</li> </ul>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>

12.1 SAB Members to share the MDS Annual Report and its attachments with relevant colleagues.		ALL	
<b>13. Rough Sleepers Annual Report 2025</b> – Katie Chadwick – presentation given at the meeting			
<i>Discussion</i>	KC gave a presentation on Rough Sleepers in NEL i.e. there is a target priority group of individuals rough sleeping and a fortnightly meeting takes place with all services to ensure care assessments and mental health assessments are carried out, where appropriate. There is regular audit and embedding of the HRP and ORMM process in the sector. Figures for 2025 have dropped to 21 per month, from 31 in 2024.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
13.1 The Rough Sleepers Annual Report/presentation to be circulated with the Minutes.		Julie Hamilton	
<b>14. Domestic Abuse Annual Report 2025</b> – report circulated with Agenda (apologies received from Diane Halton and Helen Cordell)			
<i>Discussion</i>	The Domestic Abuse Annual Report 2025 was presented for information. KB added that domestic abuse is a significant issue in NEL, and an action plan with partner agencies is currently being agreed.		
<i>Agreed Actions</i>		<i>Lead</i>	<i>Deadline</i>
14.1 Any questions on the Domestic Abuse Annual Report 2025 to be submitted to <a href="mailto:julie.hamilton@nelincs.gov.uk">julie.hamilton@nelincs.gov.uk</a> for forwarded to Diane Halton/Helen Cordell.		ALL	
<b>15. Q1 2025/26 Performance &amp; Training Reports</b> – Lee Mair – reports circulated with Agenda			
<i>Discussion</i>	The Q1 2025/26 Performance and Training Reports were presented for information. LM added that work with the voluntary sector is ongoing.  JA asked SAB Members to promote the Professionals' networking event 'Making it Real' on 1 <sup>st</sup> October, 9am-3pm, at Centre4.		
<i>Actions Agreed</i>		<i>Lead</i>	<i>Deadline</i>
15.1 The Q1 2025/26 Performance and Training Reports be noted.		ALL	Completed
15.2 SAB Members to promote the Professionals' networking event 'Making it Real' on 1 <sup>st</sup> October, 9am-3pm, at Centre4, across their agency/organization by using the following link:  <b>Subject:</b> Making it Real - Professional Networking <b>When:</b> 01 October 2025 09:00-15:00 <b>Where:</b> Centre4, Wooton Road, Grimsby Professional Networking Event - Making it Real NEL <i>Help, Support &amp; Wellbeing</i> Find out more >> <a href="#">Here</a> <i>No booking needed - this is a drop in event - stay as long as you want</i>		ALL	
<b>16. Q1 2025/26 DoLS Report</b> – John Allen – report circulated with Agenda			
<i>Discussion</i>	The Q1 2025/26 DoLS Report was presented for information.		

	JA reported that there has been a higher number of requests this quarter, with yearly figures increasing generally. The highest need is seen as a priority. Court protection work is also increasing with delays of up to 14 weeks.	
<i>Agreed Actions</i>	<i>Lead</i>	<i>Deadline</i>
16.1 The Q1 2025/26 DoLS Report be noted.	ALL	Completed
16.2 A discussion to take place on the issue of DoLS referrals from Hull Royal Infirmary.	Sharon Humberstone/ Lee Mair/ Donna Phillips/ Julie Wilburn	
16.3 A discussion to take place with Debbie Jewitt, Communications Lead, PCN, to encourage the take-up of MCA/DoLS training by care home providers.	Lee Mair	
16.4 NELC to promote MCA/DoLS training from Focus to care home providers.	Jo Barnes/ Adam Knights	
<b>17. Forward Plan 2025 – Stewart Watson</b> – circulated with Agenda		
<i>Discussion</i>	The 2025 Forward Plan was presented for information.	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
17.1 Any suggestions for the Forward Plan <b>2026</b> to be submitted to <a href="mailto:julie.hamilton@nelincs.gov.uk">julie.hamilton@nelincs.gov.uk</a>	ALL	Ongoing
17.2 The draft Forward Plan for 2026 to be presented to the next Board Meeting for approval.	Stewart Watson	05/12/2025
<b>18. Any Other Business</b>		
<i>Discussion</i>	<p>SW reported that SAB Assistant Manager vacancy has been filled, subject to references. This person will start in October and will support the SAB Sub-Groups.</p> <p>KB reported that the SAB lacks independent oversight and Helen Davis has been recruited to the role of Independent Chair, one day per month, to scrutinize the effectiveness of the SAB and its Sub-Groups.</p> <p>SW advised that, following the retirement of Jane Lemman from the LQCS, there is a 'Providers' vacancy on the Board.</p>	
<i>Actions Agreed</i>	<i>Lead</i>	<i>Deadline</i>
18.1 Helen Davis to be invited to attend future Board Meetings as Independent Chair.	Stewart Watson	05/12/2025
18.2 The 'Providers' vacancy (supported home representative) to be filled by a representative from NELCA.	Adam Knights/ Jo Barnes	05/12/2025
18.3 Thanks be recorded to Jane Lemman for her input whilst on the NEL SAB.	Katie Brown	Completed
<b>19. Future Meetings 2025 &amp; 2026</b>		
<b>Agreed Dates for 2025:</b> Friday, 5 <sup>th</sup> December – 9am-12noon – Crosland Suite, Grimsby Town Hall		
<b>Agreed Dates for 2026:</b> Friday, 6 <sup>th</sup> February – 9am-12noon Friday, 17 <sup>th</sup> April – 9am-12noon (avoiding Easter Week)		

Friday 5<sup>th</sup> June – 9am-12noon

Friday, 4<sup>th</sup> September – 9am-12noon

Friday, 6<sup>th</sup> November – 9am-12noon

(First Friday of each month, except August, 9:00am-12noon, in-person at Grimsby Town Hall)

(Executive Meetings to be held on alternate months via Teams.)

(Meeting closed at 15:07pm)